

## **Assistant Vice President for Academic Affairs and Dean of Enrollment Management**

The Dean of Enrollment Management is responsible for providing greater coordination between the various academic support units and improving interaction with the academic deans. The Dean reports directly to the Provost and Senior Vice President for Academic Affairs. Areas reporting to Enrollment Management include Registrar, Admissions, Financial Aid, Placement Services, Orientation and Freshman Academic Advising, SCORES, Student Support Services, Student Athlete Program, and University College.

## **Deans of the Colleges**

(<http://www.marshall.edu/academic-affairs/>)

The Deans of the colleges – Lewis College of Business, College of Education and Human Services, College of Fine Arts, College of Liberal Arts, College of Science, W. Page Pitt School of Journalism and Mass Communication, the College of Information Technology and Engineering, the Graduate College, and the Graduate School for Education and Professional Development – head the undergraduate and graduate instructional units of the university. They take the leadership in curriculum organization and development and are responsible for constructing class schedules, assigning teaching loads, operating the counseling and testing programs, evaluating the work of the faculty members, coordinating the work between departments, assisting new faculty members in their adjustment to the campus, recommending students for graduation, recommending employment of new faculty members, leaves of absence, sabbatical leaves, termination/dismissal, promotion/tenure, as well as budgetary concerns.

## **Dean of the School of Extended Education**

The Dean of the School of Extended Education is responsible for off-campus centers, evening and weekend academic programs, distance learning, the Regents Bachelor of Arts Degree program, E-courses, the Dual Credit Program and the Military Program. The dean reports directly to the Provost and Senior Vice President for Academic Affairs.

## **Dean of University Libraries**

(<http://www.marshall.edu/library/>)

The Dean of Libraries has primary responsibility for the administration of the libraries; development of collections in all formats; and the provision of access to and delivery of information, resources and services in support of the teaching, research, and public service commitments of the university. The Dean of Libraries is responsible to the Vice President for Information Technology.

## **Dean of Student Affairs**

(<http://www.marshall.edu/student-affairs/>)

The Dean of Students manages a variety of programs and services, which are designed to aid students in their

growth and development outside the formal classroom. Programs and services include the following: Counseling Services, Educational Support Services (such as tutoring, reading improvement, study skills, and time management), Disabled Student Services, Women's Programs, Health Education, Judicial Affairs, Student Activities, Student Government, Student Legal Aid, Greek Affairs, Substance Abuse and Returning Students Programs. The Dean of Students reports to the Senior Vice President for Operations.

## **Chairpersons of Departments/Divisions**

(<http://www.marshall.edu/academic-affairs/> and select "Administration/Staff" and then "Departments")

The department/division chairperson is responsible for the administration and promotion of all affairs pertaining to the academic well-being and morale of the department.

This responsibility involves such activities as faculty counseling and guidance, student advising and counseling, curriculum planning, scheduling, maintenance of academic relevancy, and all budgetary considerations. The maximum participation in the administrative decision making process is encouraged at the chairperson's level. Every effort is made to foster department/division autonomy and to ensure that decisions are formulated closest to the students and faculty affected. Recommendations of the chairperson such as faculty leaves, student employees, graduate assistantships, teaching appointments, travel, and expenditures normally flow through the dean of the college. The department/division chairperson is directly responsible to the dean of college.

**Repeats.** Students may use e-courses to meet "D" and "F" repeat requirements even if the course was originally delivered using traditional methods.

**Review and Update of E-Course Content.** The department or college will be responsible for the annual review of both the academic content and the technical content of electronic classes, and will update both academic content and technical content as appropriate.

**Student Load Time.** Electronic course credits count only for the fall, spring, or summer C term as determined in the timetable listed under Registration. A student cannot sign up for 12 hours of electronic courses and claim full-time status for the full 12 months. University policies regarding overloads for students wishing to take over 18 hours apply to students registering for e-courses.

**Syllabi and Course Documentation.** Electronic course syllabi will spell out clearly the following information in addition to meeting the same requirements as syllabi for on-campus courses: necessary hardware, software, technological competencies, and the nature of faculty and student interaction necessary for success in the course. A course completion date must be listed on the course syllabus.

**Tuition and Fees.** Students who register for electronic courses will pay tuition as established by the institution. Students registering for electronic courses only will be exempt from the Student Activities Fee. Special fees imposed by colleges (e.g. the Lewis College of Business) are applicable to students registering for e-courses. E-course students who wish to pay the Student Activities Fee and receive the appropriate benefits have the option of doing so.

