

**MARSHALL UNIVERSITY | APPLICATION FOR UNDERGRADUATE ADMISSION**



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# MARSHALL UNIVERSITY

## Application for Undergraduate Admission

Admissions Office  
102 Old Main  
One John Marshall Drive  
Huntington, West Virginia 25755  
Tel 304/696-3160  
1/800-642-3499  
Fax 304/696-3135  
[www.marshall.edu/admissions](http://www.marshall.edu/admissions) | [admissions@marshall.edu](mailto:admissions@marshall.edu)

## Apply Early!

Applying to Marshall University is easy! Fill out the application, enclose the appropriate fee and submit it to the Admissions Office. Once we have received your application, appropriate fee and all required admission credentials, your file will be reviewed and you will receive notification of our admission decision.

**You can also apply to Marshall online at:**  
<http://www.marshall.edu/admissions/apply.asp>

### REQUIREMENTS FOR ADMISSION

All applicants must complete an application for admission and submit the appropriate fee and all required credentials prior to review of the application. All submitted credentials become the property of Marshall University and will not be returned or released to third parties.

#### FRESHMEN

1. A 2.00 GPA on a 4.00 scale and an ACT composite score of 19 or a SAT score of 910 (CR+M) **or** a 3.00 GPA on a 4.00 scale and an ACT Composite of 16 or a SAT score of 780 (CR+M) is required for full freshman admission. Students must have a 21 ACT composite (1000 SAT CR+M) and a 21 Math ACT score (500 SAT Math) to be admitted into the College of Science. Majors within the College of Information Technology and Engineering have additional requirements for admission. Please consult the current undergraduate academic catalog for specific information regarding requirements.
2. First time freshmen who have never attended another college must have an **official high school transcript** sent to the Admissions Office.
3. Freshmen who have attended college (other than Marshall) while enrolled in high school or during the summer following high school graduation must have an **official college transcript** as well as an official high school transcript sent to the Admissions Office.
4. **ACT or SAT** scores must be submitted for all freshmen. (Does not apply to students out of high school five (5) years or longer).
5. The Higher Education Policy Commission (HEPC) requires **proof of measles and rubella immunization**. (Does not apply to students born prior to Jan. 1, 1957).
6. The following high school units are recommended for admission: 4 units English, 3 units Social Studies, 4 units Math (3 units must be Algebra I and higher), 3 units of Lab Science, 2 units of (the same) Foreign Language, and 1 unit of Fine Arts.

#### TRANSIENT STUDENTS

Applicants must submit a letter of good academic standing from the Registrar of the accepted, accredited college or university they are attending, and they must have attended the home college during the previous calendar year. Admission is for one semester only.

#### TRANSFER STUDENTS

1. All transfer students must be eligible to return to the institution they most recently attended. In addition, transfer students who have fewer than 26 earned semester hours must meet one of the following criteria: must meet the freshman admission standards, or have earned 12 college semester hours and completed all prerequisites for English and math courses while maintaining a 2.00 cumulative college GPA.
2. Transfer applicants must submit **official transcripts** from all colleges attended. Transfer students currently enrolled at another college must have a 2.50 GPA for early admission. Academic policies in effect at previous schools do not apply. Marshall University is

governed by the West Virginia Higher Education Policy Commission (HEPC). Please consult the Undergraduate academic catalog for information regarding specific program requirements.

2. Applicants with less than 26 successfully completed semester hours must submit an **official high school transcript** and **ACT or SAT scores**.
3. The Higher Education Policy Commission (HEPC) requires **proof of measles and rubella immunization**. (Does not apply to students born prior to Jan. 1, 1957)

#### SPECIAL STUDENTS

Applicants must submit a transcript verifying completion of a bachelor's degree. Special students will not be eligible for financial aid, cannot earn a degree, and will not be awarded transfer credit.

#### NON-DEGREE STUDENTS

Applicants cannot earn a degree or certificate with non-degree status and are not eligible for financial aid. In order to apply for degree status, applicants must submit a new application and appropriate admission credentials. A student who is not pursuing any type of degree may enroll as a non-degree student if s/he has been out of high school for more than five years and has no prior college work. A student cannot earn more than 30 total hours while classified as non-degree.

