OFFICE OF ACADEMIC AFFAIRS CALENDAR OF DUE DATES 2020-2021

PERSONNEL CALENDAR

DEPARTMENT/ITEM	DUE DATE
Chairperson's Office	
*New Temp., Probationary & Tenured Faculty Annual Reports 2020 w/Planning Pages (Fall Hire Date)	September 7, 2020
*New Temp., Probationary & Tenured Faculty Annual Reports 2021 w/Planning Pages (Spring Hire Date)	January 25, 2021
Deans' Offices	
Institutional Research Summaries of Course Evaluations for Probationary Faculty (Fall 2020)	January 6, 2021
2020 Annual Reports, Including Planning Pages 2020-21	March 8, 2021
Faculty	
Retention/Non-Retention Decisions	February 22, 2021
Promotion & Tenure Decisions	April 26, 2021
Office of the Provost & Senior Vice President for Academic Affairs	
Sabbatical Leave Reports (AY 2019-2020)	October 5, 2020
Sabbatical Leave Requests (AY 2021-2022)	October 26, 2020
Intention to Apply for Promotion / Tenure	October 12, 2020
Probationary Faculty Retention / Non-Retention Recommendations (Including 2020 Annual Reports and 2021 Planning Pages)	February 8, 2021
Promotion & Tenure Portfolios	March 29, 2021
Pre-Tenure Exceptional Recommendation (2021-2022)	March 29, 2021
2020 Annual Report of Faculty, Including 2020 Planning Pages (New, Continuing & Tenured Faculty Not Applying for Promotion/Tenure)	April 5, 2021
Temporary Faculty Annual Reports – Hired for Fall 2020, AY, or Spring 2021 Only	April 26, 2021
Deans' Summary of All Part-Time Faculty Evaluations (Detail Concerns)	May 24, 2021
President's Office	
Retention/Non-Retention Recommendations	February 15, 2021
Promotion & Tenure Recommendations for 2021-2022	April 12, 2021
*Planning Pages Required for Temporary Faculty at the Discretion of each College	