**Withdrawal Timetable.** E-courses will follow Series 22 of the Higher Education Policy Commission (formerly the Board of Trustees) in regard to refund and withdrawal policies. Withdrawal from semester-based e-courses will follow traditional course guidelines. Open-enrollment course enrollees will have thirty-five (35) weeks from date of enrollment to withdraw.

**Electronic Course Agreement.** Instructors who wish to offer an electronic course will be required to sign an Electronic Course Agreement, which obligates them to perform their duties as instructor of the course throughout the period specified in the syllabus.

*(\*An E-course, or electronic course, is one which is delivered entirely via electronic means and is designated an "E-course" by the appropriate administrative officer.)*

## **INTERIM EXECUTIVE POLICY BULLETIN NO. 14**

**Effective April 26, 2000**

### **MARSHALL DEPENDENT SCHOLARSHIPS**

[http://www.marshall.edu/www/policy/policy\\_14.html](http://www.marshall.edu/www/policy/policy_14.html) )

In light of the continued interest of Marshall University faculty and staff in tuition assistance for dependents of employees, the university will establish a scholarship program for dependents of full-time employees beginning with the fall term of 1999.

This program will begin with 10 tuition and fee waivers, valued at \$50,000, coming from the growth in enrollment in the 1998-99 academic year plus \$25,000 from the university's general scholarship fund. This fund can be expanded in future years by using a proportion of increased tuition and fee waivers earned through increased enrollments, through a proportion of increases in bookstore profits secured through increased volume of business and through private gifts for this purpose.

A special committee, the Dependents Scholarship Committee, will be created to administer this fund, including the dean of enrollment management as chair plus one appointee each by the president of the Faculty Senate and the president of the Classified Staff Council. This committee will formulate a set of rules and regulations to administer the program and will select the recipients of scholarships each year. Scholarships may be full tuition and fees or partial scholarships, depending on the funds available, the numbers of applicants and the merits of the applicants.

The Dependents Scholarship Committee shall issue an annual report to the faculty and staff and the president of the university detailing its rules and regulations, including any changes made during the year, the number of applicants and the number of scholarships awarded during the preceding year.

The committee will have its organizational meeting as soon as the faculty and staff representatives are appointed.

## **EXECUTIVE POLICY BULLETIN NO. 15**

**Effective April 26, 2000**

**Amended March 14, 2003**

**Approved by President September 30, 2003**

### **FACULTY COMPENSATION FROM GRANTS AND CONTRACTS**

[http://www.marshall.edu/www/policy/policy\\_15.html](http://www.marshall.edu/www/policy/policy_15.html))

Marshall University faculty can be compensated from various non-state funding sources including federal grants and contracts. Office of Management and Budget Circular A-21 stipulates that work under federal grants and contracts and accompanying compensation must be recorded during the faculty member's normal work time, which is defined as that time listed in the faculty member's Appointment Letter. These regulations further stipulate that the amount of compensation paid cannot exceed the faculty member's base salary rate (the amount listed in the faculty member's Appointment Letter).

When a faculty member performs work in carrying out a contract or grant as part of his/her regular duties, a Marshall University PAR must be in effect which reflects the research duties and all other current responsibilities. The amount of compensation on this PAR must equal the faculty member's Appointment Letter base salary.

For faculty on a 9-month appointment, charges to the grant or contract (and compensation to the faculty member) for work performed on the grant or contract during the summer months will be at the salary rate of the base salary of the previous academic year, prorated for the amount of time worked.

**Overload/Incidental Compensation for Faculty.** Office of Management and Budget Circular A-21 does allow for supplemental compensation for incidental work in excess of normal for the individual, providing that there is an institutional policy for incidental work. This Executive Policy Bulletin hereby creates an overload/incidental compensation policy which will allow Marshall University faculty to earn up to an additional 25% of their base salary for additional time worked, subject to the approval of the Vice President for Academic Affairs, the Vice President for Health Sciences, or the Provost of the Marshall Community & Technical College, as appropriate. The base salary will be determined from the faculty member's Appointment Letter.

Under no circumstances will overload/incidental payments be made through federal grants and contracts.