**ATHLETICS:** If you wish to participate in varsity athletics while attending Marshall, you must request that an official transcript indicating your overall grade point average be sent to the Admissions Office. This is an NCAA requirement. You should also contact the appropriate coach regarding your interest.

**STANDARDIZED TESTS:** The West Virginia Higher Education Policy Commission requires all freshmen to submit ACT or SAT scores to the Admissions Office. Students who graduated from high school five or more years ago are exempt from this requirement; however, these students may be required to take placement exams to determine placement in English and Math courses.

**HOUSING:** All freshmen and sophomores who do not commute from the home of their parent or guardian must reside on campus unless a waiver is granted. Please contact the Department of Residence Services for additional information.

#### STUDENT FINANCIAL ASSISTANCE:

Students who wish to receive need-based financial aid and/or student loans must submit the Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1 of each year.

#### COMPLIANCE WITH MILITARY SELECTIVE SERVICE ACT

State law provides that a male person who has attained the age of eighteen (18) years may not enroll in a state-supported institution of post-secondary education unless he is in compliance with the Military Selective Service Act (50 U.S. Code, Appendix 451, et seq. and the

amendments thereto). Also, a male person may not receive a loan, grant, scholarship or other financial assistance for post-secondary higher education funded by state revenue, including federal funds or gifts and grants accepted by this State, or receive a student loan guaranteed by the State unless he is in compliance with the Military Selective Service Act.

**PLEASE COMPLETE THE APPLICATION FOR ADMISSION ACCORDING TO THE INSTRUCTIONS GIVEN BELOW.**

**TYPE OF STUDENT:** Mark only one of the following categories on the application.

- **Freshman:** A student who has never attended an accepted, accredited, post-secondary institution except during high school or the summer immediately following high school graduation.
- **Transient:** A student pursuing a degree from another college who would like to enroll at Marshall University for one semester and have the Marshall credit applied to the degree program at the home institution.
- **Transfer:** A student who wishes to pursue a degree from Marshall but who has attended another accepted, accredited post-secondary institution, with or without earned credit.
- **Special:** A student who has received a bachelor's degree from another accepted, accredited institution and is not seeking another degree from Marshall. The student will not be eligible for financial aid, cannot earn a degree, and will not be awarded transfer credit.
- **Non-degree:** A non-traditional student who has never attended college and is taking classes for credit, but not pursuing a degree.

**ENROLLMENT:** Full-time enrollment is 12 credit hours or more during the fall or spring term and 6 credit hours during the summer.

**COLLEGE AND MAJOR:** Indicate college, major, and code number using the list of programs of undergraduate study. If you are not sure of the specific major but do have a preferred college, indicate one of

the undecided code numbers: Business (BZ88) , CITE (TZ88), Education and Human Services (EZ88), Fine Arts (FZ88), Health Professions (HZ85), Journalism and Mass Communications (JZ88), Liberal Arts (LZ88), Science (SZ88) . If you do not attend New Student Orientation, you must go to your college office to declare your major and to be assigned a faculty advisor.

**HIGH SCHOOL INFORMATION:** List the name and location of the high school you attended or are attending. If you have obtained the GED, list the test center that has your scores and your exam date.

**OTHER COLLEGES ATTENDED:** List any other college or university attended prior to enrolling at Marshall. Include Marshall if you have previously been a student here or have taken college work while in high school. List Advance Placement, CLEP tests, and/or International Baccalaureate courses taken/taking.

**UNDERGRADUATE APPLICATION FEES**

A one-time, non-refundable **\$30 application fee** is required for all applications.

A non-refundable **\$50 transfer evaluation fee** is required for transfer students (in lieu of the application fee).

Please make your check or money order payable to MARSHALL UNIVERSITY and include the student's name and last four digits of social security number or birthdate on the payment. The Admissions Office may be contacted to submit payment via VISA, MasterCard or Discover Card after your application has been received. Transfer evaluation fees are valid for one academic year. Once an undergraduate application fee has been paid, no additional application fee is required for subsequent applications. All fees submitted to the Admissions Office are non-refundable. Listed fees are subject to change.

