

BANNER OVERSIGHT COMMITTEE

Minutes of Meeting December 19, 2000

- **Call to Order:** The meeting was called to order at 1:00 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
	Glenna Racer	HR	BUG-H voting member
Present	Deirdre Carrico	Budget	BUG-H non-voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
	Selah Wilson	Accounting	BUG-F non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** There were no minutes for the November meeting.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob Walker stated that the Banner Technical Users had a brief meeting and talked about Schedule25 and reports.
- **BUG-F:** Larry Barnhill stated that the Fixed Asset implementation is still moving forward. The group still has depreciation to finish. Accounts Receivable will pick back up after the holiday break and the semester startup activities. October reports are out. Payroll is still not being interfaced into the financial ledgers.
- **BUG-H:** Sharon reported that HR is hopeful that the July 31st payroll will be complete by Thursday. They are still trying to get the EPAF project moving again but aren't making any progress. Sharon's new employee is dedicated to Perry for the duration of the payroll implementation process.
- **BUG-S:** Myke Watts reported that the group had discussed CAPP. Ken O'Neal reported that the Graduate College is meeting with Sarah Denman on 10/17/00 to discuss the use of CAPP at the Graduate College. Terri is configuring the Oracle Application Server to complete the upgrade. I-payment and WebDB will be installed next, no dates for these installs are available yet. SGASTDN will not create a student record for a previous term. Affected offices are Quick Admitting students that need to have a record for an old term created in Academic History. SHRTRTC is not printing transcripts correctly. Other problems with this process were reported. Terri offered suggestions for some work-a-rounds. The problems have been reported to SCT. Jim Richendollar is looking into dup pidms being created from the tape loads. There was a new tape load process delivered from SCT with the last upgrade. Ken O'Neal reported that he was told that Summer Terms would remain the same for next summer. Any changes will not take place before 2002. Terri and Pat Gebhart are working on an SCT process to produce student schedules in sleep/wake mode.

- **BUG-R:** no report

OLD BUSINESS

- **BOC Policies and Procedures:** The group had a working session for review of the P&P document submitted by the BUG-F. Terri stated that she would make the recommended changes and send them to the group for further review.
- **Confidentiality flag usage:** Remove from agenda
- **Name/Address (General Person) Ownership:** Terri emphasized again, the need for a policy or procedure on the entry of general person data for faculty/staff. This will require a statement from the BUG-H group first so that the BOC can review it in conjunction with the current procedures in the Dean's offices.
- **Duplicate PIDM/SSN records:** Jim R. found a problem with the tape load process and will continue to investigate.
- **Training Concerns:** No discussion
- **Banner 4.x point release upgrade schedule:** Martin Luther King holiday is a remote possibility. Terri will update the group should she decide to attempt the upgrade during that time.
- **Religion Codes:** Mike should work with Jim to remove the info from Banner since the ITC approved the policy.

NEW BUSINESS

- **Training requirement policy recommendation from BUG-S:** Based on a recommendation passed by the Banner Student User's Group, Bob Walker made the following motion:
 1. **All individuals requesting the ability to create people on Banner must attend MU's standard training session for proper data entry procedures for SPAIDEN, PPAIDEN, RPAIDEN, FOAIDEN and any sub forms related to the "general person" creation process prior to being granted update privileges to any of those forms.**

Larry Barnhill seconded the motion. After a brief discussion the group voted unanimously to approve the recommendation.

The meeting was adjourned at 3:08pm.

- The next BOC meeting will be January 16, 2001 at 1:00pm in DL 426.
- SCT Summit April 7-11, 2001 in Toronto.