**Merit Awards for Faculty.** Subject to approval of the Vice President for Academic Affairs, the Vice President for Health Sciences, or the Provost of the Marshall Community & Technical College, as appropriate; individual colleges shall establish research merit awards which can result in additional financial benefit to productive researchers. Under no circumstances will merit award payments be made directly from a federal grant or contract. This policy applies to all federal grant and contracts and may be applied to other sources of funds as deemed appropriate.

## Institutional Board of Governors' Policies

<http://www.marshall.edu/president/Board/index.html>

### Policy No. 6

#### NAMING OF BUILDINGS

(<http://www.marshall.edu/president/Board/Policies/P6.pdf>)

##### General:

1.1. Scope: Policy regarding the naming of buildings or schools.

1.2. Statutory References: None

1.3. Passage Date: January 23, 2002

1.4. Effective Date: Upon passage

1.5. Background: This policy revises and replaces Board of Trustees Series No. 6 dated March 30, 1986, which was transferred to institutional boards of governors by the Higher Educational Policy Commission. This version corrects a technical error in that transfer which gave the Board of Governors a dual responsibility in the naming of buildings.

##### Policy:

2.1. It will be the policy of the Marshall University Board of Governors to establish an official name of a building or school at the University upon recommendation of the president: **Provided, however,** that if it is proposed that the building or school be named for a person, such individual must have rendered distinguished educational or other service to the institution and must not have been employed at the institution during the three (3) previous years. An exception may be made by the Board of Governors.

### Policy No. 9

#### SEXUAL HARASSMENT POLICY

(<http://www.marshall.edu/president/Board/Policies/P9.pdf>)

##### General:

1.1 Scope: This policy defines sexual harassment, provides guidelines for filing sexual harassment complaints and explains what action will be taken against those found to have engaged in sexual harassment.

1.2 Statutory and other References: W. Va. Code §18B-1-6. A policy statement issued by the Office for Civil Rights of

the U. S. Department of Education on the interpretation of the following: Title IX of the Education Amendments of 1972 and Equal Employment Opportunity Commission (EEOC) interpretative guidelines issued in March, 1980; and subsequent federal court decisions on the subject of sexual harassment.

1.3 Passage Date: November 13, 2002

1.4 Effective Date: Upon passage

1.5. Background: Replaces Board of Trustees Series No. 9 which was transferred by the Higher Education Policy Commission to the institutional boards of governors.

##### Policy:

2.1. It is the policy of Marshall University to maintain a work and educational environment free from all forms of sexual harassment of any employee, applicant for employment, or student. Sexual harassment in any manner or form is expressly prohibited. It is the responsibility of the University to provide educational opportunities to create this free environment and to take immediate and appropriate corrective action when sexual harassment is reported or becomes known. Supervisors at every level are of primary importance in the implementation and enforcement of this rule.

##### Sexual Harassment Defined

3.1. Sexual harassment is intended to be defined consistent with EEOC and United States Department of Education guidelines. Sexual harassment includes any unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

3.1.1. Submission to such conduct is an explicit or implicit condition of employment.

3.1.2. Submission to or rejection of such conduct is used as the basis for employment decisions or:

3.1.3. Such conduct has the purpose or effect of:

3.1.3.1. Unreasonably interfering with an individual's work or educational performance, or:

3.1.3.2. Creating an intimidating, hostile or offensive work or educational environment.

**Filing of Complaints.**

4.1. The University shall designate a formal grievance procedure for the handling of sexual harassment complaints and assure appropriate dissemination of information concerning it to faculty, staff, and students. Each campus shall designate a liaison person(s) who shall receive training in facilitating the informal resolution of complaints with the authority to conduct inquiries and report to the appropriate supervisory authority. In cases involving the president, the complaint shall be filed with the Chair of the Marshall University Board of Governors.

4.2. Employees. -- Any employee who feels he or she is being sexually harassed should contact his or her immediate supervisor. If this is not appropriate, employees should report such alleged misconduct to other designated personnel within that organization. Supervisors are to make every effort to ensure that such problems are resolved promptly and effectively.

4.3. Students. -- Any student who feels he or she is being sexually harassed should contact the appropriate dean or other designated person of the institution where he or she is a student.

**Action to be Taken Against Perpetrators.**

5.1. Any student, supervisor, agent or other employee who is found, after appropriate investigation, to have engaged in the sexual harassment of another employee or a student will be subject to appropriate disciplinary action. Depending on the circumstances, sanctions may include termination or expulsion.

