

BANNER USERS' GROUP-STUDENT

Minutes of Meeting May 3, 2001

- **Call to Order:** Terri Tomblin-Byrd called the meeting to order at 2:15 in Old Main 103
- **Members Present:**

Myke Watts	Computing Services
Prudy Barker	Registrar
Terri Tomblin-Byrd	Computing Services
Kevin McKenna	Admissions
Michael McGuffey	Institutional Research
Cheri Musgrave	Financial Aid
Bob Walker	Finance
Dan Holbrook	Associate Deans

- **Minutes:** Minutes of the April 2001 meeting were distributed electronically and approved as distributed.
- **Correspondence:** None.

COMMITTEE REPORTS

- **Subcommittee on Billing:**
No Report.
- **Subcommittee on CAPP:**
Frances Hensley has indicated that Donna Spindel was going to remain as the chairman of the Subcommittee on CAPP. Dan Holbrook said that he would try to contact her about this committee.
- **Banner Oversight Committee (BOC):**
Terri asked Bob Walker to send the Banner Training policy to the group and asked that everyone review it before the next BOC meeting scheduled on May 15th. Michael McGuffey stated that students, faculty, and staff not wanting to use their Social Security Number as an ID in the Banner system would be assigned a 9- digit (same number of digits as SSN) ID beginning with 901. Michael stated that the system will be configured to assign the number thereby alleviating the need for the Assigned ID notebook kept in Admissions. Michael also stated that there was still some testing that needed to be done before this procedure was finalized.

OLD BUSINESS

- **MILO:**
Prudy Barker stated that MILO was not checking to see if a student was currently enrolled during the Advance Registration period. Terri said that she knew that MILO Web was checking the students and denying the registration of students not currently enrolled, but that she was not sure if MILO Voice Response (VR) was performing the same check. Terri explained that the next Advance Registration would be on a different VR setup which would be similar to MILO Web and that she would look into the problem if it occurs in the new setup. Prudy also stated that the MILO system was having difficulty with prerequisite checking when the student was currently enrolled in the prereq. Terri stated that she had not been able to track down this problem. Dan Holbrook stated that

the way the Term Code choices were listed in the Grade Entry area of Web for Faculty was confusing. Dan further explained that when he tried to correct his erroneous Term Code selection by pressing the back button, the browser screen became filled with "garbage". Terri indicated that there was one Term Code selection page for the whole system, and it was currently set to have the Fall 2001 term displayed first for registration purposes. Terri stated that the "garbage" was a known problem with our current version of Oracle Application Server software and that it was supposed to be fixed in the next version. The solution for the garbage screen is to press the Refresh button.

- **Human Resources/Finance:**
February 28th Payroll is being processed in Production HR. The HR office is making progress with the EPAF process. Finance is currently working on Fixed Assets and getting ready for Year-end closing.
- **Performance and Priority Issues:**
No Report.
- **General Person Data Ownership:**
Dan Holbrook stated that he needed to discuss what is needed by the Deans' areas with Roberta Ferguson.
- **Banner Student Privilege Request Form:**
No Report.
- **Duplicate PIDM/Person:**
No Report.
- **Printing Students' Schedules:**
No Report.
- **PIN Maintenance:**
No Report.
- **Oracle 8 and VR 4.1 Upgrade Schedules:**
The Oracle 8 and VR 4.1 upgrades are still scheduled for Memorial Day weekend. Terri stated that they believe that they have fixed the problems with Oracle 8 and Resource25 and would be testing this in Preprod next week. Terri also stated that Preprod would be down this weekend.
- **MILO Web Course Schedule Modification:**
Modification has been sent on to the ITC.
- **Simple Class Roster via MILO Web for Faculty:**
The roster is ready for end-user testing and input.
- **Pipeline and a WebCT Integration:**
Terri announced that a committee was forming to discuss the implementation of Campus Pipeline. Terri stated that the WebCT integration with Campus Pipeline would probably not be implemented until later because the pieces of the software that allow integration are scheduled to be released late this Summer.

NEW BUSINESS

- **Summit Updates:** Version 6 of Banner will be delayed until early 2002. RLS, the next generation of enterprise software from SCT, has also been delayed. Computing Services is still planning to move to version 5.x of Banner in the Fall. Two demos at SCT that raised a good deal of interest were Workflow and e-Print. Workflow is a product that is

delivered by SCT as part of the upgrades to Banner that electronically mimics the paper-trail of the institution. Terri stated that Workflow appeared to function well, but was very complex to implement and requires additional resources to function properly. e-Print is a product from SCT that allows reports to be displayed on a web-page instead of printing the reports to paper.

- **Oracle Software:** Terri stated that the statewide Oracle software contract was being negotiated at this time and that there were new products that may be made available to Marshall as part of the contract. Terri stated that these new products may assist in the implementation of additional solutions on campus.
- **Converting Data in the Database:** Michael McGuffey asked what the procedure was to convert data in the database. Michael had expressed a concern earlier about the BR college code and his desire to change it to a RC code throughout the database. Terri stated that the proper procedure was to research the problem and proposed solution, write a formal proposal, and present this proposal to the users groups that were involved with the use of this data for their approval. Michael stated that he would start the process by researching the problem and possible solutions.

ADJOURNMENT

- Meeting was adjourned at 3:00.m.

ANNOUNCEMENTS

- The next BUG-S meeting will be June 7, 2001.