

Earnings Code – Part-time Faculty

PTO	Part-time Faculty – Overload	This earnings code will be used for a part-time faculty teaching position being taught by someone who is a benefits eligible employee (faculty or staff) of the same institution.
PTA	Part-time Faculty – Adjunct	This earnings code will be used for a part-time faculty teaching position being taught by someone who is not a benefits eligible employee (faculty or staff) of the same institution. Any MU employee teaching a class for the CTC (or vice versa) should be coded with this.
PTC	Part-time Faculty Chair Stipend	This earnings code should only be used for payment of a chair stipend to a faculty member.
PTR	Part-time Faculty Research	This earnings code should only be used for payment of amounts related to research paid on the part-time faculty member.
PTA	Part-time Faculty non-Chair Admin	This earnings code should only be used for payment to a faculty member for administrative activities other than acting as a department chair.
PTD	Part-time Faculty Course Development	This earnings code should be used for any payments to faculty members related to development of new courses paid on the part-time faculty line.