

BANNER OVERSIGHT COMMITTEE
Minutes of Meeting September 21, 2004

- **Call to Order:** The meeting was called to order at 1:36 p.m. in dl 426.
- **Members Present**

Present	Cheri Musgrave	Financial Aid	BUG-T voting member
Present	Myke Watts	Computing Services	BUG-T non-voting member
Present	Bob Walker	FIT	BUG-S voting member
Present	Nadine Hamrick	Financial Aid	BUG-S non-voting member
Present	Mike McGuffey	Institutional Research	BUG-S non-voting member
	Glenna Racer	HR	BUG-H voting member
Present	David Daniel	HR	BUG-H non-voting member/ BUG-L voting member
Present	Sharon Rutherford	Payroll	BUG-H non-voting member
Present	Larry Barnhill	Accounting	BUG-F voting member
	Selah Wilson	Accounting	BUG-F non-voting member
	Kelley Smith	Accounts Payable	BUG-F non-voting member
	Bill Shondel	Purchasing	BUG-L non-voting member
Present	Willanna Wales	Payroll	BUG-L non-voting member
	Kimberly Skeens	MURC	BUG-R voting member
	Corley Dennison	Academic Affairs	Provost's Proxy non-voting
Present	Terri Tomblin-Byrd	Computing Services	BUG-F non-voting member

- **Minutes:** Terri let the group know that the August minutes were posted to the website last night. Larry made corrections to the BUG-F report section. No other corrections were made and the minutes were improved.

CORRESPONDENCE

- None

USER GROUP REPORTS

- **BUG-T:** Bob reported that the group met discussed moving to the Linux platform and had some questions with regard to how long the vms platform would be available following the move. Also discussed were training options.
- **BUG-F:** BUF-F did not meet. Larry reported that in the finance directors meeting they discussed the ongoing issue with performance
- **BUG-H:** Sharon reported that the group did not meet. Bob and Bindu have been working on the interface to EPICS and are making good headway. They will be doing some limited testing soon. When they were interfacing with the full file the error report was so large that it was overwhelming. So, they will be using limited groups of employees to continue their testing. The October 15th payroll will be totally electronic for those currently participating in direct deposit. Those that are currently receiving paper checks will continue to do so for now. Anyone encountering any problems should contact the payroll office. We are currently about 92% direct deposit. The auditors office is reviewing the use of pay cards to replace the paper checks.
- **BUG-S:** Myke reported.
- **BUG-R:** No report

- **BUG-L:** David reported that the group did not meet.

OLD BUSINESS

- **BOC Policies and Procedures:** No report
- **Multiple PIDM/SSN records:** No report
- **myMU:** Larry asked about the group functionality in myMU. Terri said she had not completed her testing but hoped to do so prior to our next meeting. Larry asked if myMU had white board capabilities. Terri stated that she did not believe that service was available.
- **eVoter application:** No discussion
- **Performance Problems:** The group had a lengthy discussion on this topic. Terri reported that UCS was currently investigating the possibility of purchasing hardware to replace MUIINFO as a stop gap measure to give us more time to migrate to the new machine/Linux OS. She said she would keep the group posted as the investigation moved forward. Either we'll be pushing towards Linux for January or for a stop gap machine for January. Terri agreed to send Larry some type of document that he can use to help answer any performance related questions he should get.
- **Schedule of Data rollback from Prod to PreProd:** no report.
- **Address Updates via Banner Self Service:** No report.
- **CTC discussion:** Michael reported that he has spent considerable time trying to separate CTC students from MU students. Larry reported that in Fall 2005 there will be a separated financial audit for CTC.
- **Data archiving:** no report

NEW BUSINESS

- **MURC employees:** Terri reported that the ability to provide services to employees paid through MURC funding is becoming increasingly difficult – particularly since this group of employees is growing. Others such as the University Physicians and actual MURC employees fall into this category as well. While we swept through the systems and got all existing members of the latter 2 groups into Banner (need to be in Banner to get an ID card) we haven't developed a method for those coming into the fold so to speak. After a discussion, the BUG-H rep agreed to take this issue back and have the BUG-H and BUG-R investigate the feasibility of getting these employees entered into Banner under a "special" employee classification that does not get a job assignment or a MU paycheck.
- **BOC Chair nominations needed:** Terri let the group know that her "tour of duty" officially ended on July 1...and that the group needed to be ready during the next meeting to nominate people for the chair of this committee. The group wanted to go ahead and not wait until next month. Larry nominated Terri. Myke made a motion to close nominations. Larry 2nd the motion. Terri will chair the committee for another term.

The meeting was adjourned at 3:30pm.

- The next BOC meeting will be Oct. 19 , 2004 at 1:30pm in DL 426.
- SCT Users Group Meeting: Spring 2005, Honolulu, HI