**FOR ADDITIONAL INFORMATION:**

Requests for additional information should be addressed to the individual deans, department chairs, or directors.

**CONTACT INFORMATION**

Bookstore .....	304/696-3622	Society of Yeager Scholars .....	304/696-6763
	1-800/547-1262	Orientation .....	304/696-2354
Bursar/Cashier .....	304/696-6620		1-800/438-5392
	1-800/438-5389	Residence Services.....	304/696-6765
Student Financial Assistance.....	304/696-3162		1-800/438-5391
	1-800/438-5390	Office of Recruitment .....	1-877/GO-HERD1
John R. Hall Center for Academic Excellence .....	304/696-5421	Welcome Center .....	304/696-6833
<i>(John Marshall Scholars, University Honors Programs)</i>	1-800/438-5395		Fax 304/696-6858

**POLICY STATEMENT**

It is the policy of Marshall University to provide equal opportunities to all prospective and current members of the student body, faculty, and staff on the basis of individual qualifications and merit without regard to race, color, sex, religion, age, handicap, national origin, or sexual orientation.

This nondiscrimination policy also applies to all programs and activities covered under Title IX, which prohibits sex discrimination in higher education. Marshall University strives to provide educational opportunities for minorities and women in the undergraduate student body which reflect the interest, individual merit and availability of such individuals. The university ensures equality of opportunity and treatment in all areas related to student admissions, instruction, employment, placement accommodations, financial assistance programs, and other services.

Marshall University also neither affiliates with nor grants recognition to any individual, group, or organization having policies that discriminate on the basis of race, sex, religion, age, sexual orientation, handicap, or national origin. Information on the implementation of the policy and/or the Title IX Amendment should be addressed to:

Office of Equity Programs  
 Old Main  
 Marshall University  
 Huntington, West Virginia 25755

Information contained in this application folder is designed to assist applicants in completing the Undergraduate Application for Admission. Refer to the official Undergraduate Catalog online at <http://www.marshall.edu/catalog/undergraduate> for complete program information and University policies.

**For more information visit : [www.marshall.edu](http://www.marshall.edu)**

# Undergraduate Majors and Areas of Emphasis available at Marshall University



## COLLEGE OF BUSINESS

- BA10 BBA, Accounting
- BE10 BBA, Economics
  - BE11 International Economics
- BF10 BBA, Finance
- BE20 BBA, International Business
- BM10 BBA, Management
  - BM11 Health Care
- BM20 BBA, Management Information Systems
- BM30 BBA, Marketing
- BZ88 Pre-Business

## COLLEGE OF EDUCATION & HUMAN SERVICES

- EA10 BA, Adult & Technical Education
  - EA17 Business and Marketing Education
  - EA14 Technical Leadership
  - EA13 Training and Development
- ET10 BS, Athletic Training
  - ET11 Athletic Training Comprehensive
  - ET16 Athletic Training Occupational Safety and Health
  - ET14 Athletic Training Pre-Chiropractic
  - ET15 Athletic Training Pre-Med
  - ET12 Athletic Training Pre-Physical Therapy
  - ET13 Athletic Training Pre-Physicians Asst.
  - ET17 Athletic Training Safety
- EZ84 BA, Counseling\*
- ECE0 BA, Early Childhood Education
- EZ81 BA, Elementary Education\*
  - Early Education/PK-K\*
  - Elem. Education, K-6 Comprehensive\*
  - English, 5-9\*
  - French, 5-9\*
  - General Science, 5-9\*
  - Mathematics, 5-9\*
  - Oral Communication, 5-9\*
  - Pre-Teacher Elementary Social Studies, 5-9\*
  - Spanish, 5-9\*
- EEX0 BS, Exercise Science
  - EEX1 Exercise Physiology
  - EEX2 Health and Wellness
  - EEX3 Strength and Conditioning
- EF10 BA, Family and Consumer Science
  - EFC1 Apparel Design and Merchandising
  - EF19 Child and Family Services
- EF20 Hospitality Management
  - EF21 Culinary Arts
  - EF22 Food Service Management
  - EF23 Hotel/Lodging
- EP20 BA, Physical Education
  - EP22 Sport Management & Marketing
- EP30 BS, Recreation and Park Resources
- EZ82 BA, Secondary Education\*
  - Art Education, Pre-K - Adult\*
  - Art Education, 5 - Adult\*
  - Biological Science, 9-Adult\*
  - Chemistry, 9-Adult\*
  - Driver Education, 9-Adult\*
  - English, 5-Adult\*
  - Family and Consumer Science, 5-Adult\*
  - French, 5-Adult\*
  - General Science, 5-Adult\*
  - Health Education, 5-Adult\*
  - Journalism, 9-Adult\*
  - Latin, 5-Adult\*
  - Mathematics, 5-Adult\*
  - Mentally Impaired, K-Adult\*
  - Music Education, Pre-K - Adult\*
  - Oral Communication, 5-Adult\*
  - Physical Education, 5-Adult\*
  - Physical Education, Pre-K - Adult\*
  - Physics, 9-Adult\*
  - Pre-Teacher Secondary Social Studies, 5-Adult\*
  - Spanish, 5-Adult\*
- EZ88 Undecided (Education)

