# APPLICATION FOR **UNDERGRADUATE ADMISSION**



## Best. Decision. Ever.

Telephone: (304) 696-3160 | Toll free: (800) 642-3499

E-mail: admissions@marshall.edu Website: www.marshall.edu/admissions

#### **MARSHALL UNIVERSITY**

#### **Application for Undergraduate Admission**

Undergraduate Admissions Office
102 Old Main
One John Marshall Drive
Huntington, West Virginia 25755
Tel 304/696-3160
1/800-642-3499
Fax 304/696-3135
www.marshall.edu/admissions | admissions@marshall.edu

## Apply Early!

Applying to Marshall University is easy!
Fill out the application, enclose the appropriate fee and submit it to the Undergraduate Admissions Office. Once we have received your application, appropriate fee and all required admission credentials, your file will be reviewed and you will receive notification of our admission decision.

You can also apply to Marshall online at: http://www.marshall.edu/admissions/apply.

#### **REQUIREMENTS FOR ADMISSION**

All applicants must complete an application for admission and submit the appropriate fee and all required credentials prior to review of the application. All submitted credentials become the property of Marshall University and will not be returned or released to third parties. Once an applicant is admitted s/he can visit www.marshall.edu/newstudentchecklist for information regarding all steps in the enrollment process, including submission of the required enrollment deposit.

#### **FRESHMEN**

- A 2.00 GPA on a 4.00 scale and an ACT Composite score of 19 or a SAT score of 900 (CR+M) or a 3.00 GPA on a 4.00 scale and an ACT Composite of 16 or a SAT score of 770 (CR+M) is required for full freshman admission. Majors within the College of Information Technology and Engineering have additional requirements for admission. Please consult the current undergraduate academic catalog for specific information regarding requirements.
- First time freshmen who have never attended another college must have an official high school transcript sent to the Undergraduate Admissions Office.
- Freshmen who have attended college (other than Marshall) while enrolled in high school or during the summer following high school graduation must have an **official college transcript** as well as an official high school transcript sent to the Undergraduate Admissions Office.
- 4. **ACT or SAT** scores must be submitted for all freshmen (does not apply to students out of high school five (5) years or longer).
- A valid immunization record including measles and rubella (or MMR) vaccinations and all other required vaccinations or screenings. Students born prior to January 1, 1957 are exempt from the measles and rubella (or MMR) immunization requirement.
- 6. Recommended completion of Higher Education Policy Commission (HEPC) core requirements: 4 units of English (including English 12CR and courses in grammar, composition, and literature), 4 units of mathematics (three units must be Algebra 1 and higher or Math 1 or higher; Transitional Math for Seniors will also be accepted), 3 units of social studies (including U.S. studies/history), 3 units of science (all units must be college-preparatory laboratory science, preferably including units from biology, chemistry and physics), 2 units of world language (two units of the same world language; sign language is also acceptable), 1 unit of arts.

#### TRANSIENT STUDENTS

Applicants must submit a letter of good academic standing from the Registrar of the accepted, accredited college or university they are attending, and they must have attended the home college during the previous calendar year. Admission is for one semester only. Transient students can enroll for no more than two consecutive semesters.

#### **TRANSFER STUDENTS**

1. All transfer students must be eligible to return to the institution they most recently attended. In addition, transfer students who have fewer than 30 earned semester hours must meet one of the following criteria: must meet the freshman admission standards, or have earned 12 graded college level semester hours and completed all prerequisite courses for English and math while maintaining a 2.00 cumulative college GPA.

- Transfer applicants must submit official transcripts from all colleges attended. Transfer students currently enrolled at another college must be in good academic standing for early admission. Academic policies in effect at previous schools do not apply. Marshall University is governed by the West Virginia Higher Education Policy Commission (HEPC). Please consult the undergraduate academic catalog for information regarding specific program requirements.
- Applicants with less than 30 earned semester hours must have an official final high school transcript submitted to the Undergraduate Admissions Office.
- Applicants with less than 30 earned semester hours must have ACT or SAT scores submitted to the Undergraduate Admissions Office (does not apply to students out of high school five (5) years or longer).
- A valid immunization record for measles and rubella (or MMR) vaccinations and all other required vaccinations or screenings. Students born prior to January 1, 1957 are exempt from the measles and rubella (or MMR) immunization requirement.

