

# BANNER USERS' GROUP – STUDENT

MINUTES OF MEETING – JANUARY 13, 2010

RECORDED BY ELIZABETH HANRAHAN

- Call to Order: Pat Gebhart called the meeting to order at 10:00 AM in DL 439.

- Members Present:

Carol Bailey	Bursar
Pat Gebhart	Computing Services/Academic Affairs
Bob Walker	Finance
Elizabeth Hanrahan	Academic Affairs
Tim Weingart	Computing Services
Howard Young	Residence Services
Terri Moran	Registrar
Myke Watts	Computing Services
Cheri Musgrave	Financial Aid
Kelli Raines	Admissions
Beth Chiparo (by Polycom)	Graduate Admissions

- Minutes: Previous meeting minutes were approved as written.
- Correspondence:
  - The April BUG-S meeting will need to be moved as the planned date is during Summit.
  - Myke Watts will chair the February 2010 meeting in the absence of Pat Gebhart.

## COMMITTEE REPORTS:

- **Banner Oversight Committee (BOC)**
  - No Report

## OLD BUSINESS

- **Banner 8 Upgrade**
  - Version 8.1 was installed today in pre-prod. It will need to move to production in the next few days for tax forms.
  - There is an issue with the application waivers and Kelli will send in a ticket.
  - Financial Aid brought to the attention of Computing Services some graduate students who do not have generated Marshall emails. Seems to be students in the Executive MBA program. It might be at the database level, or a concurrent curriculum issue.
  - Online application items are not pushing through to Banner.
- **MyMU/MILO**
  - MILO is still not connected to the myMU portal. SunGard will provide a fix in Banner 8.3.
- **Human Resources/Finance**
  - No report.
- **Performance and Priority issues**
  - No report.
- **Multiple PIDM/Person**
  - No report.
- ~~MCTC Issues~~ remove from future agenda.
- **Concurrent Curricula**
  - No report.
- **Connect 2 recruitment system**
  - Connect 2 contract will end in March.
- **Oracle Release**
  - Myke announced that the Oracle new patch was applied.
- **Faculty Information/Digital Measures**
  - Pat stated that Digital Measures just uploaded a file sent to them 11/25/09. Barbara Hicks has updated tenure and promotion dates in Banner.
- **Document Management Suite**
  - David, Ben and Jeff are working on this effort. Human Resources is testing and waiting for feedback.
- **Faculty Advisor/myMU hold**
  - No report.
- **SSN Masking**
  - It is one of the items on the list of things to do.
- **New PIN proposal**
  - No report.
- **CIPC Code Table Update**
  - Brent Maynard will contact Michael McGuffey regarding this matter.
- **MAP-Works**
  - An update is needed regarding fall 09 grades and spring 2010 enrollment.

- **New Student Email System**
  - During the Spring 2010 semester the remaining students, and all active accounts, will be moved to the live email. Remove from future agenda.

**NEW BUSINESS:**

- **Race Codes**
  - The SPAIDEN form in Banner has biographical data. Pat reported that Marshall will be using race codes and not ethnicity codes. The question was raised do the race codes need to be masked and discussion followed. The Race codes are on the applications and will not be used for admission decision therefore they do not need to be masked.
- **Enrollment Management Suite**
  - EMS has been purchased and will need to be up and running by April 1, 2010. Admissions, Residence Services, Recruitment, and Director of Assessment will meet with SunGard to determine what services were purchased including training. This is Banner's first non-forms product. It will take the place of MAP-works and Connect2.
- **Grade Roll**
  - Elizabeth requested the grade roll process, specifically probation and suspension, be placed on the agenda on behalf of the Associate/Assistant Deans. The current job places any enrolled student on Academic Probation who completely withdraws from Marshall on Academic Suspension. COLA had over ninety records which had to be manually reviewed to determine if they should be on Academic Probation or Suspension. If the form SHAINST is updated by a Dean's office and then the grade roll process is run again due to late grades, the records have to be manually updated again. Elizabeth questioned why the process worked for Spring 2009 grades and not for fall 09 and was informed Pat and Myke updated the students records themselves. Pat stated they will look into the matter.
- **Bad address**
  - Once a student updates a hold there is a process which should run and is not currently running to remove the hold.
- **Secretary Rotation**
  - January 2010 - Academic Deans
  - February 2010 - Bursar
  - March 2010 - Finance
  - April 2010 - Financial Aid

**Adjournment:** Meeting was adjourned at approximately 11:15 a.m.