

BANNER USERS' GROUP--STUDENT
Minutes of Meeting August 5, 2004

- **Call to Order:** Myke Watts called the meeting to order at 2:05 in Drinko 439.
- **Members Present:**

Bob Walker	Finance
Myke Watts	Computing Services
Winnie Black	Enrollment Management
Prudy Barker	Registrar
Pat Gebhart	Computing Services/Enrollment Management
Bob Collier	Bursar
Nadine Hamrick	Financial Aid
Elizabeth Hanrahan	Associate Deans
Mary Waller	Registrar

- **Minutes:** The July 2004 minutes were approved as distributed electronically.
- **Correspondence:** None.

COMMITTEE REPORTS

- **Subcommittee on Billing:**
No Report.
- **Subcommittee on CAPP:**
No Report.
- **Banner Oversight Committee (BOC):**
No Meeting.

OLD BUSINESS

- **myMU/MILO:**
Bob Walker asked if and when we were migrating to Luminis—no one knew the answer. The migration was originally scheduled to be done sometime in August.
- **Human Resources/Finance:**
Bob Walker reported that Finance was wrapping up year-end closing. All agreed that the eNOD system was very nice and helpful.
- **Performance and Priority Issues:**
Prudy Barker commented on the problems with SFAREGS not being available for Orientation on July 19 but that registration was possible through myMU. Nadine Hamrick reported that her office is still seeing a slowdown at 3:30 in the afternoons and that there were problems with the system at 6:45 this morning with losing Banner connections. Bob Collier also commented on the slowness at 6:30 in the morning as he has been working on SFAREGS to correct fee assessment; then at 8:00a.m., the system returns to normal. All expressed concerns about the system handling Fall registration and late registration. Bob Collier is working on fee assessment problems with E-courses over the Web; he has a meeting scheduled with Terri Tomblin-Byrd on Monday to discuss.
- **Banner Student Privilege Request Form:**

No Report.

- **Multiple PIDM/Person:**
Bob Collier reported that his committee met. Admissions is currently correcting multiple PIDM problems with recruit records. The committee requested that Bob meet with Terri to discuss issues and a modification of the report that offices could use on possible duplicate people in Banner.
- **Printing Students' Schedules/Transcripts:**
No Report.
- **E-mailing Test Scores:**
No Report.
- **CTC Shared Service Issues:**
No Report.
- **Setting Student Status to "Inactive" (SGASTDN, SDNSTDN):**
No Report.
- **Social Security Number to Generated ID Change:**
Mary Waller noted that new persons entered in the system do not have a previous SSN ID#. Users must go to GUIALTI to find the generated MUID#. The Registrar's office has new forms for Add/Drop available for distribution to the Deans' offices that request the MUID# rather than the SSN.
- **New ID Cards:**
Mary stated that she received two ID cards. Bob Dorado in the Campus ID Office will be granted privileges to SPAIDEN to make some address corrections. He will direct students to the Registrar's Office to make official address changes. Winnie Black stated that students are having problems with activation of the Higher One card; the Higher One Web site is not user-friendly. Some students and parents are upset about the card and want to know why the University chose an outside source. Bob Collier explained the process to be followed in the Bursar's Office with the Higher One card. Elizabeth Hanrahan suggested that Admissions give newly-admitted students who have not attended Orientation a hand-out about procedures to follow. Winnie offered to talk with the Admissions staff about this.
- **Block Scheduling:**
Winnie reported that she has written a draft memo to be sent to the Associate Deans recommending that the University do Block Scheduling next year for all new freshmen registered for Orientation. The committee working with Block Scheduling will meet next Tuesday to review the memo. The group is designing a form to be available to students to collect information pertinent to the scheduling process.
- **Student Type Roll Process:**
No Report.
- **Alpha-numeric PINS:**
All agreed that using alpha-numeric PIN's is acceptable. Myke stated that if a PIN needed to be reset, it would be reset to the birthdate.

NEW BUSINESS

- **UNI 101 Mock Scheduling:**

Winnie reported that during the weeks of October 18 and 25 there would be training on using myMU in the UNI 101 classes. The purpose is to train freshmen early to use myMU, and the eventual goal is to train them during Orientation. Prudy stated that there is no "Help" within myMU for using MILO registration. Elizabeth Hanrahan suggested that we use a Targeted Announcement to inform students who register on the Web next week that they won't receive a bill.

ANNOUNCEMENTS

- The next BUG-S meeting will be September 2, 2004.

ADJOURNMENT

- Meeting was adjourned at 3:00p.m.