

BANNER OVERSIGHT COMMITTEE

Minutes of Meeting February 20, 2001

- **Call to Order:** The meeting was called to order at 1:12 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
Present	Deirdre Carrico	Budget	BUG-H non-voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** No corrections needed and minutes were approved.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob Walker stated that the Banner Technical Users Group doesn't have anything to report this month. Discussions on Oracle upgrade. Glenna asked if the BUG-T were going to make the decision on a reporting tool. Bob stated that the BUG-T plans to make recommendations only. He went on to say that the group was waiting to review Oracle 8 opportunities before making a recommendation. Larry asked about data warehousing. Terri indicated that this was a separate item and that Mike McGuffey was tasked with this item through the Strategic Planning Committee and has reviewed several options. Right now he is leaning heavily towards Oracle's Web based application and is also waiting for Oracle 8.
- **BUG-F:** Larry Barnhill stated that the year-end closing is Sunday July 1 and Saturday July 21. Both days will require the system to be reserved for Finance processing only. Fixed assets and the HR interface are progressing. Larry asked if 5.0 is going to be released this month. GASB requirements may require us have 50 in place prior to July 1. We won't know for sure until the release guides come out in March.
- **BUG-H:** Glenna reported that the HR group is working on the September 15th payroll for SM. The only HR process being worked on is for work-study students. Sharon is now the BUG-H chairman. The HR office has hired their new IT person. That person will be responsible for the EPAF process. The group approved Mike McGuffey's policy recommendation on person entry. Mike will present this to the BOC soon.
- **BUG-S:** Myke Watts reported on behalf of the BUG-S. Please review the BUG-S minutes: http://www.marshall.edu/banner/BUG_Sminutes/February01Minutes.pdf
- **BUG-R:** No Report

OLD BUSINESS

- **BOC Policies and Procedures:** The group revisited the document, reviewed additions, and made further modifications. Terri will send the latest revision to the group for review.
- **Name/Address (General Person) Ownership:** No discussion
- **Duplicate PIDM/SSN records:** Clean up process is still underway.
- **Training Issues:** The group reviewed the draft document that Terri prepared and made several modifications. Terri will be sending them to the group for review.
- **Banner 5.x point release upgrade schedule:** Terri asked that each area be thinking about possible dates for the upgrade to Banner 5.x . We are hoping to have this in place by the end of the calendar year (12/31/01). It is important to get it preliminarily scheduled now so that everything related to the upgrade can be scheduled accordingly. Larry indicated that we may have a problem with the GASB report requirement in that the SCT solution may require Banner 5.0 If this is the case, we will have to have 5.0 in place on July 1, 2001. Larry stated that when the documentation/release guides are available in March, he will update the group. Terri suggested posing this question to the Finance list as well in hopes of getting a response prior to the March release.
- **Training requirement policy recommendation from BUG-S** – Terri announced that the recommendation had not gone before the ITC yet and that if appeared their January meeting was cancelled.

NEW BUSINESS

- **Oracle 8 upgrade** – The upgrade to Oracle 8.1.6 will take place on Memorial Day weekend. This upgrade requires an upgrade of OpenVMS to 7.2, VR to 4.1, SAS to 8.x, and conversion of old character-based forms (like the budget software Dee uses and the yard-sale software Purchasing uses). This upgrade will put any character based forms out of business – no work around available this time! The upgrade of OpenVMS is currently scheduled for Sunday March 11, 2001. The SAS upgrade will be schedule once the required version is released (SAS said February). The VR upgrade won't take place until after advance registration has completed.
- **Oracle Application Server Replacement** - The new server that will house the Oracle Application Server software (OAS) has arrived and will be configured soon. Once the initial configuration is complete, the DB&SS group will begin the OAS configuration. We hope to have the new server in place prior to the start of the advance registration period. This should improve the performance of MILO Web.

The meeting was adjourned at 3:00pm.

- The next BOC meeting will be March 20, 2001 at 1:00pm in DL 426.
- SCT Summit April 7-11, 2001 in Toronto.