

**BANNER OVERSIGHT COMMITTEE**  
Minutes of Meeting November 19, 2002

**Call to Order:** The meeting was called to order at 1:35 p.m. in dl 426.

- **Members Present**

	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
Present	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Michael McGuffey	Institutional Research	BUG-S non-voting member
	Glenna Racer	HR	BUG-H voting member
	Kelley Smith	Accounts Payable	BUG-F non-voting member
Present	David Daniel	HR	BUG-H non-voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
Present	Selah Wilson	Accounting	BUG-F non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
Present	Terri Tomblin-Byrd	Computing Services	BUG-T non-voting member
	Bill Shondel		BUG-L voting member
	Carol Kolski		BUG-L non-voting member

- **Minutes:** Nothing yet to approve for prior meeting.

**CORRESPONDENCE**

- None

**USER GROUP REPORTS**

- **BUG-T:** No report.
- **BUG-F:** No report.
- **BUG-H:** No report
- **BUG-S:** Nothing was discussed that needs to be reviewed by this group.
- **BUG-R:** No report.
- **BUG-L:** Navigational Training policy is now being enforced. No problems have arisen. Needless to say, attendance has increased for the training session.

**OLD BUSINESS**

- **BOC Policies and Procedures:** No discussion.
- **Duplicate PIDM/SSN records:** no discussion.
- **myMU** – Michael asked about concurrent user load capabilities. Specifically have we had any problems handling the number of concurrent users. Terri stated that the load has not been an issue.
- **E~Print/FormFusion**– Bob is working on emailing FormFusion output. He has been partially successful but still has some hurdles to overcome. Bob has asked Myke Watts for assistance.

Bills went out using FormFusion and the new Canon Document Printer located in Printing Services.

- **Replacing VR system** – no report
- **Information Security Policy** –No report
- **Addition of MU form GWATPAC and MILO web app for authentication Process** – No report
- **e-Voter application** – Terri reviewed the e-Voter application with the group and asked if they had any objections to its addition to the University's Shared Systems software. After a detailed discussion of its use, affect upon the database, upgrade schedule, UCS resources, etc., the group approved its adoption. However, the group requested that the minutes reflect their concern that the adoption of this application may impede our ability to keep this up to date with the rest of the system due to the lack of existing in-house knowledge and on-going software maintenance and support.

#### **NEW BUSINESS**

- **Banner 5.x September release** – Terri asked if UCS could upgrade the PreProduction database General module to the 5.5 release to better prepare for the SEVIS reporting requirements. A few in the group wanted to check with their BUGs. Terri said she would follow-up with an email in the next day or too.
- **SSN Usage Policy** – Michael delivered the University's response to the use of the SSN at our institution. Terri will post this on the Banner website.

**The meeting was adjourned at 3:00 pm.**

- The next BOC meeting will be December 17th, 2002 at 1:30pm in DL 426.
- SCT Summit March, 2003 in New Orleans, LA.