

BANNER USERS' GROUP – STUDENT

MINUTES OF MEETING -- JANUARY 11, 2012

RECORDED BY ROBERTA FERGUSON

- Call to Order: Pat Gebhart called the meeting to order at 10:00 a.m. in DL 439.

- Members Present:

Pat Gebhart	Computing Services/Academic Affairs
Howard Young	Housing and Residence Life
Roberta Ferguson	Registrar
Bob Walker	Finance
Michael Smith	Institutional Research
Brent Maynard	Computing Services
Arnold Miller	Computing Services
Myke Watts	Computing Services
Tim Weingart	Computing Services
Carol Bailey	Bursar's Office
Elizabeth Hanrahan	Academic Affairs

- Minutes: Previous meeting minutes were approved without changes.
- Correspondence: None.

COMMITTEE REPORTS:

- **Banner Oversight Committee**
 - Bob Walker reported that BOC will request that voting members sign off on the Banner upgrade plan.

OLD BUSINESS:

- **MyMU/MILO**
 - No report.
- **Human Resources/Finance**
 - Tim is working with HR on workflow for new hires and vacancy advertising. Progress is reportedly good.
- **Performance and priority issues**
 - No report.
- **Multiple PIDM/Person**
 - No report.

- **Oracle release**
 - The upgrade to 11g will take place after the next Banner upgrade which is scheduled this weekend is completed.
- **Faculty Information (Digital Measures)**
 - Pat reported that she provided faculty training prior to the holidays.
 - Faculty will maintain reports using Digital Measures.
- **Document Management Suite**
 - This project will be given a high priority after the Banner upgrade.
- **Faculty Advisor/MyMU Hold**
 - Also waiting on the Banner upgrade.
- **SSN Masking**
 - No report.
- **MAP-Works**
 - No report.
- **Banner Enrollment Management Suite**
 - No report.
- **CAPP/DegreeWorks**
 - Pat reported that she has been very impressed with the Degree Works implementation staff.
 - There will be a conference call during the middle of January to discuss the spreadsheet related to MU degree programs which was submitted to Degree Works.
- **Bad Address Hold Process**
 - Bob Walker reported that the process is ready to move to the production database.
 - After discussion, the group voted to use a two-year standard for enforcing holds.
 - Bob and Roberta will develop instructions.
- **Enforcement of Undergraduate Readmission Policy**
 - No report
- **Implementation of eSCRIP-SAFE Electronic Transcripts**
 - Registrar's Office plans to implement electronic distribution of transcripts by late February or early March.
- **CampusEAI**
 - Kevin and Gomathy are working on this project. Arnold suggested having a committee of users to verify and make suggestions on content.
- **Workflow**
 - Currently focused on PAR procedure. D&F Repeat process is next. Longer-term, the plan is to allow students to request a D&F Repeat themselves. Tim reported that the committee was making good progress prior to the holidays. He hopes to reconvene soon.
 - It was reported that Nadine will present a session at Summit on using Workflow in the Federal Work Study process.

- **School of Pharmacy**
 - Pat reported that she worked with Terri Moran to send a targeted announcement to juniors and seniors in science majors recruiting for Fall admits to the School of Pharmacy.
- **Banner Upgrades**
 - Upgrade is scheduled this weekend (January 14-16). Elizabeth requested that a message be posted in MILO concerning the service interruption due to the upgrade.
- **DataMasque**
 - Bob Walker suggested that this item be removed from the agenda. After issues related to this item were explained by Arnold, the group agreed to remove the item from the agenda.
- **Articulation**
 - No report.
- **PeopleAdmin**
 - No report.

NEW BUSINESS:

- Brent discussed problems with Blackboard version 9.1. He explained that enrollments are moved to Blackboard two times a day. The process takes 40 minutes. He also reported that the withdrawals are not being removed. They hope to find a solution soon.

SECRETARY ROTATION

- February – Residence Services
- March – Admissions

ADJOURNMENT

- The meeting was adjourned at approximately 11:10 a.m.