

BANNER USER'S GROUP--STUDENT

Minutes of Meeting March 6, 2008

Recorded by Pat Gebhart

- **Call to Order:** Myke Watts called the meeting to order at approximately 2:10 in Drinko 439.
- **Members Present:**

Sonja McKenna	Community & Technical College
Kelli Raines	Admissions
Nadine Hamrick	Financial Aid
Pat Gebhart	Computing Services/Academic Affairs
Myke Watts	Computing Services
Bob Collier	Bursar
Bob Walker	Finance
Michelle Duncan	Associate Deans
Roberta Ferguson	Registrar

- **Minutes:** The February minutes were distributed electronically. The minutes were approved with one correction under Document Imaging: Marshall University purchased Banner Document Imaging rather than being purchased by Computing Services.
- **Correspondence:** None

COMMITTEE REPORTS

- **Subcommittee on Billing:** No report.
- **Subcommittee on CAPP:** No report.
- **Banner Oversight Committee (BOC):** Bob Walker reported that the BOC met and discussed the change management document. They will be communicating possible solutions with all of the BUG groups regarding security layers and PII (Personally Identifiable Information).

OLD BUSINESS

- **myMU/MILO:** The upgrade to Luminus 4 has still not been accomplished. Kevin Byrd in Computing Services is working with SunGard for assistance.
- **Human Resources/Finance:** No report.
- **Performance and Priority Issues:** Banner was down last Wednesday due to a run-away Finance process that used all of the disc space and on Friday due to another job running that was leaving the system with few resources.

- **Banner Student Privilege Request Form:** No report.
- **Multiple PIDM/Person:** No report.
- **CTC Shared Service Issues:** No report.
- **Administrative Solutions Project.** No report.
- **Concurrent Curricula:** No Report.
- **New Recruitment System Connect2:** Sonja reported that the MCTC is communicating with recruits received on a report sent by the Recruiting Office. Michelle believes that other colleges are also communicating with recruits. University College is communicating with new admits from reports sent to them.
- **Oracle Release:** The January patch will be applied this month—possibly on March 24th when the University has a holiday or on a Saturday morning. Everyone will be notified when this is to occur.
- **Faculty Information:** Terri Tomblin-Byrd and Bert met yesterday to discuss college, division, and department information to be coded in Banner and then used in Digital Measures. They have developed a matrix with the data. Banner connects a faculty member to a department, not a division. Terri will update SIAINST data and has created an attribute in Banner to show that a faculty member's information has been sent to Digital Measures. Terri will do the original validation and move the records; in the future, updates will be done by the departments.
- **Document Imaging:** The University has not yet formed an implementation team. Admissions, Financial Aid, Bursar's, and Registrar's Offices all are interested in utilizing document imaging.
- **New Hold Process:** The Colleges of Business and Science have contacted Terri about the new hold process. Michelle stated that the next meeting of the Associate Deans will be March 13 for them to discuss. Pat and Myke explained how the new hold process works using a newly developed Banner form SWAHLDU.
- **Residency Requirement Tracking Proposal:** There was much discussion regarding Fall 2008 residence hall assignments and how the requirement to live in the residence halls will be enforced. Apparently all freshmen must apply for release from the residency requirement, and there will be no automatic exemptions. Concerns were raised as to how this was being communicated to new students.

NEW BUSINESS: None

ANNOUNCEMENTS

- The next BUG-S meeting will be April 3, 2008.

ADJOURNMENT

- Meeting was adjourned at 3:00 p.m.