

BANNER USERS' GROUP – STUDENT

MINUTES OF MEETING – FEB 9, 2011

RECORDED BY MICHAEL SMITH

- Call to Order: Pat Gebhart called the meeting to order at 10:03 AM in DL 439.

- Members Present:

Pat Gebhart	Computing Services/Academic Affairs
Beth Chiparo	Graduate Admissions
Leslie Lucas	Graduate Admissions
Howard Young	Residence Services
Kelli Raines	Admissions
Terri Moran	Registrar
Michael Smith	Institutional Research
Sonja Cantrell	Registrar
Brent Maynard	Computing Services
Beth Wolfe	Recruitment
Myke Watts	Computing Services
Elizabeth Hanrahan	Associate Deans
Tim Weingart	Computing Services
Carol Bailey	Bursar

- Minutes: Previous meeting minutes were approved without changes.
- Correspondence: None.

COMMITTEE REPORTS:

- **Banner Oversight Committee**
 - The BOC continues to work to redefine the group's role.

OLD BUSINESS:

- **MyMU/MILO**
 - No report.
- **Human Resources/Finance**
 - No report.
- **Performance and priority issues**
 - No report.
- **Multiple PIDM/Person**
 - Affected records are still being found and eliminated.
- **Oracle release**
 - No report.

- **Faculty Information (Digital Measures)**
 - Pat reported that faculty are pleased with the Digital Measures project.
 - Graduate school faculty are not currently flagged properly in Banner. Tim and Pat are working to address this issue.
- **Document Management Suite**
 - Brent reported that Benjamin Dean and David Daniel are setting up security groups for suite users. This is the last step before the system can move to production, which should be happening soon.
- **Faculty Advisor/MyMU Hold**
 - Pat has located a script from another school, and sent it to Arnold Miller for review.
- **SSN Masking**
 - No report.
- **MAP-Works**
 - Pat has had no more requests for MAP-Works data.
- **Banner Enrollment Management Suite**
 - Beth spoke about her department's experiences with the Enrollment Management Suite.
 - It does not allow for registration, financial aid processes, etc., she clarified. It only facilitates regular communications with students.
 - There is a Prospective Student Portal for students to enter themselves; it is not implemented yet.
 - Some campaigns are running – e.g., one targeting applicants with incomplete applications. They are reminded with emails and postcard mailings. Response to this campaign has been good.
 - Enrollment deposit packages are going out weekly.
- **Common Matching when Creating Person Records**
 - Kelli confirmed that this is still being worked on.
- **CAPP**
 - Pat has been tied up with Digital Measures, but will be back on CAPP soon.
- **Faculty Channels**
 - No Report.
- **Bad Address Hold Process**
 - Pat and Myke confirmed the bad address hold job has not run since May 2005. It is thought that the script was not moved to the new Linux machine. Myke believes the VMS version of the script still exists and could be ported to Linux, if the script is still adequate to meet current needs.
 - 354 Banner records exist with the bad address hold.
 - Some offices (e.g., Registrar) are using the hold; others, like Admissions, are not.
 - The group's consensus was that the old process should be reinstated.
 - Computing Services will look at reinstating the old process.

NEW BUSINESS:

None.

SECRETARY ROTATION

- March 2011 – Graduate Admissions
- April 2011 – Registrar
- May 2011 – Residence Services
- June 2011 - Admissions
- July 2011 – Academic Deans

ADJOURNMENT

- The meeting was adjourned at approximately 11:15 AM.