



Marshall University
Huntington, West Virginia 25755

**Dean
Honors College
John R. Hall Center For Academic Excellence**

Marshall University seeks nominations and applications for the Dean of the [Honors College](#). The successful candidate will succeed Dr. Mary Todd who served as the founding dean before accepting appointment as Executive Director of [The Honor Society of Phi Kappa Phi](#). Marshall University hosts a [Phi Kappa Phi](#) chapter.

The academic leadership of Marshall University has a bold vision for and commitment to its future as a premier educational institution and center of contemporary scholarship, and the Marshall University Honors College is an essential component of that vision.

The Dean will work collaboratively with the provost and the deans of eight other colleges in a comprehensive academic environment to develop new and creative academic programming for Marshall's undergraduate honors students and the broader academic community. Candidates must have a record of commitment to diversity and the interpersonal and communication skills necessary to engage deans, department chairs, faculty across the university, and students in strategic planning that will result in continued growth of the Honors College.

Located in Huntington, West Virginia, Marshall University was founded in 1837 and is named after the fourth U.S. Supreme Court Chief Justice, John Marshall. Marshall is a multi-campus public university providing innovative undergraduate and graduate education to over 14,500 students including 4,000 graduate and medical students.

Responsibilities: The Dean is the chief academic administrative officer of the College, appointed by the President and reporting directly to the Provost and Senior Vice President for Academic Affairs. Specific responsibilities include but are not limited to:

- a. Development of a strategic plan, consonant with Marshall's [Strategic Vision](#), to expand the activities and programming of the Honors College, which enrolls over 600 students;
- b. Guidance and general oversight of the Society of Yeager Scholars;
- c. Leadership and development of the *da Vinci Lecture Series* and the *da Vinci Faculty Fellows* program;
- d. Overseeing program/curricular development, assessment, and evaluation;
- e. Honors student recruitment, admission, and retention;
- f. Honors student advising, including the mentoring of students for competitive awards and scholarships;
- g. Financial management, fund raising, and development activities;
- h. Staff personnel administration and development of print and electronic communications to alumni, donors, current, and prospective students.

The Dean is expected to work with division/department chairs and the faculty:

- (1) to promote innovative teaching, research, and service activities in the College;
- (2) to provide thoughtful and creative leadership in the development of multidisciplinary research and teaching opportunities in and outside the College; and
- (3) to integrate the College's assets into the larger university community, and with the college's associate deans assure the strength, rigor, and currency of the University's top scholarship program, the [Yeager Scholars Program](#).

In addition, the Dean will be expected to collaborate with the Alumni Office, the Marshall University Foundation, and current and prospective donors to increase private giving and grant funding; maintain contact with alumni and other Honors administrators; and maintain active membership in the National Collegiate Honors Council. For more information regarding the Marshall University Honors College, please visit <http://www.marshall.edu/honors>.

Qualifications: Successful appointment requires:

- An earned doctorate or other terminal degree appropriate to one of the University's academic departments;
- Evidence of successful and effective university/college administration at the department level or above;
- A distinguished record of competitive research, scholarship, and peer-reviewed publications that would warrant appointment as a tenured associate or full-professor in one of the University's academic departments; and
- A record of securing extramural funding and the ability to secure funds from a variety of sources.

OVERVIEW OF MARSHALL UNIVERSITY

Marshall University is West Virginia's second-largest university and the oldest public institution of higher learning in the state, tracing its founding to 175 years ago (1837). The [North Central Association \(NCA\)](#), and now the [Higher Learning Commission \(HLC\) of the NCA](#), has accredited Marshall University since 1928 as an institution of higher learning. Marshall has earned and maintains specialized [accreditation](#) status with 32 agencies responsible for evaluating and conferring specialty accreditation for educational programs and fields of study such as business, engineering, medicine, psychology, teacher education, speech-language pathology, music, *etc.*

DEGREE OFFERINGS

Marshall offers more than 74 undergraduate majors with 96 areas of specialization and 52 graduate and professional degrees in various fields through its nine colleges ([Business](#), [Education](#), [Fine Arts](#), [Health Professions](#), [Information Technology and Engineering](#), [Liberal Arts](#), [Science](#), [Graduate College](#), and the [Honors College](#)) and three professional schools (School of [Medicine](#), School of [Journalism and Mass Communication](#), and the [School of Pharmacy](#), whose inaugural class of students started in the Fall 2012). New programs in biological sciences, digital forensics and information security, and the health professions support continued enrollment growth across the University.

