

BANNER USERS' GROUP--STUDENT
Minutes of Meeting June 5, 2003

- **Call to Order:** Terri Tomblin-Byrd called the meeting to order at 2:10 in Drinko 439.
- **Members Present:**

Terri Tomblin-Byrd	Computing Services
Pat Gebhart	Computing Services, Enrollment Management
Myke Watts	Computing Services
Bob Collier	Bursar
Michael McGuffey	Institutional Research
Dan Holbrook	Academic Deans
Prudy Barker	Registrar
Joe Whitt	Residence Services
Bob Walker	Finance

- **Minutes:** The May 2003 minutes were approved as distributed.
- **Correspondence:** None.

COMMITTEE REPORTS

- **Subcommittee on Billing:**
No Report.
- **Subcommittee on CAPP:**
No Report.
- **Banner Oversight Committee (BOC):**
Myke Watts reported that the BOC approved our recommendation on test scoring results distribution and sent the recommendation on to Arnold Miller.

OLD BUSINESS

- **myMU/MILO:**
No Report.
- **Human Resources/Finance:**
Bob Walker reported that Finance is working toward year-end processing, and HR is still working on the EPICS interface.
- **Performance and Priority Issues:**
Terri asked for concerns outside the Oracle upgrade—none were reported.
- **Banner Student Privilege Request Form:**
No Report.
- **Multiple PIDM/Person:**
No Report.
- **Printing Students' Schedules:**
No Report.
- **Bad Addresses Causing Returned Paper Mailings:**

Terri met with Bob Collier and Carol Kolski. She created a source code in Production for "Returned Paper Mail", code "RPM." The holds are not yet being placed, but offices can assign the source code to returned mailings.

- **Policy Change for Deficiency/Probation Calculations:**
No Report.
- **New Withdrawal Code:**
Bob Collier discussed the new NW (Nonpayment Withdrawal) code; the Bursar's Office wants to make it an Enrollment Status code. The reason for that status is for Title IV Aid Processing. Terri hasn't done research on using the new code as an Enrollment Status code.
- **E-mailing Test Scores:**
Michael McGuffey talked to Steve Hensley, Marshall's FERPA representative, about e-mailing test scores. Steve supported our thinking in the recommendation to the BOC. If test scores are e-mailed, we must encrypt them and the receiver is the only one to unlock it. Terri will take the original request back to the Computing Services Systems group and tell them that we cannot support their request without proper security measures.
- **CTC Shared Service Issues:**
No Report.
- **Oracle 8.1.7.3 Upgrade to Production:**
Several reported log in errors after the Oracle upgrade over the Memorial Day week-end. Terri believes that the problems stem from a conflict between this version of Oracle and our current Operating System. Computing Services has scheduled an Operating System upgrade for Sunday, June 22nd, and with that upgrade, the conflicts should be resolved. There was much discussion over Finance issues and payment deadlines for Summer Sessions "C" and "D".

NEW BUSINESS

- **OS Upgrade Scheduled for Sunday, June 22:**
Terri will send out notices to all BUG groups next week that MUIINFO will be unavailable on Sunday, June 22nd, for an upgrade to the Operating System.
- **SCT Summit CD on Banner Web Site:**
The SCT Summit 2003 CD can be accessed on the Banner Web site <http://www.marshall.edu/banner/BANNERMANUALS.HTM> The CD is in a secured folder and is for our internal use only.

MISCELLANEOUS

- Prudy Baker stated that we did not need to limit students' access to MILO during the Spring grading period to allow faculty access to enter grades. Dan Holbrook asked if we had statistics on the percentage of faculty entering grades via MILO. Terri said that she could do a study if BUG-S would like to see results.

ANNOUNCEMENTS

- The next BUG-S meeting will be July 3, 2003.

ADJOURNMENT

- Meeting was adjourned at 3:05p.m.