

BANNER OVERSIGHT COMMITTEE

Minutes of Meeting April 25, 2000

- **Call to Order:** The meeting was called to order at 1:10 p.m. in dl 426.
- **Members Present**

Cheri Musgrave	Financial Aid	BUG-T voting member
Myke Watts	Computing Services	BUG-T non-voting member
Bob Walker	FIT	BUG-S voting member
Nadine Hamrick	Financial Aid	BUG-S non-voting member
Mike McGuffey	Institutional Research	BUG-S non-voting member
Glenna Racer	HR	BUG-H voting member
Deirdre Carrico	Budget	BUG-H non-voting member
Sharon Rutherford	Payroll	BUG-H non-voting member
Larry Barnhill	Accounting	BUG-F voting member
Kimberly Skeens	MURC	BUG-F non-voting member
Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** No minutes since it was the first meeting of the committee

SUBCOMMITTEE REPORTS

- **No Current Subcommittees**

OLD BUSINESS

- **No Old Business:**

NEW BUSINESS

- **BOC Chairman Election:** The BOC Chairman has a 1yr term and is responsible for reporting to the UITC. Bob Walker suggested that the chairman NOT be a voting member in the event of a vote ending in a tie. Nadine Hamrick nominated Terri Byrd. With no Chairman in place, the committee agreed to wave an official vote. However, BOC members voiced unanimous acceptance of the Chairman nominee.
- **BOC Secretary Election:** No one would volunteer for the privilege of keeping the minutes for the committee and no one wanted to nominate someone for the job. Therefore, Terri Byrd agreed to keep the minutes for now as well and said she would bring the election item back to the table if needed.
- **Banner User Group Paradigm Shift:** The BOC web sight is located at:
<http://www.marshall.edu/banner/BOC.htm>
Glenna Racer recommended that the BOC policy and Procedures be amended to include an item regarding the absence of a BOC voting member during a vote. It was agreed upon that Terri Byrd would draft an amendment and send it to the committee for review. Upon approval, Terri will present it to the UITC for final approval.
- **Banner Policies & Procedures:** Published on WEB at:
<http://www.marshall.edu/banner/STUDENTBANNERUSERSGROUP.HTML> Terri asked everyone

to have their BUG review these and make any requests for amendment to the existing policies and procedures as soon as possible. Larry Barnhill stated that the Finance group was still considered an Implementation Team and not a User Group and currently don't post minutes of meetings. He was concerned that this would be a problem. Terri Byrd stated that she didn't think that not being a user group would be a problem at this point since most issues that need to come before the BOC stem from the administrative offices that are currently represented on the Finance committee. Terri went on to say that the lack of meeting minutes would defeat the purpose of the policy that requires all BOC voting members to read the minutes of each BUG meeting. While the Finance group is not a user group, there is the possibility for decisions taking place that could inadvertently affect another module in Banner. Terri continued to explain that while the BOC doesn't need to see the details behind every problem and every solution the implementation group makes, the Banner community would benefit by having the BOC review any major decisions made or future directions that the Finance group plans on taking.

- **Banner User Group Web Pages:** Glenna Racer asked if there would be any assistance offered with web publishing to the various BUG groups. Terri Byrd stated that Pat Gebhart has volunteered to assist with that process.

- **Banner v4.x:**
 - Terri reminded everyone to read the release guides carefully and to spend time in PreProduction.
 - Larry Barnhill asked the committee for ownership of form GXR BANK. It replaces the functionality of FTMBANK and parts of form PTRINST. After a brief discussion of ACH issues, it was determined that having Finance own this form was not a problem. Terri Byrd recommended that the committee take a look at any new forms for v4.x and determine ownership of all of them. She said she would send the group a listing of new forms/tables.
 - Terri Byrd announced that Pat Gebhart would be doing navigational training for Banner v4.x in May. She encouraged any office that wants to continue the Train-the-Trainer concept to contact Pat so that they could be in the early sessions. Terri also reminded everyone that functional training is still the responsibility of each department on campus.
 - Nadine Hamrick asked for an update on the Voice Response issues that might delay the upgrade to Banner v4.x that is currently scheduled for Memorial Day weekend. Terri Byrd stated that she is to receive from SCT a version of their 'stop-gap' solution for Voice Response this week for testing. Terri stated that she feels very confident that the upgrade will proceed as scheduled.
 - Larry Barnhill announced that the fund/orgn security in Banner v4.x is not functioning correctly and will no longer allow hierarchical orgn level security. This has been posted by SCT as a defect. We will continue to review this defect for a defect correction software release.

The meeting was adjourned at 1:45p.m.

- The next BOC meeting will be May 16, 2000 at 1:00pm in DL 426.
- SCT Summit April 7-11, 2001 in Toronto.