

BANNER USERS' GROUP-STUDENT
Minutes of Meeting June 1, 2000

- **Call to Order:** Terri Tomblin-Byrd called the meeting to order at 2:10p.m. in Old Main 103.
- **Members Present:**

Myke Watts	Computing Services
Pat Gebhart	Computing Services/Enrollment Management
Bob Collier	Bursar
Cheri Musgrave	Financial Aid
Donna Spindel	Academic Deans
Prudy Barker	Registrar
Michael McGuffey	Institutional Research
Ken O'Neal	South Charleston Campus Graduate College
Ken Shields	Library
Terri Tomblin-Byrd	Computing Services

- **Minutes:** Minutes of the May 2000 meeting were distributed electronically. Approved as distributed.

COMMITTEE REPORTS

- **Subcommittee on Billing:**
No Report
- **Subcommittee on CAPP:**
No Report
- **Banner Oversight Committee (BOC):**
Terri reported that the BOC met and reviewed the Policies and Procedures document. They discussed what would happen if a BOC voting member was not present at a meeting and referred this back to each BUG to vote on alternative voting members. We voted unanimously that if our representative Bob Walker was not present, Nadine Hamrick would be the alternate voting member, and if she were not present, Michael McGuffey would be the second alternate. If none of the voting or alternate voting members are present at the BOC, the BUG loses its vote. Terri reminded members that the BOC minutes are on the Web at:
<http://www.marshall.edu/banner/BOC.htm>. Anyone wishing to submit agenda items to the BOC should contact Terri.

OLD BUSINESS

- **Marshall E-Course Policy:**
No Report
- **Missing Address Information:**
No Report
- **MILO:**
MILO is working smoothly after the upgrade. The stopgap measure provided by SCT is working. The first stage of the 4.0 Voice Response will be released in July—we will test before implementation. There were very few changes for the Web products. Within the next year after much study and testing, we will begin implementation of the Electronic Gradebook.

The University has purchased the Oracle iPayment product to provide for credit card payments through the Web. We received a very good financial deal on the purchase of the software and

maintenance. The software can be used for payments other than through Banner such as athletic tickets and summer conferences. Terri thanked Bob Walker for getting the funding for this project.

We are still waiting to hear from BRITE for a quote for Voice Response.

- **Kiosks:**
No Report
- **Banner Documentation:**
Michael asked if there was a User Manual or Release Guide on the Web for the Banner Web products. Terri will check on this.
- **Human Resources/Finance:**
Payroll is striving for an October 1, 2000 implementation date. Perry Chaffin has replaced Jim Stephens as the chairman of the HR Committee.
- **SC Campus Database:**
No Report
- **Performance and Priority Issues:**
Banner2000 Version 4.x takes a lot of memory. The old machines in the Registrar's Office are running slowly with Banner, especially when printing. They anticipate that Orientation will be a big problem with performance. Terri recommended that they purchase additional memory for their PC's. She recommended that no one try to run Banner with less than 64 meg of memory and highly recommend moving to the university minimum networking requirements of 128 meg of memory. She stated that Banner could run on 32 meg of memory if that were the only application running, but that it would still be slower than most users would want. Terri told Prudy that the Registrar's Office should start now to expand the memory in their computers and install the proper print drivers in preparation for Orientation.
- **Banner Client/Server:**
Some machines may need additional memory to run Banner2000 Version 4.x with any speed.
- **General Person Data Ownership:**
No Report
- **Banner2000 Version 4.0:**
The upgrade project went well and Terri credits a lot of the success of the upgrade to the testing completed by departments. There are still a few outstanding problems. Form SDNSTDN is still a problem as you cannot create new effective terms for student records. Terri is working on this. If departments have any outstanding problems, they should use the Problem Report form at: <http://www.marshall.edu/banner/ProblemReportForm.htm> Banner is not certified on Windows 2000.
- **Banner Student Privilege Request Form:**
Nothing further has been created from the original distribution a few months ago. The form is very complex for employees requesting student and/or financial aid privileges. Terri is unsure how to proceed with creating an on-line form.
- **Religion Code Collection/Usage**
No Report

NEW BUSINESS

- None

The meeting was adjourned at 3:00p.m.

- The next BUG-S meeting will be July 6, 2000.
- SCT Summit April 7-11, 2001 in Toronto.