

Marshall University Syllabus

College [or School]

[Program]

# Course

[Enter number and title of course, e.g., UNI 101 New Student Seminar]

## Course Description

[Enter course description from the current catalog.]

### Credits

[Enter credits and specify graduate or undergraduate.]

### Prerequisites

[List prerequisites or state “none,” as appropriate.]

## Term/Year

[e.g., Fall 2018]

## Class Meeting Days/Times

[Specify meeting day(s) and time(s).]

## Location

[Specify the class location, e.g. the campus, building, and room.]

## Academic Calendar

For beginning, ending, and add/drop dates, see the [Marshall University Academic Calendar](http://www.marshall.edu/academic-calendar/) (URL: http://www.marshall.edu/academic-calendar/ ).

# Instructor

[Enter instructor’s full name]

## Contact Information

* Office: [Enter office location]
* Office Hours: [Enter office hours: specific times (may add “also by appointment” if you wish), in person or online.]
* Office Phone: [Enter office phone number]
* Marshall Email: [Enter Marshall email address]

# Required and/or Recommended Texts and Materials

## Required Texts and Materials

[List required texts and/or materials or state none are required.]

## Recommended/Optional Texts and Materials

[List recommended/optional texts and/or materials or delete this section.]

# Course Student Learning Outcomes

The table below shows the following relationships: How each student learning outcome will be practiced and assessed in the course.

| Course student learning outcomes | How students will practice each outcome in this course | How student achievement of each outcome will be assessed in this course |
| --- | --- | --- |
| Students will… [enter an objective/outcome] | [List relevant learning activities here—e.g., group work, discussion, in-class exercises, chapter reviews, low-stakes writing, practice presentations, etc.] | [List assessments—exams, papers, projects, presentations—that will be used to evaluate mastery of this particular outcome]. |
| Students will… [enter an objective/outcome] |  |  |
| Students will… [enter an objective/outcome] |  |  |
| Students will… [enter an objective/outcome] |  |  |

# Course Requirements/Due Dates

[Enter specific course requirements/due dates.]

# Grading Policy

[State your specific grading policy, e.g., grading scale, late work policy, etc.]

# Attendance/Participation Policy

[State attendance and/or participation policy.]

# University Policies

By enrolling in this course, you agree to the University Policies. Please read the full text of each policy (listed below) by going to [MU Academic Affairs: University Policies](http://www.marshall.edu/academic-affairs/policies/). (URL: http://www.marshall.edu/academic-affairs/policies/ )

* Academic Dishonesty Policy
* Academic Dismissal Policy
* Academic Forgiveness Policy
* Academic Probation and Suspension Policy
* Affirmative Action Policy
* Dead Week Policy
* D/F Repeat Rule
* Excused Absence Policy for Undergraduates
* Inclement Weather Policy
* Sexual Harassment Policy
* Students with Disabilities (Policies and Procedures)
* University Computing Services Acceptable Use Policy

# Course Schedule

[Provide the course schedule. You may enter it in the table below or provide it in another format.]

| Week [or Lesson, Unit, etc.] | Activity/Assignment | Points(Percentage) | Due Date |
| --- | --- | --- | --- |
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