



Overload / Additional Teaching Request Form

Request to be submitted prior to commencement of services on a term by term basis.

Name: Last, First	MUID #	College	Department

Current Teaching In-load schedule

U#	Course	CR or CIP	Rate

*Courses being requested for Overload Pay

\$3,500 per course full-time faculty

Subject	Course	CR or CIP	Face 2 Face or Online	Cost	Justification for Need
				\$	
				\$	
				\$	
				\$	
				\$	
			Total Compensation	\$	

Authorization Approvals

Chairperson

Date

College Dean

Date

Please submit to Academic Affairs

Approved by:

U#

Phone

Date