

BANNER OVERSIGHT COMMITTEE
Minutes of Meeting August 17, 2004

- **Call to Order:** The meeting was called to order at 1:40 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
Present	Nadine Hamrick	Financial Aid	BUG-S non-voting member
	Mike McGuffey	Institutional Research	BUG-S non-voting member
	Glenna Racer	HR	BUG-H voting member
Present	David Daniel	HR	BUG-H non-voting member/ BUG-L voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kelley Smith	Accounts Payable	BUG-F non-voting member
	Bill Shondel	Purchasing	BUG-L non-voting member
Present	Willanna Wales	Payroll	BUG-L non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Corley Dennison	Academic Affairs	Provost's Proxy non-voting
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** Terri let the group know that the May minutes were posted to the website this morning.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob reported that the group met and Michael gave a demo of the share point portal.
- **BUG-F:** Noting to report. Larry reported that they met and discussed financial issues, slowdown, and the recent request to subside from running “large” processes during the orientation registration period. The group is making a request that a solution be found as quickly as possible to improve the performance so that this type of process monitoring/restriction does not need to be imposed. July 1 (ledger rolls) and July 19th (encumbrances) are dates the Banner Finance system will be unavailable for year-end processing.
- **BUG-H:** Sharon reported that the group discussed the salary table for the annual increment so that the annual increment can be rolled next year.
- **BUG-S:** Myke reported that the group discussed the performance issue related to a regularly occurring slowdown that begins at 3pm, Collier reported the 6:30 to 8 am slowdown. Collier reported that the multiple pidm committee met and that admissions is correcting multiple pidm problems in the recruit module. Registrars reported that the new add drop form now references the new MUDI#. Dorado has been granted privs to update address information. Black reported draft memo to deans to do block scheduling for all freshmen registered for orientation. Proposal of use of alpha numeric pins was discussed and group was agreeable to that.

- **BUG-R:** No report
- **BUG-L:** David reported that the group did not meet. Terri said she would send David the recent email from SCT regarding their training products.

OLD BUSINESS

- **BOC Policies and Procedures:** No report
- **Multiple PIDM/SSN records:** No report
- **myMU:** The group approved the implementation of allowing alpha numeric pins approve. The system will still use dob as initial PIN and for all PIN resets
- **eVoter application:** No discussion
- **Performance Problems:** Last two weeks slower than usual. Payroll slow all day. Others: stayed about the same since the disk addition.
- **Higher One Card:** remove from agenda
- **Schedule of Data rollback from Prod to PreProd:** no report.
- **Moving from SSN based ID to Generated ID:** following a discussion on SSN lookup for payroll inof data entry the group agreed to remove this item from the agenda.
- **Address Updates via Banner Self Service:** No report.
- **CTC discussion:** having problems paying bills since having two feins disrupts financial aid. So, finance is having to do double duty.

NEW BUSINESS

- **Data archiving:** Larry asked if there was an interest in data archiving and if the group thought it would be beneficial. Terri said that it would be worth investigation.

The meeting was adjourned at 2:31pm.

- The next BOC meeting will be Sept 21 , 2004 at 1:30pm in DL 426.
- SCT Users Group Meeting: Spring 2005, Honolulu, HI