

Agenda
Associate/Assistant Deans Meeting
9 April 2015 -- 11:00 -12:15 am
John Spotts, MSC

Call to order: 11:00 pm

Updates

1. **Summer Bridge** – Sherri Stepp
2. **Financial Aid**—Kathy Bialk
 - Impending phase-out of the Federal Perkins Loan Program
 - Summer Aid
 - Default prevention activities
 - Direction for students to find scholarships
3. **Inter-College Transfer Form**—Sherri Stepp

Discussion

4. **Advising Retreat**—Sherri Smith
 - Morning session only, focused mostly on training, policy, and protocols
 - Good dates in May?
5. **SSC Campus**—Sherri Smith
6. **Grad application due date**—Sherri Smith
7. **Proposed Tuition and Fee Structure for FY 2016**—Kathy Bialk & Elizabeth Hanrahan
 - General overview
 - BUG-S proposal to create an E Campus (and attendant tuition model) for true distance students through use of a new campus code “E” in Banner

Points of information, dates, events, etc.

8. **Reminder: Revisions to Class Standing for Soph and Juniors is effective Aug 19, 2015**
 - Soph standing goes from 26 to 30 hours; Junior standing goes from 58 to 60 hours

Other business

Adjournment

Re: Item 6. Graduation Application Due Data

From Elizabeth Hanrahan: The Associate Deans are giving consideration to moving the deadline to apply for graduation to what is now a “recommended date” to apply for graduation. For example: student applies in April, after registering for the summer and fall semesters, for December graduation. The following issues were raised by the Registrar, which will need to be addressed should this idea be given further consideration.

- If a student applies in the prior semester such as spring, they may not have the final grades in spring to take the required courses in Fall. How will that be monitored?
- If a student applied in the prior semester, how will their registration be “locked in place” so they do not adjust their schedule and remove the courses needed for graduation?
- If a hold is used in Spring to “lock in place” all courses currently registered, and then a course is cancelled/a better time for a class opens up/ student decides to take the course in summer instead, then the student cannot adjust the schedule due to the hold. They could lose the opportunity to adjust when that 1 seat is open in a class.
- The recommended date to apply for graduation is right in the midst of advance registration for the next semester. Would it be difficult for Deans’ offices to provide tentative grad lists while advance registration is occurring?
- What will be the deadlines for the Deans’ offices to provide the Tentative Graduation list to the office of the Registrar if the deadline is moved to the prior semester?

Re: Item 7. Bullet 1. BUG-S Proposal to Create and E Campus

From Elizabeth Hanrahan: My understanding of the proposal is a request to create a campus code “E” for online programs.

- Students would request admission to the E program when they apply. If they decide to pursue the online program after admission they would complete either a Declaration of Major form or an Intercollege transfer request.
- Students pursuing online programs would be charged tuition equivalent to in-state tuition regardless of their physical location. If they take a class on campus they would be charged for that course the rate based on their location.
- Online courses effective Fall 2015 would be part of tuition; not fee-based only as it is now. There will be a fee assessed for online courses based on the funding model for faculty currently in place.

Would you please be so kind as to review this with the ADs tomorrow and ask they provide me their thoughts by no later than close of business Friday, 4/10?

Re: Item 4. Advising Retreat (protocols)

From Gary McIlvain: Emerging questions for new graduation/degree audit protocols:

- If a student transfers with an associate's degree from another institution are they required to take FYS and 2 CTs or just one CT and waived from FYS?
- If a student has an associates granted from Marshall (e.g. St. Mary's AA programs, MLT – a MU AA, or an old MCTC from when they were part of MU)) and they come back to school to complete a 4 year degree do they have to complete FYS and 2 CT courses or just 1 CT and waive FYS?
- What identifies if someone has taken classes in high school as dual credit? Some show that they are transferred from another university to MU but what tells us that they were dual credit (High School/College credit) in Degree Works?
- What latitude does a college have in making an exception for humanities, fine art, multicultural, and international (e.g. someone transfers a course that is "international X" but it comes in unclassified, can we make that exception?)? Could we have someone take notes at AD meetings to document these types of things when they are discussed and a decision is made for future reference for ADs and your office?
- CMM 213 does not show up on the Core II list of approved courses. We have had several take it for their Core II requirement based on the attached email. I can't find the reply to my inquiry about other majors outside of nursing, but I remember that it was stated that yes it was fine for them to satisfy Core II but to only use it for Nursing (but some nursing students took it and then changed majors). Is this still correct? It still does not show Core II CMM attribute.
- We are considering placing holds on seniors after they register for their last semester and complete a graduation evaluation. Is there a hold that advisors can use, one that can only be taken off by the advisor who put it on? We have had an advisor hold overridden at the registrar window since a chair signature is on it to drop the course.
- Do we have a master list of all courses that may be counted toward graduation more than one time?