**Policy No. 10**

**SABBATICAL LEAVE**

(<http://www.marshall.edu/president/Board/Policies/P10.pdf>)

**General.**

1.1. Scope: This policy establishes a uniform sabbatical leave plan for faculty members.

1.2. Statutory References: W. Va. Code §§18B-7-2, 18B-1-6

1.3. Passage Date: November 13, 2002

1.4. Effective Date: Upon Passage

1.5. Background: Replaces Board of Trustees Series No. 10 which was transferred by the Higher Education Policy Commission to the institutional boards of governors.

**Policy:**

2.1. Sabbatical leave may be granted to a faculty member so that he/she may engage in research, writing, or other activity calculated to contribute to professional development and his/her usefulness to the college or university.

**Eligibility.**

3.1. Any person holding faculty rank is eligible for sabbatical leave after completion of at least six years of full-time employment in a faculty rank at Marshall University.

After completing a sabbatical leave, a faculty member shall not be eligible for another sabbatical leave until the seventh subsequent year of full-time employment. Separate summer

school employment shall not be counted toward eligibility for sabbatical leave.

**Conditions Governing the Granting of Sabbatical Leave.**

4.1. The awarding of sabbatical leave is not automatic but shall depend upon the merits of the request and on conditions prevailing in the institution at the time. Sabbatical leave recommendations will be approved by the president of the institution or his/her designated representative. Each year the president will forward information on approved sabbatical leaves to the Board of Governors.

4.2. In consultation with the faculty, each president shall develop appropriate criteria for determining the usefulness of the proposed activity to the institution and equitable procedures and standards for processing applications for leave.

**Compensation.**

5.1. A faculty member on sabbatical leave shall receive full salary for no more than one-half of the contract period or half- salary for no more than the full contract period.

**Obligations of the Faculty Member.**

6.1. An applicant for sabbatical leave shall submit to the president or his/her designee in writing a detailed plan of the activity which he/she proposes to follow.

6.2. In accepting a sabbatical leave, a faculty member shall sign a statement indicating that he/she is aware of and agrees to all conditions of the leave as specified herein.

6.3. While on sabbatical leave, a faculty member may not accept remunerative employment without the written consent of the president or his/her designated representative. Fellowships, grants, assistantships, and similar stipends shall not be considered remunerative employment.

6.4. Upon completion of a sabbatical leave, a faculty member shall file with the president or his/her designee a written report of his/her scholarly activities while on leave.

6.5. A faculty member is obligated to return for a full contract year of service upon completion of the leave. Failure to return will obligate the faculty member to reimburse fully the institution for salary received during the period of the leave.

**Obligations of the University.**

7.1. A faculty member's institutional position, status, and rank shall not be adversely affected solely by his/her absence while on sabbatical leave.

**Policy No. 39**

**MEASLES AND RUBELLA IMMUNIZATION POLICY**

(<http://www.marshall.edu/president/Board/Policies/P39.pdf>)

**General.**

1.1. Scope. These rules promulgate policy and procedures regarding the requirement for measles and rubella immunization of students enrolled in colleges and universities of the State System of Higher Education.

1.2. Statutory References:

1.3. Passage Date: January 22, 2003

1.4. Effective Date: Upon passage

1.5. Background: Replaces Board of Trustees Series No. 39 which was transferred by the Higher Education Policy Commission to the institutional boards of governors.

2. Background.

2.1. Vaccine preventable diseases (VPD's) have declined dramatically during the past 20 years as a cause of morbidity and mortality in the United States. While these declines have been dramatic, significant morbidity and some mortality from these VPDs persist. College-aged students remain susceptible to measles and rubella and these diseases continue to be associated with outbreaks on college campuses. During the recent past, there have been numerous outbreaks on college campuses in the United States and some deaths have occurred at an out-of-state college campus. In view of these circumstances, the West Virginia State Director of Health requests that proof of valid measles and rubella immunization be an enrollment requirement for students enrolling in West Virginia state colleges and universities. In the interest of student health, the Marshall University Board of Governors, establishes the following immunization policy with regard to measles and rubella.

