

BANNER USERS' GROUP--STUDENT

Minutes of Meeting July 6, 2006

- **Call to Order:** Terri Tomblin-Byrd called the meeting to order at approximately 2:15 in Drinko 439.
- **Members Present:**

Scott Taylor	Admissions
Nadine Hamrick	Financial Aid
Michelle Duncan	University College
Elizabeth Hanrahan	Associate Dean, Col of Info. Tech & Eng.
Cheri Musgrave	Financial Aid
Pat Gebhart	Computing Services/Enrollment Management
Myke Watts	Computing Services
Leslie Lucas	So. Chas Grad School
Winnie Black	Enrollment Management
Mike McGuffey	Institutional Research

- **Minutes:** Reviewed with one correction on last page, second sentence changed “Assistant” to “Associate” and then approved.
- **Correspondence:** None

COMMITTEE REPORTS

- **Subcommittee on Billing:**
No Report.
- **Subcommittee on CAPP:** No Report
- **Banner Oversight Committee (BOC):** No Report.

OLD BUSINESS

- **myMU/MILO:**

Terri reported upcoming changes to the look and feel of myMU with a target date of early August. Channels were delivered in a past release which will bring data to the front pages so that students will not have to “delve” down so many layers to find the information. Possible tab for Administrative Information System will be added. Administrative areas will be looking to move more information from their website into the portal thus not being available to the public such as minutes to The channels SCT delivers are stock, so they can be added to the student tab, “Check Financial Aid.” “Register for Class.” The underlying functionality will not change. Need to distinguish between what a student can review vs. what a faculty member can view. Entering freshmen will note a difference once reaching campus as it may look different after viewing it at orientation.

Secondly, the entire system is being replaced as we will be moving to another version of the luminous software. They will be moving from 3 servers to 6 which will increase response time.

Third, the E-mail piece is changing with the back end process changing. Time frame will be improved.

- **Human Resources/Finance:** Nothing to report other than year-end processing is going on. Assimilation of MURC into our module. May create the need to complete a new user form.
- **Performance and Priority Issues:** No Report.
- **Banner Student Privilege Request Form:** No Report.
- **Multiple PIDM/Person:** Processing is continuing on cleaning up the individual duplicate pidm lists given at our earlier meeting. However, not totally finished. Scott's list consisted of mainly tape load and recruiting as the major cause of problems. Terri will run new report, using same date range, once the original 8 pages have been completed.
- **CTC Shared Service Issues:**
No report
- **Registration Permit Overrides:** No report
- **Course Fee Assessments:** No report.
- **Identifying online degree seeking students:** No report.
- **Administrative Solutions Project.** No Report.
- **Campus Codes** – Process seems to be working effectively.
- **Concurrent Curricula:**

Michelle mentioned to Frances to get on AD agenda and to make a request for Terri to speak at AD meeting. They probably won't meet in August with September being their next meeting. (There will be a special meeting in July regarding reporting needs.)

Prior to getting input from SCT regarding curriculum we must determine what we are actually doing institutionally.

Discussion regarding changing colleges within current term which is actually effective for a future term ensued. If data is changed in an incorrect manner history will be lost and it can change past term data also. Sometimes there are comments on SGASTDN.

Jack and Barry met with ADs regarding ramifications of current practices.

Record keepers – It was suggested that each college should document their procedure and then document cause and effect. Questions arose as to what needs to happen next - How do we convey to a consultant how we currently do business? Who is responsible for this? Need to raise ADs awareness and get issue properly addressed.

The group totally agrees that one of the first steps is to document current process; then find funding to get consultant to review.

- **Resetting PINS:** Gary still has not responded to questions submitted. But a second request was received from So Chas Grad School. All of their employees are long-term employees and they should be granted permission by a general consensus of the committee.
- No further old business to address.

NEW BUSINESS:

- **Version 7.3** was released and it is a major point release. Currently we are 6 months behind in this upgrade – we must know where we are with curricula before upgrading to this version. Oracle 10G update has not been scheduled. MUINFO will be inactive July 1, 2007.
- **New Recruitment System.** Report from Winnie Black regarding new recruitment system Hobson’s Connect2. One of the pieces of Hobson’s product is that traditional freshmen and transfer students can create their own MU webpage.
 - Upper left-hand corner will show the services available in a revolving “motion”– such as Admission, Financial Aid, Residence Services & Virtual tour as examples. Web for Admissions will be up and ready to go in September. Two years of data will be loaded into Connect2 The main purpose is communication as this product will allow automated communication at any point in the prospective student’s contact with MU, such as postcards, phone, letters, website as well as direct interaction all the way through enrollment.
- **Marshall’s Web Page.** There was a lot of conversation about how Marshall’s home page should present itself.

ANNOUNCEMENTS

- The next BUG-S meeting will be August 3, 2006.

ADJOURNMENT

- Meeting was adjourned at 3:17 p.m.