## HIGH SCHOOL EQUIVALENCY DIPLOMA (GED OR TASC) RECIPIENTS

Students holding a high school equivalency diploma may be admitted to Marshall University if they pass the GED (General Education Development Test) or TASC (Test Assessing Secondary Completion) with scores considered acceptable for admission. GED or TASC scores must be mailed directly to the Admissions Office from a state testing center or a state department of education. Applicants for admission who have held the GED or TASC for a least five (5) years subsequent to the graduation date of their high school class are not required to submit ACT/SAT scores except if applying to the College of Information Technology and Engineering.

**ATHLETICS:** If you wish to participate in varsity athletics while attending Marshall, you must request that an official transcript indicating your overall grade point average be sent to the Admissions Office. This is an NCAA requirement. You should also contact the appropriate coach regarding your interest.

**STANDARDIZED TESTS:** The West Virginia Higher Education Policy Commission requires all freshmen to submit ACT or SAT scores to the Admissions Office. Students who graduated from high school five or more years ago are exempt from this requirement; however, these students may be required to take placement exams to determine placement in English and math courses.

**HOUSING:** All freshmen and sophomores must reside on campus unless a waiver is granted. Please contact the Department of Housing and Residence Life for additional information.

#### **STUDENT FINANCIAL ASSISTANCE:**

Students who wish to receive need-based financial aid and/or student loans must submit the Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1 of each year.

#### COMPLIANCE WITH MILITARY SELECTIVE SERVICE ACT

State law provides that a male person who has attained the age of eighteen (18) years may not enroll in a state-supported institution of

post-secondary education unless he is in compliance with the Military Selective Service Act (50 U.S. Code, Appendix 451, et seq. and the amendments thereto). Also, a male person may not receive a loan, grant, scholarship or other financial assistance for post-secondary higher education funded by state revenue, including federal funds or gifts and grants accepted by this state, or receive a student loan guaranteed by the state unless he is in compliance with the Military Selective Service Act.

## PLEASE COMPLETE THE APPLICATION FOR ADMISSION ACCORDING TO THE INSTRUCTIONS GIVEN BELOW.

**TYPE OF STUDENT:** Mark only one of the following categories on the application.

- Freshman: A student who has never attended an accepted, accredited, post-secondary institution except during high school or the summer immediately following high school graduation.
- Transient: A student pursuing a degree at another accepted, accredited institution who would like to enroll at Marshall University for one semester and have the Marshall credit applied to the degree program at the home institution.
- Transfer: A student who wishes to pursue a degree from Marshall but who has attended another accepted, accredited postsecondary institution, with or without earned credit.
- Special: A student who has received a bachelor's degree from another accepted, accredited institution and is not seeking another degree from Marshall. The student will not be eligible for financial aid, cannot earn a degree, and is not awarded transfer credit.
- Non-degree: A non-traditional student who has never attended college and is taking classes for credit, but not pursuing a degree.
   The student is not eligible for financial aid. A student cannot earn more than 30 total hours while classified as non-degree.

**ENROLLMENT:** Full-time enrollment is 12 credit hours or more during the fall or spring term and 6 credit hours during the summer.

**COLLEGE AND MAJOR:** Indicate college, major, and code number using the list of programs of undergraduate study. If you are not sure of the specific major but do have a preferred college, indicate one of the undecided code numbers: Business (BZ88), Education (EZ88), Arts & Media: Arts (AZ88) & Media (AZ87), Health Professions (HZ85), Information Technology and Engineering (TZ88), Liberal Arts (LZ88), Science (SZ88).

**HIGH SCHOOL INFORMATION:** List the name and location of the high school you attended or are attending. If you have obtained the GED or TASC, list the test center that has your scores and your exam date.

