

**DIVISION OF ACADEMIC AFFAIRS  
CALENDAR OF DUE DATES  
2010/2011**

**ADMINISTRATIVE CALENDAR**

ITEM	DUE TO	DUE DATE
<b>Reynolds Teaching Award Nominations</b>	Center for Teaching & Learning	<b>Sept. 27, 2010</b>
<b>Pickens-Queen Award Nominations</b>	Center for Teaching & Learning	<b>Sept. 27, 2010</b>
<b>Listing of Courses for Fee Collections with CRN's</b> <i>(Spring 2011)</i>	Academic Budget Office	<b>Nov. 1, 2010</b> Date Subject to Change
<b>New/Revised Student, Program &amp; Lab Fee Requests</b>	Academic Budget Office	<b>Jan. 14, 2011</b>
<b>MU Distinguished Artists &amp; Scholars Award Nominations</b> <i>(Submit Electronically)</i>	Center for Teaching & Learning	<b>Feb. 11, 2011</b>
<b>Distinguished Service Award Nominations</b>	Office of the Provost & Sr. Vice President for Academic Affairs	<b>Feb. 16, 2011</b>
<b>Listing of Courses for Fee Collections with CRN's</b> <i>(Summer 2011)</i>	Academic Budget Office	<b>Mar. 15, 2011</b> Date Subject to Change
<b>Great Teachers Institute Nominations</b>	Center for Teaching & Learning	<b>Mar. 14, 2011</b>
<b>Listing of Courses for Fee Collections with CRN's</b> <i>(Fall 2011)</i>	Academic Budget Office	<b>May 1, 2011</b> Date Subject to Change
<b>Budget Requests</b>	Academic Budget Office	<b>TBA</b>
<b>Hedrick Outstanding Faculty Award Nominations</b>	Center for Teaching & Learning	<b>May 2, 2011</b>
<b>Evaluation of Deans Form</b>	Deans' Offices	<b>May 2, 2011</b>
<b>Completed Evaluation of Deans by Faculty</b>	Office of the Provost & Sr. Vice President for Academic Affairs	<b>May 16, 2011</b>
<b>Chairperson Evaluations Notice of Completion</b>	Office of the Provost & Sr. Vice President for Academic Affairs	<b>May 17, 2011</b>