

**BANNER OVERSIGHT COMMITTEE**  
Minutes of Meeting March 16, 2004

- **Call to Order:** The meeting was called to order at 1:39 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
Present	Nadine Hamrick	Financial Aid	BUG-S non-voting member
	Mike McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
	David Daniel	HR	BUG-H non-voting member/ BUG-L voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kelley Smith	Accounts Payable	BUG-F non-voting member
Present/Proxy	Bill Shondel	Purchasing	BUG-L non-voting member
	Willanna Wales	Payroll	BUG-L non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present/Proxy	Corley Dennison	Academic Affairs	Provost's Proxy non-voting
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** The minutes for February are still being worked on.

**CORRESPONDENCE**

- None

**USER GROUP REPORTS**

- **BUG-T:** Bob reported that the group met but does not have anything for this group to review.
- **BUG-F:** Selah reported that the group did meet mainly for the purpose of the priority and business process schedule. They also discussed the year end schedule and the fact that the paper reports will no longer be sent to departments after the March report.
- **BUG-H:** Glenna reported that the group talked about the state auditor's office having come up with their own solution for the Electronic Notification of Direct Deposit (eNOD). UCS is now working with the auditor's office to setup our interface from myMU to their system. The group had an Address Update capabilities discussion and developed a resolution for the BOC/others to review.
- **BUG-S:** Myke reported that the items discussed that are not on the BOC agenda are:
  1. Student Status being set to inactive
  2. Student Type roll process
  3. Block Scheduling
  4. Deficiency/Probation calculations
- **BUG-R:** No report

- **BUG-L:** Cheri reported that the training website is being kept up to date. The group talked about peak Banner times and seat requirements. We talked about training manuals being available on the web – particularly the option of using RoboDemo to create manuals. It was suggested that Matt Christian be invited to the next meeting to talk about RoboDemo.

## **OLD BUSINESS**

- **BOC Policies and Procedures:** No report
- **Multiple PIDM/SSN records:** No report
- **myMU:** New Luminis software is here and installation has begun. The portal implementation team had their first meeting last week.
- **eVoter application:** No discussion
- **Performance Problems:** Terri discussed items for submission
- **Higher One Card:** Bob brought up the fact that there had been discussion of embossing the MUID on the cards given to students but not to those given to Faculty/Staff. He was asked if this was a decision or just a thought. Bob reported that Layton Cottrill sees this as viable and wants in writing reasons why this is not a good idea.
- **Schedule of Data rollback from Prod to PreProd:** No report
- **Moving from SSN based ID to Generated ID:** Terri reported that the committee had its first meeting last Thursday. The team has been divided into a Steering Committee, an Administrative Committee, and an Academic Committee. The project team is working on a project FAQ and hopes to have a project website available soon. The project completion date is June 1, 2004. All systems using an SSN based ID as their key will be taken off line during the Memorial Day Weekend for the ID conversion process. The new MUID# will begin with a 9 and these new MUID# will be pre-generated and stored in Banner as an Alternate/Previous ID until the conversion weekend. During that weekend, they will become the current ID and the current ID will become an Alternate/Previous ID.

## **NEW BUSINESS**

- Address Updates via Banner Self Service – WP address type only. Send weekly report to print queues – monthly report to TIAA-CREF. Report needs to contain new MUID, current MUID, EPICs ID, name, and address.

**The meeting was adjourned at 3:00pm.**

- The next BOC meeting will be April 13, 2004 at 1:30pm in DL 426.
- SCT Users Group Meeting: Spring 2005, Honolulu, HI