

BUG-L Minutes

October 21, 2008

MEMBERS PRESENT:

Judy Blevins
David Daniel
Pat Gebhart
Garnet McKinley
Linda Mollohan
Kelli Raines
Erica Thomas

Meeting called to order at 9:05 a.m.

OLD BUSINESS:

Minutes from the September meeting were approved.

BANNER OVERSIGHT COMMITTEE – Upgrade to Oracle 10 has occurred.

NEW BUSINESS:

CHANGE IN COMMITTEE MEMBERS – Kelli Raines was introduced as the new trainer for Banner General Person Entry instruction. It was decided that these sessions should be suspended until after the first of the year unless a special request is received. The lapse in time will allow Kelli an opportunity to modify her program.

GENERAL PERSON ENTRY FORM – Discussion followed Kelli's introduction that the General Person Entry form needs to be revised to include two additional "approval" levels. In addition, committee members feel that refresher training as well as new privilege request forms should be completed by all current users. David and Garnet will present these recommendations to the BOC this afternoon.

ADDITION OF NEW TRAINING PROGRAM – Garnet suggested that Travel be included in the Banner rotation of workshops. The committee members agreed. Garnet will discuss with Juanita Parsons; she currently conducts the training for Accounting and will be added to BUG-L.

OTHER ITEMS:

BANNER PRIVILEGES CHART – David provided the group with copies of a chart that will be handed out at Navigation sessions. Finance, HR, and Student designations and how to request the respective privileges should alleviate confusion for new users.

BANNER BASIC NAVIGATION OWNERSHIP – Pat brought up the concern that exists with regard to "ownership" of Navigation training. She is employed by Academic Affairs, works in

Computing Services, and is the designated trainer. David will take this inquiry to the BOC meeting today.

The next meeting will be held on November 18 at 9:00 a.m. in the Drinko Academy Conference Room, 211 Old Main.

Meeting was adjourned at 10:00 a.m.