**OTHER COLLEGES ATTENDED:** List any other college or university attended prior to enrolling at Marshall. Include Marshall if you have previously been a student here or have taken college work while in high school. List Advanced Placement, CLEP, and/or International Baccalaureate exams taken/taking.

#### **UNDERGRADUATE APPLICATION FEES**

A one-time, non-refundable **\$30** application fee is required for all applications.

A non-refundable **\$50 transfer evaluation fee** is required for transfer students (in lieu of the application fee). Transfer evaluation fees are valid for one academic year.

Please make your check or money order payable to MARSHALL UNIVERSITY and include the student's name and last four digits of social security number or birth date on the payment. The Undergraduate Admissions Office may be contacted to submit payment via MasterCard, Visa, American Express or Discover Card after your application has been received. Once an undergraduate application fee has been paid, no additional application fee is required for subsequent applications. All fees submitted to the Undergraduate Admissions Office are non-refundable. Listed fees are subject to change.

## FOR ADDITIONAL INFORMATION: Requests for additional information should be addressed to the individual deans, department chairs, or directors.

CONTACT INFORMATION			Society of Yeager Scholars	304/696-6763
Bookstore	304/696-362	22 or 1-800/547-1262	Orientation	304/696-2354 or 1-800/438-5392
Bursar/Cashier	304/696-662	20 or 1-800/438-5389	Housing and Residence Life	304/696-6765 or 1-800/438-5391
Student Financial Assistance	2304/696-316	52 or 1-800/438-5390	Office of Recruitment3	04/696-3646 or 1-877/GO-HERD1
John R. Hall Center for Acad	emic Excellence	304/696-5421	Welcome Center	304/696-3646
(John Marshall Scholars, Univers	ity Honors Programs)	1-800/438-5395		Fax 304/696-6858

#### **EQUAL OPPORTUNITY POLICY STATEMENT**

It is the policy of Marshall University to provide equal opportunities to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, color, sex, religion, age, handicap, national origin, or sexual orientation. This non-discrimination policy also applies to all programs and activities covered under Title IX, which prohibits sex discrimination in higher education. Marshall University strives to provide educational opportunities for minorities and women in the undergraduate student body which reflect the interest, individual merit and availability of such individuals. The university ensures equality of opportunity and treatment in all areas related to student admissions, instruction, employment, placement accommodations, financial assistance programs, and other services.

Marshall University also neither affiliates with nor grants recognition to any individual, group, or organization having policies that discriminate on the basis of race, sex, religion, age, sexual orientation, handicap, or national origin. Information on the implementation of the policy and/or the Title IX Amendment should be addressed to: Office of Equity Programs/ Old Main/ Marshall University/ Huntington, West Virginia 25755.

#### **ANNUAL SECURITY AND FIRE SAFETY REPORT**

Marshall University is committed to assisting all members of the University community in providing for their own safety and security. The Annual Security and Fire Safety report is available at www.marshall.edu/disclosures/securityreport. A printed copy of the report is available by calling the Marshall University Police Department at 304-696-4357.

The report contains information regarding campus security and personal safety including topics such as: crime prevention, university police law enforcement authority, crime reporting policies, fire safety polices, disciplinary procedures and other matters of importance related to security on campus. The report also contains information about fire statistics in MU Residence Halls and crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by MU; and on public property within, or immediately adjacent to and accessible from the campus. This information is required by law and is provided by Marshall University.

#### **CONSUMER INFORMATION AND DISCLOSURES**

In order to help consumers make well-informed decisions about postsecondary education, federal regulations require higher education institutions to disclose certain information. To assist in locating this information, Marshall University has created a Consumer Information and Disclosures launching point at http://www.marshall.edu/disclosures/. Among others, the following specific reports are available from the Marshall University Consumer Information and Disclosures web site: student financial aid information, drug and alcohol abuse prevention program information, retention rates, and graduation rates. Prospective students may request printed copies of any report at no charge by calling the Office of University Communications at 304-696-7153.

Information contained in this application folder is designed to assist applicants in completing the Undergraduate Application for Admission. Refer to the official Undergraduate Catalog online at http://www.marshall.edu/catalog/undergraduate-catalogs for complete program information and University policies.

