

**BANNER USERS' GROUP-STUDENT**  
Minutes of Meeting March 1, 2001

- **Call to Order:** Terri Tomblin-Byrd called the meeting to order at 2:10 in Old Main 103.
- **Members Present:**

Myke Watts	Computing Services
Bob Walker	Finance
Nadine Hamrick	Financial Aid
Roberta Ferguson	Registrar
Terri Tomblin-Byrd	Computing Services
JoAnn Wetherall	Residence Services
Dan Holbrook	Academic Deans
Michael McGuffey	Institutional Research
Bob Collier	Bursar

- **Minutes:** Minutes of the February 2001 meeting were distributed electronically and should have the following correction under New Business: “Michael McGuffey will be bringing several issues to the group that will aid in reporting. He will propose a modification of the campus code structure to recognize “E” and “T” courses by campus location.”
- **Correspondence:** None.

**COMMITTEE REPORTS**

- **Subcommittee on Billing:**  
No Report.
- **Subcommittee on CAPP:**  
No Report.
- **Banner Oversight Committee (BOC):**  
The BOC is trying to finalize the Policies and Procedures document and is currently working on an approved method for enabling a person to have an ID other than the SSN. Bob Walker stated that one of the current items of discussions was the use of generated IDs for people who do not want to use their SSN. Currently the generated ID begins with @ which may cause the student to have problems when he or she is trying to use MILO. The BOC is also working on a Banner Training Policy recommendation that will be brought before this committee in the future.

**OLD BUSINESS**

- **MILO:**  
No Report.
- **Human Resources/Finance:**  
Human Resources has started to allow departments to view HR information in Banner. The BUG-H has requested a way to limit the usage of the HR module during Payroll runs.
- **Performance and Priority Issues:**  
No Report.

- **General Person Data Ownership:**  
Terri stated that she had been asked by many departments what information they were supposed to enter for Faculty General Person information. Roberta Ferguson and Dan Holbrook stated that they would try to develop a procedure that could be distributed to the departments for entering Faculty General Person information.
- **Banner Student Privilege Request Form:**  
No Report.
- **Duplicate PIDM/Person:**  
Jim Richendollar is still working on the problems with the tape load process.
- **Printing Students' Schedules:**  
Terri stated that she is working with SCT on problems with printing schedules.
- **PIN Maintenance:**  
No Report.
- **Oracle 8 and VR 4.1 Upgrade Schedules:**  
Terri stated that the OpenVMS upgrade will be performed on March 11, 2001 and that Banner will not be available during that time. Also, the cutover to the new OAS machine will occur on this date, and MILO Web will be unavailable. The Oracle 8 upgrade to the production database is scheduled to occur over the Memorial Day weekend (May 26th-28th). Banner will be unavailable during the upgrade weekend.

#### **NEW BUSINESS**

- **MILO Web Schedule of Courses Modification:**  
The request for modification to the Banner/SCT process for creating a schedule on the web was read a second time and a vote was taken. The vote was six (6) in support of the modification request and zero (0) opposed.
- **Simple Class Roster via MILO Web for Faculty:**  
Dan Holbrook submitted a request on behalf of the Associate Deans Council that an option be created on MILO whereby faculty could print class lists that contain only student name, ID number, and date of class registration. The request suggests that this new option be called "Roster" and be on the web page with the other class list options. Terri stated that she was looking into this.
- **Pipeline and WebCT Integration:**  
Terri announced that the University had purchased Campus Pipeline and that Computing Services was currently working on its implementation. Pipeline provides integration to our WebCT product as well as our MILO Web products. Pipeline also uses "Smart Events" that allows the system to notify users of specific events within the Banner system.
- **Request for System Down Time from Finance:**  
Finance has requested that the system be taken down on Sunday, July 1, 2001 and Saturday, July 21 for year-end closing. Terri asked anyone who has a problem with the system being down these dates to contact her.

#### **ADJOURNMENT**

- Meeting was adjourned at 3:30p.m.

#### **ANNOUNCEMENTS**

- The next BUG-S meeting will be April 5, 2001.
- SCT Summit April 8-11, 2001 in Toronto.