

# BANNER USERS' GROUP – STUDENT

MINUTES OF MEETING – SEPTEMBER 9, 2009

*RECORDED BY ROBERTA FERGUSON*

- Call to Order: Pat Gebhart called the meeting to order at 10:00 AM in DL 439.
- Members Present:

Pat Gebhart	Computing Services/Academic Affairs
Dr. Jan Fox	Computing Services
Elizabeth Hanrahan	Academic Affairs
Carol Bailey	Bursar
Howard Young	Residence Services
Roberta Ferguson	Registrar
Myke Watts	Computing Services
Michael Smith	Institutional Research
Michael McGuffey	Institutional Research
Leslie Lucas	Graduate Admissions

- Minutes: Previous meeting minutes were approved without changes. Pat noted that Michael Smith did an excellent job preparing the August minutes.
- Correspondence: None.

## COMMITTEE REPORTS:

- **Banner Oversight Committee (BOC)**
  - No Report
- **Banner 8 Upgrade**
  - Pat Gebhart expressed appreciation to Myke, Brent, Kevin, Eric and the systems group for the long hours and hard work which resulted in a successful upgrade to Banner 8.
  - Myke reported that there have been a few problem tickets which are being addressed as reported.

## OLD BUSINESS

- **MyMU/MILO**
  - Myke reported that MILO is not connected to the myMU portal. Users must login to each system. This issue has been reported to SunGard.
  - Pat discussed the use of targeted announcements. She explained that the groups are not automated for population selection. She explained the use of “roles” to automate population selection. This issue will require additional attention.
- **Human Resources/Finance**
  - No report.
- **Performance and Priority issues**
  - Dr. Fox reported that Computing Services is working on IMB to improve performance.
- **Multiple PIDM/Person**
  - No report
- **MCTC Issues**
  - Dr. Fox reported that the MCTC service agreement draft is on the BOG agenda for the October meeting.
  - Dr. Fox noted that MCTC students living in the residence halls were issued 901 numbers.
- **Concurrent Curricula**
  - No report.
- **Connect 2 recruitment system**
  - Dr. Fox announced that SunGard will demonstrate the Enrollment Management product September 17 at 9:00 a.m. in DL 349. She requested contacts to represent the various units. She will issue the invitations to the session based on responses received.
- **Oracle Release**
  - Myke announced that the Oracle upgrade was accomplished in conjunction with the Banner 8.0 upgrade.
- **Faculty Information/Digital Measures**
  - Pat indicated that she met with the LCOB faculty as a pilot project. She highlighted the need for standardizing data entry to use the system effectively.
- **Document Imaging/Extender**
  - Training will be conducted for users November 10 and 11.
- **Faculty Advisor/MyMU hold**
  - Computing Services received a ticket reporting a problem with the release indicator in Banner 8.0. The release indicator setting is a Banner default.
- **SSN Masking**
  - No report.
- **New PIN proposal**
  - No report.
  - Job monitoring is likely to be a problem.
  - Item can be removed from the agenda and addressed by the BOC.

- **CIPC Code Table Update**
  - Myke noted that Brent is looking for the script to upgrade codes 1990 to 2000 and 2000-2010. Pat will check with David Daniel and Brent Maynard for status update.
- **MAP-Works**
  - Pat reported that she worked with Dr. Mary Beth Reynolds to identify data elements.
  - Students will receive email surveys September 11. The survey will be available for two weeks.
- **New Student Email System**
  - Dr. Fox mentioned that student e-mail issues with the live.marshall.edu email system are being addressed.
  - Most have been resolved.

**NEW BUSINESS:**

- **Secretary Rotation**
  - October – Residence Services
  - November – Admissions
  - December – Academic Deans
  - January 2010 – Bursar
  - February 2010 – Finance
  - March 2010 – Financial Aid

**Adjournment:** Meeting was adjourned at approximately 11:15 a.m.