### **Undergraduate Majors and Areas of Emphasis available at Marshall University**

BALL DESCRIPTION OF THE PROPERTY OF THE PROPER	•	<u> </u>	<u> </u>
HA15 Pre-Med*  HA12 Pre-Physical Therapy* HA13 Pre-Physicians Assistant* HA17 Safety*  HB10 BS, Biomechanics  HB11 Pre-Med*  LM50 German LM30 Japanese LM60 Spanish LM60 Spanish LP10 BA, Political Science LP20 BA, Psychology  S78 Undecided (Science)* SXI2 Certificate, Computer Forensics SXI2 Certificate, Information Assurance	BA, Arts AB10 Art AB20 Allied Arts AZ80 Music AB40 Theatre BA, Journalism AJ10 Advertising AJ20 Broadcast Journalism AJ30 Online Journalism AJ40 Print Journalism AJ50 Public Relations AJ60 Radio & Television Prod & Mgt AJ70 Sports Journalism AZ80 BFA, Music* Performance* Theory & Composition* Jazz Studies* Multidisciplinary Studies* AT10 BFA, Theatre AT11 Performance AT12 Production AV10 BFA, Visual Art AV11 Graphic Design AV12 Painting AV13 Photography AV14 Printmaking AV15 Sculpture AV16 Ceramics AV17 Fibers AZ87 Undecided (Media) AZ88 Undecided (Media) AZ88 Undecided (Media) AZ88 Undecided (Media) BBA, Economics BE10 BBA, Finance BE20 BBA, International Economics BF10 BBA, Finance BE20 BBA, International Business BM10 BBA, Management BM11 Health Care BM50 Energy Management BM20 BBA, Management BM20 BBA, Management BM30 BBA, Marketing BZ88 Undecided (Business)  COLLEGE OF EDUCATION AND PROFESSIONAL DEVELOPMENT ECEO BA, Early Childhood Education EZ81 BA, Elementary Education* ES83 Art Education, Prek-Adult* ES94 Biological Science, 9-Adult* ES95 General Science, 9-Adult* ES95 General Science, 5-Adult* ES98 Music Education, Prek-Adult* ES98 Music Education, Prek-Adult* ES98 Music Education, Prek-Adult* ES98 Dynagement ES98 Undecided (Education)  COLLEGE OF HEALTH PROFESSIONS  HA10 BS, Athletic Training Comprehensive* HA11 Athletic Training Comprehensive* HA11 Health Communication* HA16 Occupational Safety and Health*	H813 Physics H814 Safety B5, Communication Disorders* H284 B5, Cytotech, Cytotechnology* H284 B5, Dietetics* H610 B5, Exercise Science H614 Clinical Exercise Physiology H615 Applied Exercise Physiology H616 Applied Exercise Physiology H616 Applied Exercise Physiology H617 Applied Exercise Physiology H618 Applied Exercise Physiology H618 Applied Exercise Physiology H619 B5, Health Sciences H785 Advanced Practice* Armongraphy* Cardiac Sonography* Cardiac Sonography* Cardiac Sonography* Advanced R7* H781 B5, MedTech, Medical Laboratory Science* H781 B5N, Nursing* H781 B5N, Nursing* H781 B5N, Nursing* H781 B5N, Nursing* H781 B5N, Physical Education H791 Sport Management & Marketing H790 B5, Public Health H782 B5, Respiratory Care* H783 CTC Associate Degree to B5 R5P* H510 B5W, Social Work H785 Pre-Health Professions H786 Certificate, Public Health COLLEGE OF INFORMATION TECHNOLOGY AND EMGINEERING TC10 B5, Computer Science* T781 Pre-Computer Science* T782 Pre-Computer Science* T782 Pre-Computer Science* T783 B5ME, Mechanical Engineering* T783 B5ME, Mechanical Engineering* T784 Pre-Engineering* T785 B5, Safety Technology* T788 Undecided (CITE)*  COLLEGE OF LIBERAL ARTS LC30 BA, Communication LC31 Interpersonal Communication LC31 Meteorology LG22 Weather Broadcasting LH10 BA, Economics LH20 BA, Euglish LH20 BA, Humanities LH24 Classics LH22 Philosophy LH23 Religious Studies LH30 BA, Humanities LH30 A, Modern Languages	LZ88 Undecided (Liberal Arts) LXH3 Certificate, Apalachian Studies LXG1 Certificate, Geospatial Information Science LXH2 Certificate, Geospatial Information Science LXH2 Certificate, Latin American Studies  OUTREACH AND CONTINUING STUDIES RRB0 RBA, Regents Degree*
	COLLEGE OF HEALTH PROFESSIONS  HA10 BS, Athletic Training* HA11 Athletic Training Comprehensive* HA18 Health Communication* HA16 Occupational Safety and Health* HA14 Pre-Chiropractic* HA15 Pre-Med* HA12 Pre-Physical Therapy* HA13 Pre-Physicians Assistant* HA17 Safety*  HB10 BS, Biomechanics	LH24 Classics LH22 Philosophy LH23 Religious Studies LI10 BA, International Affairs LC10 BA, Latin BA, Modern Languages LM40 French LM50 German LM30 Japanese LM60 Spanish LP10 BA, Political Science LP20 BA, Psychology	SM31 Mathematical Statistics* SN10 BS, Natural Resources & Recreation