3. Purpose.

3.1. The primary purpose of a mandatory measles and rubella immunization requirement for college and university students is to prevent the introduction and spread of these vaccine preventable diseases among students at Marshall University. Accordingly, these regulations require proof of immunity as a requirement for enrollment in the state institutions of higher education. The Admissions Officer shall administer the requirement as an aspect of the enrollment and registration process for their respective institutions.

4. Immunization Requirement.

4.1. All students of Marshall University who were born after January 1, 1957, except those exempted by this policy statement, shall be required to provide proof of immunity to measles and rubella. To facilitate the implementation of this policy, the student shall be requested to provide proof of immunity on or before the date of enrollment. The student shall have proof of immunity by the following semester or will not be permitted to enroll in classes. See Section 8 - Enforcement.

4.2. In lieu of an immunization record signed by a physician, this requirement is satisfied if a college or university receives an official copy of the permanent health record with report of immunization transmitted to it from a high school located in West Virginia.

4.3. Immunity to measles and rubella is defined as follows:

4.3.1. Measles.

4.3.1.1. The person was born before January 1, 1957; therefore, the person is considered exempt; or

4.3.1.2. Measles vaccine was administered to the person after 1967 and was given after one year of age; or

4.3.1.3. The person presents a report of immune titer or a positive antibody test proving immunity.

4.3.1.4. The person presents a history of having had the disease signed by a physician.

4.3.2. Rubella.

4.3.2.1. The rubella vaccine was given after one year of age; or

4.3.2.2. The person presents a report of immune titer or a positive antibody test.

4.3.2.3. History of disease is not acceptable.

5. Applicability.

5.1. This immunization requirement applies to all undergraduate students who are enrolling for the first time in a state college or university who are classified as full-time students. It also applies to all part-time newly enrolled students (those enrolled in fewer than 12 semester hours of coursework) who will be or are residing in college residence halls.

5.2. This immunization requirement also applies to undergraduate students who transfer in from out-of-state, regardless of undergraduate grade level.

5.3. This proof of immunity shall be required beginning with the spring semester of the 1987-88 school year commencing on or about January 1, 1988.

6. Exemptions.

6.1. The student may be exempted from proof of immunity or from the requirement to receive measles or rubella vaccine for three reasons: medical, religious, and student enrollment classification.

6.2. Medical exemption. Students presenting a statement from a licensed physician which certifies that the immunization is or may be detrimental to a person's health shall be exempt.

6.3. Religious exemption. If the bona fide religious beliefs of the student are contrary to these immunization requirements, the student shall be exempt. Upon submission of a written, signed and notarized statement of the bona fide religious beliefs and opposition to the immunization requirements, the person may attend college without proof of immunity. (See sample statement form at Appendix C.)

6.4. Student classification. Part-time students (those enrolled in fewer than 12 credit hours of course work) not residing in college or university residence halls and undergraduate students enrolled in off-campus programs are exempt.

7. Documentation.

7.1. The acceptable proof of compliance would be a document which has been filled out and signed by a licensed physician. The document should include the month, day, and year the vaccine was administered.

7.2. Acceptable proof may also be provided by the West Virginia high school attended. If a college or university receives an official copy of a student's health record with report of immunization transmitted to the college from a high school located in West Virginia, this requirement is satisfied.

## 8. Enforcement.

8.1. The student shall be required to present proof of immunity on or before the date of enrollment to the Admissions Officer.

8.2. If a certificate of immunization is not received on or before the date of enrollment, the college or university shall present a notice of deficiency to the student. The student must have the required proof of immunity on or before the date of enrollment for the next semester or the student shall not be permitted to attend the school until the required immunization, proof of immunity, or documentation of approved exemption has been provided.

## 9. Obtaining the Report of Immunity.

9.1. The student shall be informed of this requirement by the Admissions Officer of Marshall University as an aspect of the enrollment process.

9.2. The student and the institution should make reasonable effort to obtain proof of immunity from:

9.2.1. The family physician or from appropriate records signed by a physician or other community health provider.

9.2.2. The West Virginia high school attended. The health record with report of immunization from any high school in West Virginia shall be accepted as proof of immunization.

9.3. The college or university should advise the student to request that the student's West Virginia high school health record be transmitted to the institution of higher education at the time that the high school transmits the final official transcript of grades to the college. The institution should also communicate with West Virginia high schools for this health record as it does to obtain official transcripts of grades.