## COLLEGE OF FINE ARTS

- FZ80 BFA, Music\*

- Composition\*
- Jazz Studies\*
- Performance\*
- Theory\*

- FT10 BFA, Theatre
  - FT14 Performance
  - FT15 Production
- FV10 BFA, Visual Art
  - FV18 Ceramics
  - FV12 Graphic Design
  - FV13 Painting
  - FV14 Photography
  - FV15 Printmaking
  - FV16 Sculpture
  - FV17 Weaving
- FZ88 Undecided (Fine Arts)

## COLLEGE OF HEALTH PROFESSIONS

- HZ82 BS, Communication Disorders\*
- HZ83 BS, Cytotech, Cytotechnology\*
- HZ84 BS, Dietetics\*
- HM30 BS, Medical Imaging
- HZ83 AAS, Medical Lab Technology\*
- HZ83 BS, MedTech, Medical Technology\*
- HZ85 ASN, Nursing\*
  - LPN to RN Bridge\*
- HZ85 BSN, Nursing\*
  - RN Option\*
- HR10 BS, Respiratory Care\*
- HZ91 School Nurse Certificate\*
- HS10 BSW, Social Work
- HZ85 Pre-Health Professions

## COLLEGE OF INFORMATION TECHNOLOGY & ENGINEERING

- TC10 BS, Computer Science\*
- TZ82 Pre-Computer Science
- TE20 BSE, Engineering\*
  - TE21 Civil Emphasis
- TZ81 Pre-Engineering\*
- TZ83 Engineering Transfer\*
- TS10 BS, Safety Technology\*
- TZ88 Undecided (CITE)\*

## SCHOOL OF JOURNALISM & MASS COMMUNICATIONS

- BA, Journalism
- JJ20 Advertising
- JJ30 Broadcast Journalism
- JJ50 Online Journalism
- JJ60 Print Journalism
- JJ70 Public Relations
- JJ80 Radio and Television Production and Management
- JZ88 Undecided (JMC)

## COLLEGE OF LIBERAL ARTS

- LC30 BA, Communication Studies
  - LC31 Interpersonal Communication
  - LC32 Organizational Communication
  - LC33 Public Communication
- LC40 BA, Criminal Justice
  - LC42 Legal Studies
  - LC43 Professional Career Studies
- LE10 BA, Economics
- LE20 BA, English
  - LE21 Creative Writing
  - LE22 Literature
- LG10 BA, Geography
- LG20 BS, Geography
- LH10 BA, History
- LH20 BA, Humanities
  - LH24 Classics
  - LH22 Philosophy
  - LH23 Religious Studies
- LI10 BA, International Affairs
- LC10 BA, Latin
  - BA, Modern Languages
- LM40 French
- LM50 German

- LM30 Japanese
- LM60 Spanish
- LP10 BA, Political Science
- LP20 BA, Psychology
- LS10 BA, Sociology
- LA10 Anthropology
- LZ88 Undecided (Liberal Arts)
- LXH3 Certificate, Appalachian Studies
- LXH1 Certificate, Asian Studies
- LXG1 Certificate, Geospatial Information Science
- LXH2 Certificate, Latin American Studies

