

Banner Finance Project Minutes
Wednesday, May 2, 2001

Larry called the meeting to order at 2:00 PM in room 230 OM.

BUG-F members present were – Larry Barnhill, Bill Shondel, Bindu Mannan, Linda Mills, Kelley Francis, Sharon Rutherford, Selah Wilson, and Perry Chaffin.

The minutes of the April 3, 2001 meeting were approved.

There was no correspondence to the committee.

Subcommittee Reports:

- Larry presented the Banner Oversight Committee report. The Oracle 8 upgrade has been scheduled for Memorial Day weekend. Navigation Training will be required of all new Banner users. Training on person (vendor) entry will be required before this privilege will be granted. There was a discussion about requiring training of end users before granting access to Finance forms and possibly requiring sign off before granting access to Banner Finance. Bill and Kelley will explore this concept further and report to the rest of the committee.
- Bill had nothing additional to report from the business processes subcommittee.
- Bill reported that Fixed Assets has 3 areas which need additional work. 1) Implementing the new state useful life schedule; 2) calculating the accumulated depreciation for feeding to Banner Finance; and, 3) actually running the depreciation programs for FY 2001. There continue to be issues identified that need to be resolved some of which involve an SCT solution. Work continues on this project.
- Departmental Reports subcommittee report was presented by Selah. The 2nd half of April payroll has not yet been received from Payroll. March reports have been distributed.
- Bob reported that Interfacing and Security had developed a new FIMS to Banner interface that is working well with a goal of eliminating the need for MUVMS7 by any Finance application. It was agreed that Selah, Kelley, Linda Mollohan, Butch Buriss, and Larry would need access to the new MUIINFO model for further interface activity with WVFIMS.
- There was nothing reported from the Budget subcommittee.
- Grants and Contracts had nothing new to report.
- HR Interface subcommittee report was presented by Perry. February payrolls are being processed through production but cleared prior to feed into Finance. It is hoped that the February payrolls can be compared to EPICS as a trial run so that April payrolls in EPICS can be compared to Banner HR information with actual data. Progress continues with the interface of payroll information directly into Finance.
- AR Interface subcommittee had nothing new to report.

Old Business

- The year-end closing schedule has been distributed and reviewed. All campus areas should be aware of the closing activities and various items that need to be accomplished.
- There was no additional information reported on the FY 2002 Budgets.
- BUG-F needs to consider if there will be any dates that would be out for implementation of Banner Releases 5.0 and 5.1. It was agreed that the months of June and July are still the worst times for any upgrade to take place. Larry reported that these releases do not need to be in place by July 1 to manage the GASB 34/35 project.
- Bill reported that the routing in the Approval Queues has been corrected and the ability to use the FTMORGN form has been helpful in identifying the proper roll up hierarchy. This issue has been finalized.
- Larry reported that a patch for the problem with the FGIBDST screen (FGIBDST Form 4.2.0.3) has been tested and is ready to be moved to production.

New Business

- Selah reported that there is a problem that allows the FOAPAL information on a JV to be different from the FOAPAL on the encumbrance document. Selah will provide a specific example and Larry will review the rule classes for any correction of this situation.
- Perry reported that HR is establishing organization based security and approval queues. These should not impact Finance but we need to be aware of the potential problems this may cause.
- Those who attended Summit reported on some of the highlights outside of information gathered directly for specific areas. Several attendees were impressed with the capabilities of Eprint software and workflow that we will try to investigate further as time allows. Kelley reported that sessions on imaging and a proposed purchase card interface were very informative. Bindu reported that she attended several sessions on interfaces and had distributed information to others as well. Larry reported that it was announced that the release date for Banner 6.0 had been delayed.

The following meetings and announcements were made:

- The next BUG-F meeting is scheduled for June 6, 2001 at 2:00PM in the Yeager Conference Room (230 OM)

The meeting adjourned at 3:00 PM