

BUG-L Minutes

January 20, 2009

MEMBERS PRESENT:

Judy Blevins
David Daniel
Pat Gebhart
Linda Mollohan
Juanita Parsons
Kelli Raines
Erica Thomas

Meeting called to order at 9:10 a.m.

OLD BUSINESS:

Minutes from the December meeting were approved.

BANNER OVERSIGHT COMMITTEE – It was reported that a BOC meeting was not conducted.

OWNERSHIP OF BANNER BASIC NAVIGATION TRAINING – David will report on this at next month's meeting as he has not met with the Provost. We are waiting for his confirmation as to whether Academic Affairs will continue to own the responsibility of providing a trainer for Basic Navigation.

GENERAL PERSON ENTRY FORM – Committee members reviewed the new draft and made suggestions for further revisions. David will make the changes and present the revised form at next month's meeting. He will design a PDF form for easy completion online.

SPAIDEN SECURITY CLASS REPORT – David reaffirmed that this report needs to maintain an historical record of privileges. He will request of the BOC permission to include "role" reflecting PRIVILEGES and NO PRIVILEGES. David will report their decision at the February meeting.

BANNER PRIVILEGES CHART UPDATE – David said the report is not complete at this time. It will be ready for review next month.

NEW BUSINESS:

NO NEW BUSINESS TO DISCUSS

OTHER ITEMS:

GENERAL PERSON ENTRY TRAINING – Kelli’s first session has been scheduled for February 25.

BANNER TRAVEL TRAINING – Juanita and her supervisor, Kelley Smith, decided to design two separate training sessions, individual and team. March is the target month; dates and venue to be decided later.

Meeting was adjourned at 9:45 a.m.