## 10. Obtaining and Administering Immunizations.

10.1. Students who are unable to provide proof of immunity may obtain the required immunization free of charge.

10.2. The West Virginia Department of Health and county health agencies in cooperation with state colleges and universities will provide the immunization free of charge.

10.2.1. Students may obtain the required immunization free of charge at any county health agency which administers immunizations. County Health Agencies are listed in Appendix D.

10.2.2. The State Health Department will also provide vaccine to college student health centers free of charge upon request of the institution. Thus, those institutions wishing to provide this service may do so.

10.2.3. Only those student health centers with a physician in attendance may administer these vaccines. If vaccines are to be administered, the college student health center must assure that the student is advised of appropriate medical contraindications to the immunizations. The student health physician should provide the medical exemption statement when appropriate.

## 11. Records and Reports.

11.1. The University shall maintain on file immunization records for all persons not exempted from this requirement for immunity to measles and rubella. These records shall be

open to examination by the State Department of Health during normal business hours.

11.2. When a person transfers to another college or university within the state system of higher education, the University shall, upon appropriate request, send a copy of the person's immunization record at no cost to the college or university to which the person has transferred.

11.3. The college or university shall file an immunization report with the Marshall University Board of Governors by November 15 of each year for the fall semester and by March 15 of each year for the spring semester. This report provided a statistical summary of the immunization status of new college enrollees.

11.4. The West Virginia Department of Health has agreed upon request to provide college student health centers with official health and immunization records for the purpose of recording immunizations which they might administer.

## **Policy No. 40**

### **WAIVER OF REGULAR FEES FOR THIRD-PARTY SPONSORED COURSES**

<http://www.marshall.edu/president/Board/Policies/P40.pdf>

#### **General:**

1.1. Scope: Policy regarding waiver of regular fees for courses sponsored by a third party.

1.2. Statutory References: W.Va. Code § 18B-10-9.

1.3. Passage Date: January 23, 2002

1.4. Effective Date: Upon passage

1.5 Background: This policy replaces Board of Trustees Series No. 40, dated March 10, 1989, which was abolished by the Higher Educational Policy Commission. This version is substantially similar except reporting of third-party sponsored waivers is now to the Board of Governors.

#### **Policy:**

2.1 Pursuant to WV Code 18B-10-9, Marshall University may enter into agreements with third parties whereby the third party may sponsor any course, institute, workshop, special course, or other educational program offered by the University for credit. Under such agreements the students enrolled shall be excused from the payment of tuition, registration and enrollment fees.

2.2 Third-party waivers will be initiated at the college level. The Dean or predetermined designee shall be responsible for the completion and approval of each waiver.

2.3. Each offering will require the completion of a Contractual Agreement and a Request for Waiver of Regular Student Fees for Courses with Third-Party Sponsors.

2.4. The Contractual Agreement shall be signed by both the institution and the third party sponsor and shall include, but not be limited to, the following:

2.4.1. Name of course;

2.4.2. Location;

2.4.3. Time period;

2.4.4. Official names and addresses of both parties;

2.4.5. Names of persons who are responsible;

**HIGHER EDUCATION POLICY COMMISSION**  
**RULES AND POLICIES**

To access these policies in their most current form, please visit

<http://www.hepc.wvnet.edu/resources/index.html?../menu.html&title.html&rulesandpolicies.html> and click on the links below.

