

BANNER OVERSIGHT COMMITTEE
Minutes of Meeting August 20, 2002

Call to Order: The meeting was called to order at 1:39 p.m. in dl 426.

- **Members Present**

	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
	Michael McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
Present	Kelley Smith	Accounts Payable	BUG-F non-voting member
	David Daniel	HR	BUG-H non-voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-T non-voting member

- **Minutes:** The July meeting minutes were not presented. Terri will get those out soon.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** no report.
- **BUG-F:** no report
- **BUG-H:** no report
- **BUG-S:** no report.
- **BUG-R:** No report.
- **BUG-L:** Terri will send meeting requests to the identified reps so they can attend the next BOC meeting.

OLD BUSINESS

- **BOC Policies and Procedures:** No discussion.
- **Duplicate PIDM/SSN records:** no discussion.
- **Training Issues/BUG-L:** Judy Blevins was elected chair. Bill Shondel and Carol Kolski were elected as the BOC representatives.
- **myMU** – upgrade complete
- **E~Print/FormFusion**– Terri discussed security issues with regard to the inclusion of FormFusion to production. Currently, UCS is running the nightly processes that utilize the FormFusion Server security object. Any new processes that will utilize FormFusion must be placed into production by a staff member from the DB&SS group in UCS. Terri also expressed her concerns with the long-term effect that FormFusion “modified” processes may have on upgrades (or vice versa).

Since FormFusion is tool that can be used to modify output without modifying baseline – it doesn't fall under the existing and baseline modification policy. However, it does put us at risk, particularly when it is used for business critical processes that are based on SCT controlled processes/reports. These FF processes are subject to adverse effects if SCT changes the underlying SCT process/report. Terri recommended that each area review their use of FF and how they might plan to incorporate the proper level of testing during the upgrade process to avoid delays or problems.

- **Year end closing** – We can take this item off the agenda.
- **Replacing VR system** – no report
- **STVNATN** – Terri reported that Pat had completed the update.
- **Information Security Policy** –No update.

NEW BUSINESS

- **HR validation/rule info request from Fairmont** – The committee discussed the request made by Fairmont to be given the rule and validation information we have defined in our HR system. Terri indicated that this could be done with reports and/or screen shots. The committee felt that sharing the information would be fine as long as no obligation for support and no responsibility for its use be implied/expected.

The meeting was adjourned at 2:00 pm.

- The next BOC meeting will be September 17, 2002 at 1:30pm in DL 426.
- SCT Summit Spring, 2003 in New Orleans, LA.