

BANNER OVERSIGHT COMMITTEE

Minutes of Meeting January 16, 2001

- **Call to Order:** The meeting was called to order at 1:10 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
Present	Glenna Racer	HR	BUG-H voting member
Present	Deirdre Carrico	Budget	BUG-H non-voting member
	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** No corrections needed and minutes were approved.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob Walker stated that the Banner Technical Users Group doesn't have anything to report this month.
- **BUG-F:** Larry Barnhill stated that the Banner Finance needs system use restricted on Sunday, July 1, 2001 for end of year processing. The group is also looking tentatively at July 21st as a reserved/restricted day for the encumbrance roll process.
- **BUG-H:** Glenna reported that the HR group is working on the August 16th payroll for SM. The only HR process being worked on is for work-study students. They have a few problems they are working on. The most important problem that involves PHAHOOR. Perry sent this problem to Terri today for review. The EPAF implementation process is not progressing at this point. The HR office has advertised for an IT position and began interviews today. That person will be responsible for the EPAF process.
- **BUG-S:** Myke Watts reported that the group had The subcommittee on CAPP to meet and work on the Curriculum Rules in SOACURR that must be in place before CAPP will function. The committee needs to appoint a new chairperson, Pat Gebhart is checking with Frances Hensley to see who should be appointed. Two problems were reported by the Registrar's office with regards to MILO. One is a known issue with SFAREGS that SCT has fixed in 4.3.3. The second problem deals with the interaction of MILO VR and MILO WEB. Milo WEB doesn't check the registration status code on classes. With the growing number of web registrations, this problem will only increase. The registrar stated that all faculty are responsible for printing their own class lists this term for the first time. No update on the availability of Oracle8i. We may move forward with the VR update to 4.1. SCT is scheduled to release Banner Version 5.0 in February and Version 5.1 in the summer. No dates have been determined for Marshall to make these upgrades. SCT says that we should be on 5.0 by the end of 2001.

- **BUG-R:** No Report

OLD BUSINESS

- **BOC Policies and Procedures:** The group revisited the need to add text to the “info” box on MILO web for address change information. Terri asked for some clarification on recommended modifications to the policies and procedures. She stated that she would make those final changes and send the revised document to the group for review.
- **Name/Address (General Person) Ownership:** No discussion
- **Duplicate PIDM/SSN records:** Clean up process is still underway.
- **Training Issues:** The group reviewed several recommendations that were submitted by BUG members. After a lengthy discussion, several recommendations were agreed upon. Terri committed to typing them and sending them to the group for review.
- **Banner 4.x point release upgrade schedule:** Terri announced that the Financial Aid 4.8 point release was implemented in Prod this past weekend. Larry asked if point releases for each module occurred on the same schedule. Terri indicated that they did not unless SCT required several module’s point releases to be bundled together.
- **Training requirement policy recommendation from BUG-S** – Terri announced that the recommendation had not gone before the ITC yet and that if appeared their January meeting was cancelled.

NEW BUSINESS

- **File re-organization – downtime Saturday, January 27, 2001.**

The meeting was adjourned at 2:41pm.

- The next BOC meeting will be February 20, 2001 at 1:00pm in DL 426.
- SCT Summit April 7-11, 2001 in Toronto.