

BANNER OVERSIGHT COMMITTEE
Minutes of Meeting September 16, 2003

- **Call to Order:** The meeting was called to order at 1:35 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
Present	David Daniel	HR	BUG-H non-voting member/ BUG-L voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
	Larry Barnhill	Accounting	BUG-F voting member
	Selah Wilson	Accounting	BUG-F non-voting member
	Kelley Smith	Accounts Payable	BUG-F non-voting member
Present	Bill Shondel	Purchasing	BUG-L non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Corley Dennison	Academic Affairs	Provost's Proxy non-voting
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** The August minutes were presented to the group during the meeting. No corrections were made.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob reported that the group met and hashed over old issues. They also talked about the potential replacement of MUINFO.
- **BUG-F:** Bob reported that the group did not meet. Bill did say that Sandy Means wants the group to meet soon to discuss some important issues.
- **BUG-H:** Sharon reported that they did not meet. The hourly timesheets have rolled out. The 2nd pay period will be done tomorrow. They have gotten some good reports back. The salaried timesheets will go out soon. Waiting on the auditors office to provide feedback on interface. Working on project to get electronic notice of deposits if you have direct deposit and are waiting for some more info from the auditors office. The auditor's office will stop printing check stubs once our pilot is successful. Michael asked if they gave us a deadline. Sharon said no. Michael asked if they charged us for check stubs...no but savings from other areas. Cost of quarterly leave reports...about 1100 produced?
- **BUG-S:** MILO web's homepage link will be re-directed to myMU on September 22nd. The two proposals for Banner baseline mods were tabled.
- **BUG-R:** No report
- **BUG-L:** David Daniel was elected as the new Chair for the BUG-L. Terri asked David to contact Frances Hensley for a replacement for Dan Holbrook. Bill reported that the basic

purchasing and encumbrance training and the refresher courses will be listed on the training website with instructions to contact the appropriate buyer. This training is conducted on a one-by-one basis.

OLD BUSINESS

- **BOC Policies and Procedures:** No report
- **Multiple PIDM/SSN records:** The group did not meet.
- **myMU:** eSurvey will be used to conduct an electronic survey for the first time next week. Corely asked if IRB approval for surveys was going to be required. Michael said that the student surveys might be good to be approved...but that the faculty/staff surveys would be exempt. Terri asked Corely to find out who she should contact or to contact them and let her know. Student Affairs is interested in getting more flashy content out there. Specifically Steve Hensley. Terri asked what kind of content? Corely said he would find out.
- **e~Print/FormFusion:** Bob reported that e~Print functionality might be replaced with the functionality in SCT Finance Self-Service should it be purchased.
- **eVoter application:** New group to use the software: non-classified elections.
- **GOAINTL:** Terri has not heard back from Scott.
- **“Bad Mailing Address” procedure:** Terri just recapped where this project stood.

NEW BUSINESS

- **Banner 6.0 Timeline** – The group discussed options for the v6 upgrade...T-day or Christmas. Looks like it's leaning towards Christmas. PreProds upgrade should start soon. Once it is completed, testing can begin.
- **Summit registration and presentation info**

The meeting was adjourned at 2:29pm.

- The next BOC meeting will be October 21, 2003 at 1:30pm in DL 426.
- SCT Users Group Meeting: Spring 2004, Philadelphia, PA