

BUG-L Minutes

June 17, 2008

MEMBERS PRESENT:

Judy Blevins
David Daniel
Pat Gebhart
Garnet McKinley
Scott Taylor
Erica Thomas

Meeting called to order at 9:05 a.m.

OLD BUSINESS:

Minutes from the May meeting were approved.

CAPTURE – Scott reported that he has not pursued the Capture It module. (See New Business)

BANNER OVERSIGHT COMMITTEE – Nothing new to report.

NEW BUSINESS:

RECRUITMENT OFFICE PROGRAMS – Scott informed the group that his office has purchased two new software programs: **Flare** and **PowerPoint to DVD**. He thinks **Flare** is better than **Capture It** to build training materials and capture mouse movements. Since they bought two licenses, he placed a copy on his laptop and offered the trainers use of his computer so they can proceed with their on-line tutorials. Scott will complete his General Person Entry on-line version and provide a demonstration at the July meeting.

The next meeting will be July 15 at 9:00 a.m. and will be held in the HR Conference Room.

Meeting was adjourned at 9:45 a.m.