The University is also home to the Joan C. Edwards School of Medicine, a regional center for cancer research which has a national reputation for its programs in rural health care delivery. The University's Master of Science in forensic science is one of a small number of post-graduate-level academic programs in the United States accredited by the American Academy of Forensic Sciences and considered by many to be one of the nation's top forensic science programs. Law enforcement officials from across the country train at the Marshall University forensic science facility.

FACULTY AND STUDENTS

Marshall University employs 2,000 faculty and staff members who serve approximately 14,500 students, including 4,000 graduate students. During the fall semester 2011, Marshall welcomed its largest-ever freshman class to the Huntington campus.

The overall faculty-to-student ratio is 24 to 1 at Marshall. Students hail from all 55 counties in West Virginia, 44 states and the District of Columbia, as well as nearly 500 students who come from more than 40 countries across the globe. Forty-two percent of our classes have fewer than 20 students.

A full complement of services is available to our students including high-technology classrooms, an active career counseling office, and [study abroad](#) opportunities.

Marshall faculty pride themselves on the high-quality instruction. Eighty-six percent of our faculty members have earned a Ph.D. or the highest degree in their field. They are active in local, national, and global academic communities and many of them conduct specialized research and work with students in their research projects.

FACILITIES

Marshall recently completed construction of nearly \$100-million in [new](#) academic buildings and renovations to existing facilities, including two modern living-learning residence halls, an engineering laboratory building, a forensic science laboratory addition, a state-of-the-art recreation center, and a rural health and clinical education center. An additional \$119-million in new construction projects are now under way to address additional pressing facility needs, including a 140,000-square-foot biotechnology incubator and applied engineering complex, a downtown fine arts center, a sports medicine translational research center, and a new parking garage (which is now operational).

Aside from a beautiful and historic main campus in Huntington, Marshall has a campus in South Charleston, and regional centers in Point Pleasant, WV, Teays Valley, WV, and Beckley, WV. Marshall also houses the Robert C. Byrd Institute (RCBI), with operations on both the Huntington and South Charleston campuses, as well as in Bridgeport and Rocket Center, WV. The goal of the RCBI is the transfer of technology from the academic departments to private industry to support job development in the region.

MARSHALL UNIVERSITY RESEARCH CORPORATION

The Marshall University Research Corporation is committed to an active, growing and successful research enterprise that will help address today's challenges, improve the quality of life in the community and provide an engine for economic development. A not-for-profit corporation, the Marshall University Research Corporation delivers professional services

including pre-award grant/contract development and post-award grants administration, guidelines on [research integrity](#), and [technology transfer/business development](#).

THE COMMUNITY

[Huntington](#) is a vibrant, progressive city serving the tri-state nexus of Ohio, Kentucky and West Virginia. Conveniently located on Interstate 64 ([I-64](#)), close to Charleston, the state capital, and within easy driving distance of major metropolitan areas, including Cincinnati, Columbus, Pittsburgh, Charlotte and Washington. Huntington offers an unparalleled quality of life in a dynamic, family-and community-oriented setting. In addition to the fine arts venues/events sponsored by Marshall University, cultural activities flourish in Huntington and nearby, and include symphony orchestra concerts, museums and performing artist series productions. The relationships between the University and the community are extraordinarily positive, and mutually beneficial. Places of worship and parks abound. As the hub of the tri-state area, Huntington offers outstanding education opportunities at Marshall University and through a strong county school system. It boasts a diverse business base, comprehensive state-of-the-art health care delivery systems, the Huntington Museum of Art, award-winning restaurants, shopping and a variety of sporting venues. Huntington is also a gateway to West Virginia's "wild and wonderful" outdoor recreational opportunities in the mountains, including whitewater rafting, skiing sightseeing and cultural tourism sites.

Application/Nomination Process

Applicants must submit in *PDF* file format: (1) [a letter of application](#) detailing qualifications, including scholarly accomplishments, experience with Honors programming, administrative experience, and a statement that addresses how the Honors College can enhance the academic excellence and stature of Marshall's undergraduate learning experience; (2) [a current curriculum vita](#); and (3) [contact information \(phone and email\) for three professional references](#).

Formal review of applications will begin [December 1, 2012](#) and will continue until the position is filled. Nominations, application materials, and inquiries should be directed to: honorsdeansearch@marshall.edu.

Marshall University is an Affirmative Action, Equal Opportunity Employer and encourages applications from women, minorities, and persons with disabilities.