

BANNER OVERSIGHT COMMITTEE

Minutes of Meeting June 15, 2004

- **Call to Order:** The meeting was called to order at 1:39 p.m. in dl 426.
- **Members Present**

	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
	Glenna Racer	HR	BUG-H voting member
Present	David Daniel	HR	BUG-H non-voting member/ BUG-L voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kelley Smith	Accounts Payable	BUG-F non-voting member
	Bill Shondel	Purchasing	BUG-L non-voting member
	Willanna Wales	Payroll	BUG-L non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
	Corley Dennison	Academic Affairs	Provost's Proxy non-voting
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** Terri let the group know that the May minutes were posted to the website this morning.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob reported that the group met and talked about some very interesting technical issues related to data warehousing and reporting.
- **BUG-F:** Larry reported that the met and discussed financial issues, slowdown, and the recent request to subside from running “large” processes during the orientation registration period. The group is making a request that a solution be found as quickly as possible to improve the performance so that this type of process monitoring/restriction does not need to be imposed. July 1 (ledger rolls) and July 19th (encumbrances) are dates the Banner Finance system will be unavailable for year-end processing.
- **BUG-H:** Sharon reported that the group discussed the leave accrual problem and development of categories for those that work less than full-time fte. Discussed keeping the SSN on the PAR and it was decided that both the MUID# and SSN will appear on the PAR.
- **BUG-S:** Myke reported that the group discussed the MUID conversion project, the MUIINFO upgrade, and the MUNTFORMS upgrade. We discussed CTC and Fairmont State is going to meet with MU to discuss how they handled this. Two block scheduling pilots are now in place. Associate Deans are concerning about the uniformity of providing services to students with or without a MUID Card. Some offices will not provide service unless the student has a ID card with them. Terri recommended that the ADs send their concerns to Karen Kirltey for review.

- **BUG-R:** No report
- **BUG-L:** David reported that the group discussed how some employees were having trouble figuring out how to go about getting Finance privileges. They saw a demonstration of the Robo Demo software and are considering using it for future projects.

OLD BUSINESS

- **BOC Policies and Procedures:** No report
- **Multiple PIDM/SSN records:** No report
- **myMU:** New MUID lookup process is now on the myMU login page. Terri reported that the final stages of testing for the eNOD were underway. Terri talked about sending a notice to all employees encouraging a PIN change and subsequent mailing of the Information security clause this committee helped develop. Larry asked about PIN maintenance with regard to alpha numeric. Michael suggested that this question be sent to each bug for feedback.
- **eVoter application:** No discussion
- **Performance Problems:** Terri discussed system upgrade / outage. Looks like there will be down time during the July 4th week end to install more disks on MUINFO.
- **Higher One Card:** no discussion
- **Schedule of Data rollback from Prod to PreProd:** Data has been rolled.
- **Moving from SSN based ID to Generated ID:** Health Checks are being performed to insure valid data entry.
- **Address Updates via Banner Self Service:** No report.
- **CTC discussion:** Mike brought a newspaper article in today concerning the CTC situation. Larry emphasized the importance of all the BUGs communicating with each other concerning this so that we all know what solutions are being considered.

NEW BUSINESS

- **State Technology Conference:** Terri let the group know that the conference will be held in Charleston beginning August 1.

The meeting was adjourned at 2:31pm.

- The next BOC meeting will be July 13 , 2004 at 1:30pm in DL 426.
- SCT Users Group Meeting: Spring 2005, Honolulu, HI