## SCHOOL OF EXTENDED EDUCATION

- AS10 BAS, Applied Science\*
  - Administrative Communication
  - Occupational Loss Prevention
  - Organizational Studies
  - Social Policy Studies
- RRB0 RBA, Regents Degree\*
  - Computer Forensics
  - Creative Writing Option
  - Game Development
  - Literature Option in English
  - Organizational Studies
  - Training and Development for Organizations
  - Web Application Development
  - Women's Studies

## COLLEGE OF SCIENCE

- SB10 BS, Biological Science\*
  - SB1D Pre-Dentistry\*
  - SB1M Pre-Med\*
  - SB1P Pre-Pharmacy\*
  - SB1V Pre-Veterinary\*
- SB70 Biomedical Sciences\*
- SB80 Cellular/Molecular Biology\*
- SB90 Ecology and Evolutionary Biology\*
- SB40 Microbiology\*
- SC10 BS, Chemistry\*
  - SC1D Pre-Dentistry\*
  - SC1M Pre-Med\*
  - SC1P Pre-Pharmacy\*
  - SC1V Pre-Veterinary\*
- SC60 Biochemistry\*
- SC70 Environmental Chemistry
- SC50 Forensic Chemistry\*
- SC20 BS, Chemistry (ACS Certified)\*
- SE10 BS, Environmental Science\*
  - SE11 Transportation Technology\*
- SG10 BA, Geology\*
- SG20 BS, Geology\*
  - SG21 Engineering Geology\*
  - SG22 Environmental Geoscience\*
- SI10 BS, Integrated Science & Technology\*
  - SI11 Biotechnology\*
  - SI16 Computer Forensics\*
  - SI15 Environmental Assessment & Policy\*
  - SI13 Information Technology\*
- SI30 Biotechnology\*
- SI20 Computer and Information Technology\*
  - SI22 Computer App. Development\*
  - SI21 Computer Forensics\*
  - SI24 Game Development\*
  - SI23 Web Application Development\*
- SM10 BS, Mathematics\*
- SM30 Applied Mathematics\*
- SP10 BS, Physics\*
  - SP1M Pre-Med\*
- SZ80 Pre-Science
- SZ88 Undecided (Science)\*
- SXI1 Certificate, Computer Forensics

*\* Admission to Marshall University does not guarantee admission to the programs denoted by asterisks. Please request specific information about these programs, including additional application requirements, by contacting that department. For more information visit: [www.marshall.edu](http://www.marshall.edu)*

# UNDERGRADUATE APPLICATION FOR ADMISSION TO MARSHALL UNIVERSITY

A **\$30 application fee** is required for all applications. A **\$50 transfer evaluation fee** is required for all TRANSFER students (in lieu of the application fee).

Please make check or money order payable to MARSHALL UNIVERSITY and include the student's name and last four digits of social security number or birthdate on the payment.

The Admissions Office may be contacted to submit payment via VISA, MasterCard or Discover Card after your application has been received. Transfer evaluation fees are valid for one academic year. Once an undergraduate application fee has been paid, no additional application fee is required for subsequent applications.

All fees submitted to the Admissions Office are non-refundable. Listed fees are subject to change.

**Social Security Number**

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Please verify this number is correct prior to submitting your application.

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## Personal Information

Last Name		First Name			Middle Name		Preferred Name		
Permanent Address (This address will be used for all official University correspondence)									
City			State	Zip	Phone (     )				
WV or Metro County		Country (if not US)			E-mail address				
Sex <input type="checkbox"/> Female <input type="checkbox"/> Male		Birthdate (MM/DD/YY) / /		If your credentials may arrive under another name, please indicate name(s) here:					

## Residency Information

(You may be required to provide proof of residency.)