<sup>\*</sup> Admission to Marshall University does not guarantee admission to the programs denoted by asterisks. Please request specific information about these programs, including additional application requirements, by contacting that department. For more information visit: www.marshall.edu

#### UNDERGRADUATE APPLICATION FOR ADMISSION TO MARSHALL UNIVERSITY

A \$30 application fee is required for all applications. A \$50 transfer evaluation fee is required for all TRANSFER students (in lieu of the application fee).

Please make check or money order payable to MARSHALL UNIVERSITY and include the student's name and last four digits of social security number or birth date on the payment. The Undergraduate Admissions Office may be contacted to submit payment via MasterCard, Visa, American Express, Discover Card or electronic check after your application has been received. Undergraduate transfer evaluation fees are valid for one academic year. Once an undergraduate application fee has been paid, no additional application fee is required for subsequent applications. All fees submitted to the Undergraduate Admissions Office are non-refundable. Listed fees are subject to change.

All applications for admission or readmission must be submitted to the Undergraduate Admissions Office, along with all required credentials, at least two weeks prior to the start of a term. Applications that are submitted after this deadline or that are not complete by this deadline may not be evaluated in time for applicants to register for the current term. Applicants who apply late or who fail to ensure that their application files are complete at least two weeks prior to the start of a term must recognize that admission may be deferred to a future term and assume all responsibility for failure to complete the application process by the stated deadline.

Please complete this application legibly and in ink.

