

BUG-L Minutes

September 16, 2008

MEMBERS PRESENT:

Judy Blevins
David Daniel
Pat Gebhart
Garnet McKinley
Linda Mollohan
Scott Taylor
Erica Thomas

Meeting called to order at 9:05 a.m.

OLD BUSINESS:

Minutes from the July meeting were approved. No meeting in August.

BANNER OVERSIGHT COMMITTEE – Nothing new to report.

“FLARE” PROGRAM – Scott said he will send it to everyone rather than have a demonstration.

NEW BUSINESS:

FORMS – Garnet recommends that privileges should be granted before training occurs and HR forms need to be more easily accessible. (Note: Erica confirmed via e-mail to the committee members that the HR privileges form was on the Banner web site with the Finance form.)

ON-LINE TRAINING MODULES – Erica and Judy reported their meetings with Anna Banks and Al Goble regarding the difficulty faculty and staff are encountering when trying to access Information Technology’s on-line modules via www.marshall.edu/muonline. Anna and Al are working towards making the process more user friendly and accessible.

OTHER ITEMS:

GRANTS – Discussion about who “owns” this information/training now that Linda Mills has retired. Garnet reported that MURC currently handles all grants. They have four compliance officers. If we have questions, we can refer them to MURC. The contact information that we have regarding Linda will be removed from the web site.

The next meeting will be held on October 21 at 9:00 a.m. in the Drinko Academy Conference Room, 211 Old Main.

Meeting was adjourned at 10:15 a.m.