

## BANNER OVERSIGHT COMMITTEE

Minutes of Meeting January 19, 2010

- **Call to Order:** The meeting was called to order at 1:35 pm in DL 426.
- **Members Present:**

	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
Present	Erica Thomas	HR	BUG-H non-voting member
Present	David Daniel	Computing Services	BUG-L voting member
Present	Juanita Parsons	Controller's Office	BUG-L non-voting member
	Garnet McKinley	Budget Office	BUG-L non-voting member
Present	Selah Wilson	Controller's Office	BUG-F non-voting member
Present	Brent Maynard	Computing Services	
	Brian Morgan	Academic Affairs	Provost's Proxy non-voting
	Mary Ellen Heuton	Controller	BUG-F voting member
	Arnold Miller	Computing Services	
	Jennifer Wood	MURC	BUG-R voting member
Present	Karla Murphy	MURC	BUG-R non-voting member
	Tim Weingart	IT	
	Jan Fox	IT	

- **Minutes:** The minutes for November 17, 2009 meeting were reviewed and approved.

### CORRESPONDENCE

- No correspondence was presented.

### USER GROUPS

- **BUG-T:** No report
- **BUG-F:** No report
- **BUG-H:** No report
- **BUG-S:** Bob Walker submitted a request from Tammy Johnson in Admissions passed by BUG-S to add codes to the race table in Banner. This is to comply with Federal requirements. Myke made a motion that the BOC accept the standards set forth in the request. David seconded the motion. The motion passed.
- **BUG-R:** No report
- **BUG-L:** No report
- **Software Implementation Committee:** No report

## **OLD BUSINESS**

- **BOC Policies and Procedures:** It was requested by the IT Council that the procedure that the BOC committee presented on Access to SPAIDEN be revised to include supervisor approval when adding update access to a job function not previously having that access. Also, the BOC agreed that, in order to comply with requests from outside auditors, Computing Services would issue a report by Organization number the middle of each May, listing people having update access for that organization in Banner. The list is to be reviewed and approved by the Financial Manager of the organization and returned to Computing Services by the end of May.
- **Multiple PIDM/SSN Records:** No discussion
- **myMU:** No discussion
- **Performance Problems:** No discussion
- **Schedule of Data Rollback from Prod to Preprod:** Because there is still no access to a server for adding an additional test environment, no rollbacks have been scheduled.
- **Identity Management:** No discussion
- **Account Maintenance/ Security Issues:** David is continuing to work on this project.
- **Privacy Issues:** No discussion
- **Oracle Critical Patch Update:** An Oracle patch was applied over the holiday. A new patch was issued January 12, 2010. Myke will schedule updating this patch at a later date.
- **Banner Document Management Suite:** Arnold was to check on the number of licenses. HR is using/testing in Preprod. Academic Affairs has installed the software and are ready for training. Financial Aid is not yet ready.

## **NEW BUSINESS**

- Myke reported the following: The Banner A/R module had been upgraded to 8.1. Sherri Musgrave from Financial Aid had requested the Financial Aid module winter release be installed in production this week. Enrollment Management requested that the Enrollment Management Suite be installed as soon as possible. Web Tailor, which would allow one-step sign on to various sites is ready to be installed.

**The meeting was adjourned at 2:10 pm.**

**The next BOC meeting will be February 16, 2010 at 1:30 pm in DL 426.**