Social Security Nu	mber				Please verify	y this number is correct p	prior to submitting your application.
FOR OFFICE USE ONLY							
<b>Personal Information</b>							
Last Name	Firs	t Name			Middle Name		Preferred Name
Permanent Address (This address will be	e used for all off	icial University	correspon	dence.)	Phone ( )		
City		State Zip		Cell* ( )	Cell* Text** ( ) ( )		
County	unty Country (if not US		E-mail address				
Sex □ Female □ Male	Birth date (MM/DD/YY) / /		lf y	our credentials r	nay arrive under an	other name, please ir	ndicate name(s) here:
<b>Residency Informatio</b>	<b>n</b> (You ma	y be requir	ed to pro	vide proof o	f residency.)		
Fee classification for which you as  ☐ West Virginia Resident ☐ Metro Resident (Gallia, Jackson, Boyd, Carter, Elliott, Floyd, Gree	re applying: Lawrence, Mo	eigs, Pike, an	d Scioto c	ounties of OH;	□ Ne	onresident	
How long have you currently lived i	n the state/co	unty listed a	bove? Ye	ars	Months (	if less than 1 year)_	
Place of Birth (City, State)		tizenship US Citizen	☐ Pe	rmanent Resid	ent 🗖 Nonres	ident Alien***	<b>J</b> Refugee
<b>Emergency Contact Ir</b>	formati	on			***Noncitizens of the are required to submit	US who will be attending Mar. t our International application	shall while holding a valid visa n for admission.
Emergency Contact Person		Ad	dress				
City		State	Zip		Phone ( )		
This person's relationship to you:							
Additional Information	n The inform	nation reques	ted below	is utilized to m	eet Federal and Si e used in the adm	tate requirements. ission process.	
Colleges and universities are asked by ma communities, to describe the racial/ethnic Do you consider yourself to be Hispanic/L Yes	ny, including the c backgrounds o	e federal goveri f our students (	nment, accr and employ	editing association ees. In order to re	ons, college guides, i espond to these requ	newspapers, and our o uests, we ask you to an	swer the following two questions:
In addition, select one or more of the followard including Central American (including Central American (including Central American) attachment.  Asian - A person having origins in ar Subcontinent, including, for example Islands, Thailand, and Vietnam.  Black or African American - A person Native Hawaiian or Other Pacific Islang Guam, Samoa, or other Pacific Islang White - A person having origins in all ***** Note: If you have checked any	A person havin an) and who man by of the originate, Cambodia, Clan having originate ander - A person ds. ny of the originate	g origins in an aintains cultur. Il peoples of thina, India, Jap in any of the baying origin al peoples of E	y of the ori al identifica- ne Far East, van, Korea, black racial s in any of t urope, the	ginal peoples of tion through tri Southeast Asia, Malaysia, Pakista groups of Africa the original peop Middle East or N	oal affiliation or or the Indian in, the Philippine dles of Hawaii, orth Africa.	B. Hearing Impa C. Visually Impai D. Orthopedic o E. Specific Learn F. Health/Medica G. Psychological H. Other disabili	ired/Blind r Mobility Impairment ing Disability al Disability I

Admission Information									
Semester you plan to begin  Spring 2016 Summer 2016 Fall 2016	Spring 2017 Summer 2017 Fall 2017	Student Type ☐ Freshman ☐ Non-Degree ☐ Transient (majo	or code not required	☐ Transfer ☐ Special		Attendance     Full-time     Part-time			
Major ————————————————————————————————————				Ma 	ijor code from app	olication jacket			
<b>Academic Information</b>	on								
From which high school did you	/will you graduate?		City, State		Graduatio	on Date (MM/YY)			
Did you receive a high school eq	uivalency diploma (G	ED or TASC)? 🗖 Yes	s □ No If yes, lo	ocation:	and o	late:			
What month/year did you take a	nd/or will you take the	e ACT?							
What month/year did you take a	nd/or will you take th	e SAT?							
Have you previously attended Ma	arshall University? 🗖 \	Yes □ No If yes, da	te(s) attended:						
Have either of your parents recei	ved a four-year under	rgraduate degree? 🗆	J Yes □ No						
Please indicate which of your fan	nily members have re	ceived a degree fron	n Marshall Univers	ity? 🗖 Father 🗖 Mot	ther 🗖 Grandparen	t			
Do you have current or prior mili	tary service (includes	Veteran, Active Duty	, National Guard a	and Reserve)? 🗖 Y	ES 🗖 NO				
Please indicate branch(es):	☐ Air Force ☐ Arm	ny 🗖 Coast Guard	d	□ Navy					
If you have taken or plan to report of your scores sent directl									
List all colleges/universities y	ou have attended	l. Also list all colle	eges/universitie	es you plan to atto	end prior to this	enrollment.			
Institution	Are you currently in good standing	ty & State	Date Entered (month & year)	Date Left (month & year)	Degree Completed	Office Use Only			
	Y/N								
	Y/N								
	Y/N								
	Y/N								
	Y/N								
Signature									
I have received, read and agree to all application. Further, I understand tha or prosecution by the University, and	it withholding or failing	to provide accurate and	d complete informat	tify that I am the persoi tion may result in admi	n whose name appea nistrative withdrawal,	rs on this disciplinary action			