

BANNER OVERSIGHT COMMITTEE
Minutes of Meeting September 18, 2001

Call to Order: The meeting was called to order at 1:40 p.m. in dl 426.

- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Michael McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
	Deirdre Carrico	Budget	BUG-H non-voting member
	Sharon Rutherford	Payroll	BUG-H non-voting member
	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** Minutes for June and July were distributed during the meeting, reviewed, and approved.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Cheri reported that the group discussed Quest's purchase of EZ*Sql and the state's current contract for Crystal Reports.
- **BUG-F:** Selah stated that no one from Marshall was able to attend the training session offered at WVNET for Crystal Reports and that several are interested in the possibilities of having another session. Prior to the meeting Bob asked Terri for an update on his inquiry concerning e-Print (a web-based report distribution product). Terri stated that she had contacted SCT for pricing and opportunity for a site demo. She expects to hear from them soon. Michael suggested looking at WebDB for this functionality. Selah reported that the 7/16 payroll is interfaced to finance and almost reconciled with FIMS.
- **BUG-H:** Glenna announced that the BUG-H committee had has a new chair, Mr. Jim Stephens. Glenna reported that the payrolls are still being run in arrears. There is a lot of cleanup to do on the job information. She went on to state that they are hopeful that leave will be processed solely in Banner. In addition, the EPAF process is progressing as problem incidents are dealt with.
- **BUG-S:** Myke reported that Terri has not heard back from the Dean's offices concerning procedures for entering faculty data into Banner. Pat Gebhart found a sample Request form For Student on the Va Tech web page and it will be reviewed. Terri found a solution to printing student schedules in sleep/wake by creating a separate print queue. May be possible to use the same solution for transcripts. Terri put the simple class roster into production. Terri has not delivered any data to eRecruiting yet as she wanted to wait until the Fall enrollment was more settled. Career Services has gone live with 800+ students they already had in their database. Terri wants to integrate this with myMU.

- **BUG-R:** No Report

OLD BUSINESS

- **BOC Policies and Procedures:** No report.
- **Name/Address (General Person) Ownership-**
 1. **Data Entry Form** – This was approved by the BOC in June and is available on the Banner HR website for review.
 2. **Name/Address Change form** – Still being reviewed by sub-committee.
- **Duplicate PIDM/SSN records:** Michael asked if there was still a SSN/ID mismatch for existing students. It was suggested that he contact Bob Walker for an update.
- **Training Issues:** No report.
- **Banner 5.x point release upgrade schedule:** Upgrade to Version 5 Thanksgiving or Christmas and would require an update to each Banner client's desktop shortcut/registry. Terri stated that the date decision would be made by October 1. The Test database has been upgraded. Terri asked each representative to poll their group to see if there was any objection to having PreProd unavailable during the week so that Jim could do the upgrade to PreProd during regular working hours.
- **Oracle 8 upgrade** – No report.
- **Oracle Application Server** – No report.
- **Campus Pipeline** – Terri reported that myMU has gone live. Marshall funded the move from the grant model to the licensed model so advertising will no appear on myMU. The Calendar portion was released last week and we hope to have it in place later this fall. The WebCT integration is scheduled to be in production for the beginning of Spring Term 2002.
- **Firewall Implementation** – Terri recommended that anyone interested in running GUI Banner from home after MUINFO moves behind the firewall should contact the helpdesk. Once the firewall is fully implemented, those running PC anywhere (for example) will no longer be able to communicate to a machine on campus that is behind the firewall, from a machine off campus unless special arrangements are made.

NEW BUSINESS

- **No new business**

The meeting was adjourned at 1:55pm.

- The next BOC meeting will be October 16, 2001 at 1:30pm in DL 426.
- SCT Summit Spring, 2002 in San Francisco.