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| Office of Academic Affairs First Year Seminar: Intent to Teach | *For office use only*Date received in Academic Affairs:  |
| FYS 100 is an interdisciplinary seminar designed to provide first-year students with a shared core experience early in their careers at Marshall. Taken by all non-transfer freshmen in their first or second semester, FYS 100 serves as a foundation not only for the Core Curriculum but also for work in the major, leading up to the capstone. The course emphasizes inquiry, intercultural thinking, information literacy, life-long learning skills (metacognition) and integrative thinking. Limited to an enrollment of 22 students, FYS courses are active, energetic, hands on. They involve debate, asking essential questions, experimentation, writing to learn, the leveraging of failure, and adaptation.Because the course is interdisciplinary, full-time faculty members from across the university are eligible to teach the course, with chair and dean approval. A commitment to join the FYS Faculty requires teaching at least four sections within a 3-year time period during fall and/or spring semesters. Thereafter, as a part of the FYS faculty, you may work with your chair, dean and the dean of undergraduate studies/associate vice president of academic affairs to continue to teach sections of FYS, using this form again to indicate your commitment.  |
| Faculty Name: |       |
| Department: |       | College: |       |
| Phone: |       | E-mail address: |       |
| FYS Faculty Development  |
| INSTITUTE: Each semester, the Center for Teaching & Learning and the Office of First Year Seminar co-facilitate an FYS Faculty Institute to assist future FYS instructors in developing an effective interdisciplinary course design and in teaching the course for the first time. The Institute occurs over the course of eight weeks. It begins with a half-day Saturday morning retreat, followed by six online modules and one additional face-to-face meeting. Participants should expect to walk away with a complete syllabus and course design plan by the conclusion of the Institute. Faculty should not enroll in a particular Institute session unless they plan to begin teaching FYS the following semester. Upon completion of the Institute and submission of a complete syllabus and course design plan, faculty will receive an $1800 lump sum stipend.  | [ ]  I agree to complete the next scheduled FYS Institute and teach the course for the first time the following semester. |
| [ ]  I have already completed the FYS Institute.Term:      , 20      |
| Additional comments: |       |
| Teaching Commitment |
| The teaching commitment as outlined below should be jointly determined by the faculty member and department chair. Committed sections of FYS should be noted in the faculty member’s Planning Page and included in the department chair’s long-term course scheduling plans.  |
| Academic Year: |       | # of Sections in the Fall Term: |       | # of Sections in the Spring Term: |       |
| Academic Year: |       | # of Sections in the Fall Term: |       | # of Sections in the Spring Term: |       |
| Academic Year: |       | # of Sections in the Fall Term: |       | # of Sections in the Spring Term: |       |
| Academic Year: |       | # of Sections in the Fall Term: |       | # of Sections in the Spring Term: |       |
| **Approvals:** |
| Signatures below indicate that all parties plan to support the FYS curriculum per the scheduling details of this form. |
|  |       |
| Faculty Member signature | Printed Name | Date |
|  |       |
| Chair signature  | Printed Name | Date |
|  |       |
| Dean signature | Printed Name | Date |
|  | **Jennifer Sias** |
| Coordinator of FYS signature | Printed Name | Date |
|  | **Sherri Smith** |
| Associate VP of Academic Affairs signature | Printed Name |  **Date** |