

## BANNER USERS' GROUP--STUDENT

Minutes of Meeting March 2, 2006

- **Call to Order:** Myke Watts called the meeting to order at approximately 2:10 in Drinko 439.

- **Members Present:**

Myke Watts	Computing Services
Sonja McKenna	Admissions
Nadine Hamrick	Financial Aid
Leslie Lucas	So. Chas. Grad College
Michael McGuffey	Institutional Research
Elizabeth Hanrahan	Associate Deans
Cheri Musgrave	Financial Aid
Bob Walker	Finance Information Technology
Carol Kolski	Bursar

- **Minutes:** Approved.
- **Correspondence:** None

### COMMITTEE REPORTS

- **Subcommittee on Billing:**  
No Report.
- **Subcommittee on CAPP:** Myke stated Elizabeth indicated the subcommittee was working on this college by college.
- **Banner Oversight Committee (BOC):**  
Bob Walker reported the only discussion was related to campus code.

### OLD BUSINESS

- **myMU/MILO:** No report.
- **Human Resources/Finance:** No report.
- **Performance and Priority Issues:**  
Elizabeth indicated there were times when in Banner the session was dropped.
- **Banner Student Privilege Request Form:**  
No Report.
- **Multiple PIDM/Person:** No meeting

- **CTC Shared Service Issues:** Cheri Musgrave indicated that the campus code process will work for Pell and then once the codes are updated in Banner further testing and processing will continue.
- **Registration Permit Overrides:** Elizabeth indicates pre-registration begins March 27<sup>th</sup>, and the override process works well.
- **Course Fee Assessments:** No report.
- **Identifying online degree seeking students:** No report.
- **Administrative Solutions Project.** Bob had no report on it other than the subcommittees have continued to meet.
- **Campus Codes.** Nadine sent an original email which was discussed at previous BUG meeting. There have been no communicated objections. She, Jack & Barry met with AD group regarding this concern and that of changing a student from one college to another college within the current term rather than using the effective term as the next term.

Cheri Musgrave said that Terri had updated on pre-prod some students for testing. Cheri discussed the fact that the Financial Aid Office wants to make a round of awards at the end of March, therefore, the need for this to progress. The only unanswered question is who will update those that are blank or a possible discrepancy between college code and campus code.

There was discussion regarding students transferring from CTC to 4 Yr and vice versa. and it was determined that a new application had not been determined. Sonja McKenna indicated that after orientation it becomes Dean's responsibility to make the transfer.

Nadine explained that the FAO will process students' financial aid applications using whatever the current status from a good admit record or SGASTDN records if current student and Satisfactory Academic Progress is then based on that record. Her office will need to continually monitor a students classification so as to make sure state/federal programs are reflected accurately for the correct campus status.

Financial Aid had to create multiple fund codes to associate funds with each campus. The Committee was in favor of moving ahead with the discussed process for updating the campus code field. Nadine will work with Terri to initiate this process.

Mike McGuffey inquired if this would be run nightly or weekly? The initial proposal was that the update would be a one time process. However, he suggested that if there was an easier process that would run nightly would be helpful.

Elizabeth doesn't have access to some screens to make changes (Registration area). Mike McGuffey indicated the Deans were changing data by mistake. There was also an indication that there were a group of students whose records were going to be changed from CTC to the 4 year at the end of the term within the current term for a future term.

- No further old business to address.

#### **NEW BUSINESS:**

- **Upgrade to Banner 7.2** – Possibly over Memorial Day weekend. Need to update pre-prod before that and Terri will restrict Pre-Prod. She will check with Pat and do any time soon.

Carol Kolski noted a problem that needs the patch beforehand. It will occur when grades post. Terri cautioned about applying patches 7.2 before 7.1.

#### **ANNOUNCEMENTS**

- The next BUG-S meeting will be May 4, 2006.

#### **ADJOURNMENT**

- Meeting was adjourned at 2:50 p.m.