

## BANNER OVERSIGHT COMMITTEE

Minutes of Meeting July 18, 2000

- **Call to Order:** The meeting was called to order at 1:10 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
Present	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
Present	Deirdre Carrico	Budget	BUG-H non-voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
	Kimberly Skeens	MURC	BUG-F non-voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** One correction was made to the attendance and the minutes were then approved.

### CORRESPONDENCE

- None

### USER GROUP REPORTS

- **BUG-T:** Bob Walker stated that the Banner Technical Users Group talked about reporting tools. They also discussed the confidentiality flag and how the technical members use the flag. Michael McGuffey gave a demo of the WebDB product, a web oriented interface into Oracle databases. The testing/proof of concept is emphasizing decision support.
- **BUG-F:** Larry Barnhill stated that the Banner Finance Group is still working on the year-end closing process and are nearing completion. Next year they will know schedules and planning much better. They also discussed CF and indicated that once a person becomes a vendor then their vendor address type become public record. Selah Wilson was elected as the non-voting rep that will replace Kim Skeens.
- **BUG-H:** Glenna Racer reported that they are in a holder pattern. The group has talked about confidentiality but has not provided policies as yet. Budgets are still in working status in Prod and no 2001 jobs have been able to be entered. We are still waiting for the budgets to be rolled into Finance in Pre-prod to finish testing phase before running the process in Prod. The group will be meeting this Friday so assess the current strategy and timelines. Sharon stated that the 2001 deduction entry is done. The reconciliation process has been done and looks good. They are just waiting for another payroll.
- **BUG-S:** Myke Watts reported that the group discussed the CF flag. There was a question about current kiosk usage and that update and usage question should be directed to Sherri Ritter. CS is working on getting the electronic documentation for the Web for products published on the Banner Web site. The group is also scheduled to review the existing Summer term setup for possible improvements. Training issues, needs, and desires was discussed and the group was asked to submit individual responses to Terri Tomblin-Byrd.

### OLD BUSINESS

- **Banner2000 v4.x:** no discussion
- **BOC Policies and Procedures:** no discussion
- **Confidentiality flag usage:** reminders to get this info from the BUGs and submit to this committee
- **Name/Address (General Person) Ownership:** No reports have been received by this committee.
- **Duplicate PIDM/SSN records:** 11 employees were identified with PIDM/SSN/ID problems but don't appear to be cleaned up at this time. Michael was reviewing planning documents of other institutions and found a process for identifying ID numbers different from SSN for students and employees. The plan was for a 2-year period so it's obvious we're not the only school that's had the concern of using SSN as ID.
- **Training Concerns:** No reports have been received by this committee.
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#### **NEW BUSINESS**

- Myke indicated that the confidentiality flag value is "space" instead of null on a few hundred records in the database. Myke will do more investigation to see if he can figure out where they came from and that he would update them from space to null. Michael suggested that we use the rule that is built into the form.
- Michael asked if the BUG-R had convened. Terri said not to her knowledge. Terri then asked if the MURC members were continuing to stay involved in the BUG-F group as agreed. Larry said not to his knowledge.

#### **The meeting was adjourned at 2:45pm.**

- The next BOC meeting will be August 15, 2000 at 1:00pm in DL 426.
- SCT Summit April 7-11, 2001 in Toronto.