

BANNER OVERSIGHT COMMITTEE
Minutes of Meeting March 19, 2002

Call to Order: The meeting was called to order at 1:38 p.m. in dl 426.

- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
Present	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Michael McGuffey	Institutional Research	BUG-S non-voting member
	Glenna Racer	HR	BUG-H voting member
	Deirdre Carrico	Budget	BUG-H non-voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** February's minutes were posted on the BOC website for review. Minutes were approved.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob reported that the group did not meet and has no report.
- **BUG-F:** Larry reported that the group talked about year-end closing and have built the schedule. The new rollover date is June 30th. Offices will e notified of the schedule shortly.
- **BUG-H:** Sharon reported that they are currently working on 3/15 payroll and should finish tomorrow. The time sheet committee will meet soon to develop the time entry sheet or banner. They discussed new legislation for new arrears payment rules that begin July 1.
- **BUG-S:** Myke reported that the two main topics of discussion were duplicate pidms and generated IDs. Michael added that the group discussed the then pending legislation with regard to displaying a student's SSN on various items.
- **BUG-R:** No report.

OLD BUSINESS

- **BOC Policies and Procedures:** No discussion.
- **Name/Address (General Person) Ownership-**
 1. **Common Name/Address Change form** – Sharon reported that the committee would be meeting soon to discuss the usage procedures and will report back to this group. BUG-F reviewed and approved the form.
- **Duplicate PIDM/SSN records:** Nadine reported that the group met. Bob will be working on a new form to be used for the cleanup process. The group will be meeting again in a week or two. They are now reviewing who will make the change, gather documentation, etc. Pat G. has agreed

to attend the dupl pidm session at Summit to gather any new procedures and best practices that may be usable here at MU.

- **Training Issues/BUG-L:** still waiting for a few more from BUG-S.
- **Campus Pipeline (myMU)** –
- **Firewall Implementation** – No update.
- **E~Print** – discussions on FormFusion and it's possible use for report publishing.
- **Year end closing** – Terri explained Bob's idea for moving the fmx files out of the prod file folder on the forms server; disabling form access to the production database. Terri indicated she would take this a step further by leaving the fmx files there but changing the privs to the fmx files so that a select few can access them but others will be denied. Larry asked about July 20th purchase order roll. Terri suggested using the same fmx security process. Everyone agreed.
- **Beneficiary Name Change Procedure Recommendation from BUG-S** – HR decided they will not be storing beneficiary information in Banner.
- **Replacing VR system** – The VR committee is scheduled to meet following Summit to prepare a recommendation to either replace or retire the VR system.
- **Generated ID conversion procedure** – The BUG-S is working on a written procedure guide.
- **STVNATN** - awaiting formal code set.

NEW BUSINESS

- **HB 2374** – Awaiting Governor's signature. Restricts the use of "student" ssn. If signed, a group will convene to discuss MU's options for compliance.
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The meeting was adjourned at 3:30 pm.

- The next BOC meeting will be April 16, 2002 at 1:30pm in DL 426.
- SCT Summit Spring, 2002 in Anaheim, CA.