

BANNER OVERSIGHT COMMITTEE
Minutes of Meeting September 15, 2009

- **Call to Order:** The meeting was called to order at 1:30 pm in DL 426.
- **Members Present:**

	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
	David Daniel	Computing Services	BUG-L voting member
Present	Juanita Parsons	Controller's Office	BUG-L non-voting member
Present	Garnet McKinley	Budget Office	BUG-L non-voting member
Present	Selah Wilson	Controller's Office	BUG-F non-voting member
Present	Brent Maynard	Computing Services	
	Brian Morgan	Academic Affairs	Provost's Proxy non-voting
Present	Mary Ellen Houten	Controller	BUG-F voting member
Present	Arnold Miller	Computing Services	
Present	Jennifer Wood	MURC	BUG-R voting member
Present	Karla Murphy	MURC	BUG-R non-voting member

- **Minutes:** The minutes for August 2009 were reviewed and approved.

CORRESPONDENCE

- No correspondence was presented.

USER GROUPS

- **BUG-T:** No report
- **BUG-F:** No report
- **BUG-H:** No report
- **BUG-S:** No report
- **BUG-R:** No report
- **BUG-L:** Garnet reported that BUG-L has come up with a form to be handed out when an employee attends Banner Navigation training that will show the employee what other Banner training is available and how to sign up for those sessions. The group wants to set up training guidelines that will show what training and access an employee would need in their particular position/job classification.

OLD BUSINESS

- **BOC Policies and Procedures:** No discussion
- **Multiple PIDM/SSN Records:** No discussion
- **myMU:** Brent reported that are still issues regarding MyMU after the Banner 8 upgrade. IT is waiting on a response from Sungard as to the resolution of the problems.

- **Performance Problems:** Garnet reported that Banner had been running slowly. Brent said they have a new server to install that should resolve the problem. It was also reported that some people had lost access to forms that they previously had. This may or may not be a Banner 8 issue. The group was encouraged to notify IT of any forms where access has changed.
- **Schedule of Data Rollback from Prod to Preprod:** Now that Banner 8 is in production, IT will schedule a rollback of current data to the preprod instance of Banner.
- **MCTC Separation:** Arnold reported that the agreement for the current year between MU and MCTC has not yet been signed.
- **Data Archiving:** No discussion
- **MURC Employees:** An Identity Management subcommittee was formed to look into how MURC employees (as well as others) can be added to the system so that they can be tracked for Banner/other access purposes. Mary Ellen will chair the committee consisting of Glenna, Karla, and Arnold (or another representative from IT).
- **Reporting Needs/Solutions:** A discussion was held regarding the necessity of implementing various software that has been purchased. It was suggested that the group come up with a plan of action (priorities and deadlines) for implementation of software we have but are not using. Mary Ellen will discuss this with Jan Fox and a meeting will be scheduled to begin the process.
- **Account Maintenance/ Security Issues:** See above discussion on MURC employees.
- **Privacy Issues:** No discussion
- **Oracle CPU:** All known upgrades have been applied at this time.
- **Software Purchase**
 - **Finance/Employee Self-Service:** Arnold is hopeful that by January 2010 this will be close to being implemented in production.
 - **Document Management/Imaging:** See discussion on Reporting Needs above.
 - **ODS & EDW:** This software will help daily reporting needs. Hopefully, it will be in Banner Preprod for testing in January 2010. See discussion on Reporting Needs above.
 - **WINSTAR/FSA ATLAS:** No discussion
- **Banner 8:** Banner 8 is now up and running in production. Brent is working on redoing the process that drives the Banner forms. Oracle plans to stop supporting the J Initiator that is currently used for this process.

NEW BUSINESS

The meeting was adjourned at 3:00 pm.

The next BOC meeting will be October 20, 2009 at 1:30 pm in DL 426.