

**BANNER USERS' GROUP-STUDENT**  
Minutes of Meeting November 1, 2001

- **Call to Order:** Myke Watts called the meeting to order at 2:05 in Old Main 103.
- **Members Present:**

Dan Holbrook	Associate Deans
Roberta Ferguson	Registrar
Cheri Musgrave	Financial Aid
Bob Collier	Bursar
Joe Whitt	Residence Services
Pat Gebhart	Computing Services, Enrollment Management
Michael McGuffey	Institutional Research
Myke Watts	Computing Services
Bob Walker	Finance

- **Minutes:** Minutes of the October 2001 meeting were not available.
- **Correspondence:** None.

**COMMITTEE REPORTS**

- **Subcommittee on Billing:**  
No Report.
- **Subcommittee on CAPP:**  
No Report.
- **Banner Oversight Committee (BOC):**  
The ITC approved the training policy. Bob Walker stated that the BUG groups are tasked with defining their major functional areas (such as Admissions, Financial Aid, Registrar) for training. The BOC is working on training procedures and may turn the implementation over to the new BUG-L (Learning) group that will meet twice a year. The BOC is exploring the possibility of contracting with the Continuing Education division to provide Banner training. Firewall issues were discussed, and Myke asked if anyone were still having firewall problems. If so, they should be reported to the Help Desk.

**OLD BUSINESS**

- **MILO:**  
Roberta Ferguson expressed concern that the restriction on students registering for high demand courses has not been working properly on MILO. Myke stated that Terri Tomblin-Byrd was working on this right now.
- **Human Resources/Finance:**  
Human Resources is training on EPAF. Dan Holbrook stated that the Deans' Offices must enter birthdates in Banner for new faculty to have a PIN generated. The Deans' offices must have update privileges to SPAPERS—no one was sure whether this was ever granted.
- **Performance and Priority Issues:**

Roberta requests that we modify the Midterm Grade Option in MILO Web for Faculty to include only freshmen. The current grade list includes everyone registered in the CRN. She has received many complaints from faculty about this. She also wants to include a transmission indicator on the Midterm Grade list for faculty to indicate that there were no D's or F's assigned. Myke asked Roberta to submit a written request to Terri for a feasibility study for both requests.

- **General Person Data Ownership:**  
Covered in item #2.
- **Banner Student Privilege Request Form:**  
No Report
- **Duplicate PIDM/Person:**  
This is an ongoing problem that Jim Richendollar works to correct. Michael McGuffey stated that there are discussions about opening up the creation of persons in Banner to many more offices. Bob Walker stated that BUG-S has historically determined who can have person entry privileges. By opening the person creation to more offices, they could enter person and EPAF information at one time. The Registrar's Office has had responsibility for cleaning up duplicate PIDM problems and has traditionally looked at what data is easiest to move. Michael and Bob both stated that they believe our stand is that we cannot open up person entry to many others.
- **Printing Students' Schedules:**  
The College of Liberal Arts is now registering students, and they want access to print schedules through Bob's Web process. Bob agreed to modify his program to let users log in with their own username. Roberta likes Bob's schedule much better than the schedule that could be printed through the Sleep/Wake process. Bob suggested that we consider the Evisions solution; he sent Roberta an e-mail concerning this solution earlier this week. The link for the Evisions website is <http://www.evisions.com>.
- **Pipeline and a WebCT Integration:**  
No Report.
- **eRecruiting Software:**  
No Report.
- **Enrollment Management—Recruitment CD:**  
No Report. Remove from agenda.
- **Common Name/Address/SS# Change Form:**  
Roberta distributed the latest version of the form. Members made several suggestions for improvements, including moving the Position Number to the For Office Use Only section. The committee working on the form will meet again next week. Bob Collier asked where the form would be housed.
- **GTVZIPC:**  
Myke checked the SCT Known Issues for any reported problems on GTVZIPC as reported at the last meeting by Prudy Barker. Pat reported that Admissions is using the GTVZIPC successfully. Myke and Pat will test the form.
- **Banner 5.x Production Upgrade Scheduled for Christmas Break:**

The Banner Production database will go down on December 28 at 9:00p.m. for the 5.x upgrade and will not be available until Wednesday, January 2, 2002. Pre-prod will be available next Monday with 5.x.

#### **NEW BUSINESS**

- **Options Menu on SFAREGS:**

Roberta stated that the link on the Options Menu in SFAREGS to the prerequisites has disappeared and asked if that could be restored. The Registrar's Office needs quick and easy access to the PR's when registering students. She would also like to have a link to SHATERM added to the Options Menu from SFAREGS. Myke and Pat will check the forms in v5.x to see what the Options Menu contains.

#### **ADJOURNMENT**

- Meeting was adjourned at 3:10p.m.

#### **ANNOUNCEMENTS**

- The next BUG-S meeting will be December 6, 2001.