### Fee classification for which you are applying:

- West Virginia Resident
- Metro Resident (Gallia, Jackson, Lawrence, Meigs, Pike, and Scioto counties of OH; Boyd, Carter, Elliott, Floyd, Greenup, Johnson, Lawrence, Martin, and Pike counties of KY)
- Nonresident

How long have you currently lived in West Virginia or a Metro county? Years \_\_\_\_\_ Months \_\_\_\_\_

Place of Birth (City, State)	Citizenship <input type="checkbox"/> US Citizen <input type="checkbox"/> Resident Alien <input type="checkbox"/> Nonresident Alien <input type="checkbox"/> Refugee
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## Emergency Contact Information

Emergency Contact Person		Address							
City		State	Zip	Phone (     )					
Length of time lived at this address: Years _____ Months _____						Your relationship to this person:			

## Additional Information

The information requested below is utilized to meet Federal and State requirements. Your optional but important responses will not be used in the admission process.

Colleges and universities are asked by many, including the federal government, accrediting associations, college guides, newspapers, and our own college/university communities, to describe the racial/ethnic backgrounds of our students and employees. In order to respond to these requests, we ask you to answer the following two questions:

Do you consider yourself to be Hispanic/Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)  
 Yes  No

In addition, select one or more of the following racial categories to describe yourself:

- American Indian or Alaskan Native - A person having origins in any of the original peoples of North and South American (including Central American) and who maintains cultural identification through tribal affiliation or community attachment.
- Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American - A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White - A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

### Disabilities\*

- A. This section is not applicable to me
- B. Hearing Impaired/Deaf
- C. Visually Impaired/Blind
- D. Orthopedic or Mobility Impairment
- E. Specific Learning Disability
- F. Health/Medical Disability
- G. Psychological
- H. Other disability: \_\_\_\_\_

\* Note: If you have checked any of the items (B through G) and seek accommodations for your disability, please send documentation of disability, to Disabled Student Services Offices, Marshall University, One John Marshall Drive, PH 117, Huntington, WV 25755, and call (304) 696-2271 for services available.

## Admission Information

### Semester you plan to begin

- Spring 2010       Spring 2011  
 Summer 2010       Summer 2011  
 Fall 2010       Fall 2011

### Student Type

- Freshman       Transfer  
 Non-Degree       Special  
 Transient (*major code not required*)

### Attendance

- Full-time  
 Part-time

### College

- Business  
 Education & Human Services  
 Fine Arts  
 Health Professions  
 Information Technology & Engineering

- Journalism & Mass Communications  
 Liberal Arts  
 Regents Bachelor of Arts  
 Science

### Major

### Major code from application jacket

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## Academic Information

High School	City, State	Graduation Date (MM/YY)
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Did you receive a GED?  Yes  No If yes, location: \_\_\_\_\_ and date: \_\_\_\_\_

What date(s) did you take and/or will you take the ACT?

What date(s) did you take and/or will you take the SAT?

*If you have taken or plan to take **Advanced Placement, CLEP, and/or International Baccalaureate** coursework and examinations, an official report of your scores sent directly from the testing agency must be on file in the Admissions Office for the determination of college credit.*

List all colleges/universities you have attended. Also list all colleges/universities you plan to attend prior to this enrollment and any AP/IB/CLEP course work or examinations.

Institution	City & State	Date Entered (month & year)	Date Left (month & year)	Degree Completed	Office Use Only

Are you currently in good standing at all previously attended institutions?  Yes  No  
If no, provide explanation:

Have you previously attended Marshall University?  Yes  No If yes, date(s) attended:

If you have ever served or are serving in the armed forces, please indicate which branch(es):  Air Force  Army  Marines  Navy

Have either of your parents received a four-year undergraduate degree?  Yes  No

## High School Verification

If you are a high school senior, you MUST ask your principal or counselor to complete this section and forward your transcript with this application.

I certify the grade point average for this student to be \_\_\_\_\_ on a 4.00 scale.

Signature & Title \_\_\_\_\_

If you have **already graduated from high school**, please write a brief statement of your activities since graduation.

## Signature

I understand that withholding or failing to provide accurate and complete information may result in administrative withdrawal, disciplinary action or prosecution by the University, and that I may be held responsible for payment of all fees. In consideration of my admission and enrollment, I, the undersigned, do hereby agree to assume and pay any and all costs and charges including interest, collection and reasonable attorney's fees for delinquent accounts.

Name: \_\_\_\_\_ Date: \_\_\_\_\_