**WV Higher Education Policy Commission Rules and Policies**

- Series 1: Performance Indicators. Legislative Rule – Final – Effective April 9, 2002
- Series 2: Higher Education Finance Policy. Legislative rule – Final – Effective July 1, 2001
- Series 3: Report Card. Legislative rule – Final – Effective April 9, 2002
- Series 4: Rules, Guidelines and Other Policy Statements by Governing Boards. – Final – Effective October 31, 2001
- Series 5: Guidelines for Governing Boards in Employing and Evaluating Presidents or Other Administrative Heads of Institutions. - Final – Effective January 19, 2003
- Series 6: Higher Education Adult Part-Time Student (HEAPS) Grant Program. **Emergency Legislative Rule Effective June 9, 2003. Revised rule approved by Policy Commission on August 22, 2003, and filed with LOCEA for legislative approval at next session.**
- Series 7: PROMISE. Legislative Rule – Final – Effective April 9, 2002
- Series 8: Personnel Administration. – Final - Effective on November 22, 2001
- Series 9: Academic Freedom, Professional Responsibility, Promotion and Tenure. – Final -- Effective December 25, 2001
- Revision to Series 9: Academic Freedom, Professional Responsibility, Promotion and Tenure. **Filed for Public Comment for period ending September 25, 2003.**
- Series 10: Policy Regarding Program Review. – Final - Effective December 25, 2001
- Series 11: Submission of Proposals for New Academic Programs and the Discontinuance of Existing Programs. Procedural rule – Final - Effective December 25, 2001
- Series 12: Capital Project Management. Procedural rule – Final – Effective December 25, 2001
- Series 13: Change in Organization of Colleges and Schools – Procedural rule- Final - Effective April 19, 2002
- Series 14: Holidays – Final - Effective April 19, 2002
- Series 15: Acceptance of Advanced Placement Credit – Legislative rule - Final – Effective June 22, 2002
- Series 16: College Level Examination Program – Procedural rule - Final – Effective June 22, 2002
- Series 17: Transferability of Credits and Grades at the Undergraduate Level – Final – Effective June 22, 2002
- Series 18: Assignment of Academic Credit and Financing Noncredit Instruction – Final – Effective June 22, 2002
- Series 19: Guidelines for College Courses for High School Students - Procedural rule -Final – Effective August 1, 2002

- Series 20: Authorization of Degree Granting Institutions – Procedural rule -Final Effective August 10, 2002
- Series 21: Freshman Assessment and Placement Standards Procedural rule -Final Effective August 1, 2002
- Series 22: Grade Point Average for Associate and Baccalaureate Degree Students - Procedural rule -Final Effective August 1, 2002
- Series 23: Standards and Procedures for Undergraduate Admissions - Procedural rule -Final Effective August 10, 2002
- Series 24: Preparation of Students for College - Procedural rule -Final Effective August 10, 2002
- Series 25: Residency Classification for Determining Tuition and Fees -Procedural rule -Final Effective August 1, 2002
- Series 26: Underwood Smith Teacher Scholarship Program – Legislative Rule -Final Effective June 9, 1998 (Transferred with technical changes from previous boards)
- Series 27: Financial Assistance to Athletes – Procedural rule - Final Effective August 1, 2002
- Series 28: WV Engineering Science and Technology Scholarship Program – Legislative Rule -Final Effective June 12, 2000 (Transferred with technical changes from previous boards)
- Series 29: Travel - Procedural rule -Final Effective August 1, 2002
- Series 30: Purchasing - Procedural rule -Final Effective August 1, 2002
- Series 31: Ethics - Procedural rule -Final Effective August 1, 2002
- Series 32: Tuition and Fee Policy – Legislative Rule - Comment Period ended August 22, 2002 – still under review
- Series 33: Anatomical Board – Procedural rule- Final Effective September 6, 2002
- Series 34: Medical Student Fee and Medical Student Loan Program – Procedural rule - Final Effective September 6, 2002
- Series 35: Correspondence, Business, Occupational, and Trade Schools – Legislative Rule - Effective April 3, 1995 (transferred from previous Boards)
- Proposed revised Series 35: Correspondence, Business, Occupational and Trade Schools Legislative Rule – Approved by Policy Commission November 15, 2002 for submission to LOCEA and Legislature
- Series 36: Sports Programs at Community and Technical Colleges – Procedural rule – Final Effective January 8, 1980 (transferred from Board of Directors)
- Series 37: Increased Flexibility for Community and Technical Colleges – Procedural rule – Final Effective June 12, 2000 (transferred from Board of Directors)
- Series 38: Employee Leave – Procedural rule - Final Effective November 19, 1992 (transferred from previous boards)
- Series 39 – Classified Employees – Procedural rule - Final Effective September 5, 1996 (transferred from previous boards)
- Series 40 – Equal Opportunity and Affirmative Action Procedural rule – Final Effective April 3, 1992 (transferred from previous boards)

- Series 41 – Health Sciences Scholarship Program Procedural rule – Final January 19, 2003
- Series 42 – WV Higher Education Grant Program Legislative Rule – Approved by Policy Commission November 15, 2002 for submission to LOCEA and Legislature
- Series 43 – Purchasing Efficiencies – Emergency Legislative Rule Effective June 11, 2003, and filed for public comment period ending July 11, 2003
- Series 44 – Policy Regarding Action to be Taken on Audit Reports – Procedural Rule - Effective September 12, 1972 (transferred from University System rule)