

## BANNER USERS' GROUP--STUDENT

Minutes of Meeting August 2008

- **Call to Order:** Terri Tomblin-Byrd called the meeting to order at approximately 2:20 in Drinko 439.
- **Members Present:**

Mike McGuffey	Institutional Research
Nadine Hamrick	Financial Aid
Cheri Musgrave	Financial Aid
Myke Watts	Computing Services
Beth Chiparo	Graduate Admissions (via teleconference)
Howard Young	Residence Services
Pat Gebhart	Computing Services/Enrollment Management
Sharon Lake	Registrar
Kelli Raines	Admissions

- **Minutes:** June minutes were not yet submitted for approval.
- **Correspondence:** No report.

### COMMITTEE REPORTS

- **Subcommittee on Billing:** No report.
- **Subcommittee on CAPP:** No report.
- **Banner Oversight Committee (BOC):** Security measures concerning social security numbers: UCS is nearly ready to implement security measures that will mask social security numbers for those Banner users who do not need access. It isn't possible to mask only part of the field and leave part visible (i.e., the last four digits), so the entire field will be masked for those whose profiles indicate they do not need access. Access will be determined based on a "business profile," similar to a security class. All users will initially be in a business profile masking SSN. If you or those in your office need access to SSN, you will need to complete an exemption form, which is currently in draft form awaiting approval. This process will allow the BOC to define the way SSNs are collected and used.

### OLD BUSINESS

**myMU/MILO:** Luminus Patch has been installed. Targeted announcements are nearly ready. Pat is working on documentation. The next patch is available, but UCS is not rushing to install.

- **Human Resources/Finance:** BOC discussed when to bring up Self-Service – it will be brought up prior to the Banner 8 upgrade
- **Performance and Priority Issues:** Nadine Hamrick commented on periodic slowdowns. The culprit of one recent slowdown had been identified, but the causes for the sporadic slowdowns have not been identified. Terri said that slowdowns are usually resource issues, not a result of the number of users.

Beth Chiparo mentioned she and others on the SC campus are having issues with Java when logging onto Banner – they have to grant permission for every session, even though each time they choose "grant always." Terri will research the issue.

- **Banner Student Privilege Request Form:** No report.

- **Multiple PIDM/Person:** No report.

**CTC Shared Service Issues:** No report. Nadine mentioned that the MCTC will be requesting a new hold type that will need to be approved by this group.

- **Administrative Solutions Project.** No report.

**Concurrent Curricula:** No report.

- **New Recruitment System Connect2:** No report.

- **Oracle release:** July critical update was done 2 weeks ago. The next patch is scheduled for 10/08.

Currently our version of Oracle isn't certified by Sungard. UCS is working to get into compliance. Terri will send notice when migration to pre-prod is complete and ready to test. The goal is to put the new version of Oracle into production Labor-Day weekend.

- **Faculty Information:** Digital Measures is almost ready. Demonstrations will be held the week of 8/11/08. All faculty that existed in Banner as of the end of the Spring 08 term are accurate. Incoming faculty will need to be updated by the person loading faculty into SIAINST.
- **Document Imaging:** Test groups were chosen, but nothing new has taken place yet.
- **New Hold Process:** Terri said the hold process is ready to use. She said there are still departments who have not provided their information to her, but she thinks that 90% of the issues have already been cleared up. With the committee's approval, Terri proposes turning the hold process on on Monday 8/11/08, and cleaning up any problems that may arise. People who have the ability to update rules for an origination code can run SWRHRAU to review rules. Also, Terri reiterated the following regarding origination codes:
  - People who load codes manually must load the origination code – origination code doesn't load automatically.
  - Scripts in job submission or that UCS runs have been updated to insert origination code on holds posted automatically.
  - Any department that runs its own scripts must make sure the script is modified to load origination code.
  - If the origination code doesn't get loaded, new hold rules will not apply to that hold. No origination code = no rules = person must personally remove hold.
- **Residency Requirement Tracking Proposal:** Mike McGuffey asked about the hold process and how those students are identified. Terri said the hold process is exempting certain zip codes provided by Residence Services.

## **NEW BUSINESS:**

- Because of the Oracle, HR/Finance Self-Service, and Luminus upgrades, along with the impending upgrade to Banner 8, it will be necessary to have two versions of Banner in pre-prod. Clients will have another menu option. Banner 8 will be in PreProd by the end of September or first of October. Because of new technology and new enhancements, this will be a bigger change than going from Banner 6 to Banner 7.
- There are many optional enhancements that are available in this version. Terri has asked members of the committee to review these optional enhancements and make any recommendations to the committee regarding which ones you'd like to see implemented, so we can discuss priorities.

- The goal is a Memorial Day 2009 migration to Banner 8.
- The question was posed regarding the version of Banner being used on WVNET. Apparently WVNET will not be upgrading from Banner 7 to Banner 8 prior to the MU/MCTC separation. There was in-depth discussion regarding how a Memorial Day migration to Banner 8 may affect data transfer surrounding the MCTC separation. Terri has asked the committee to consider how making changes prior to the MCTC separation would affect each area and provide feedback to the committee.

#### **ANNOUNCEMENTS**

- The next BUG-S meeting will be September 4, 2008. The Graduate School representative will be responsible for taking minutes.

#### **ADJOURNMENT**

- Meeting was adjourned at 3:50 p.m.