

BANNER USERS' GROUP-STUDENT
Minutes of Meeting October 5, 2000

- **Call to Order:** Terri Tomblin-Byrd called the meeting to order at 2:10 in Old Main 103.
- **Members Present:**

Myke Watts	Computing Services
Bob Walker	Finance
Cheri Musgrave	Financial Aid
Ken O'Neal	South Charleston Campus Graduate College
Kevin McKenna	Admissions
Bob Collier	Bursar
Terri Tomblin-Byrd	Computing Services
Donna Spindel	Academic Affairs
JoAnn Wetherall	Residence Services

- **Minutes:** Minutes of the September 2000 meeting were distributed electronically and approved as distributed.
- **Correspondence:** None

COMMITTEE REPORTS

- **Subcommittee on Billing:**
No Report
- **Subcommittee on CAPP:**
Ken O'Neal reported that the Graduate College is meeting with Sarah Denman on October 18th to discuss the use of CAPP at the Graduate College.
- **Banner Oversight Committee (BOC):**
No Report

OLD BUSINESS

- **Marshall E-Course Policy:**
No Report
- **Missing Address Information:**
No Report.
- **MILO:**
Terri stated that they needed to apply a patch and configure the Oracle Application Server to complete the upgrade. Terri said that after the upgrade, I-payment and WebDB would be installed, but she did not have dates for these. Donna Spindel asked if all students in a class would appear on the Midterm Grade Page in MILO Web for Faculty when a faculty member tried to record freshmen midterm grades. Terri responded that all students in the class would be displayed.

- **Kiosks:**
No Report.
- **Banner Documentation:**
No Report.
- **Human Resources/Finance:**
Terri stated that HR was working on an informational mailer to send to employees to make sure that their personal information is correct in the Banner system.
- **SC Campus Database:**
Terri said that the groups had met to re-start this discussion.
- **Performance and Priority Issues:**
Cassandra Chappelle, representing the Registrar's Office, reported that they cannot create a student record for a previous term in SGASTDN and that they had to Quick Admit a student that needed to have a record for an old term in Academic History in that form. She also reported that the transcripts were not printing correctly and that it appears to only affect transcripts from Graduate and Medical students. A few people commented that SHATERM was behaving differently after the upgrade. SHATERM now requires a valid level code and term code in the key block before the system will allow you to move to the Next Block. Terri suggested the use of term code 000000 for all terms. Cheri Musgrave stated that if you did not choose a valid term and level, the form would not let you proceed and you had to exit the form to input the correct information. Terri asked that someone file a problem report on this.
- **Banner Client/Server:**
No Report.
- **General Person Data Ownership:**
Terri said that the BOC will be reviewing the matrix and discussing General Person Data Entry in the future.
- **Banner Student Privilege Request Form:**
No Report
- **Religion Code Collection/Usage:**
No Report.
- **Duplicate PIDM/Person:**
Terri stated that they have not reviewed this topic for students, but that Jim Richendollar was looking into this for tape loads because there was a new tape load process delivered from SCT in the last upgrade.
- **Training Requirements:**
Terri has received some training recommendations from the members of this committee. If anyone else has training ideas or requirements, send them to Terri or Bob Walker.
- **Summer Terms:**
Ken indicated that he had heard that the Summer terms would remain the same as they had been last summer.
- **Printing Students' Schedules:** Terri and Pat Gebhart are working on using the schedule provided by SCT and running it in sleep/wake. Ken said that he would like to use sleep/wake for transcripts as well. Terri said that she and Pat would work with Ken on this.

NEW BUSINESS

- **Comments on Banner Upgrade:** No Comments.
- **WVNET Users Conference:** There was some discussion about the WVNET Users Conference and the formation of a Statewide Banner Users' Group.
<http://www.wvnet.edu/conf2000/>

ADJOURNMENT

- The meeting was adjourned at 2:45p.m.

ANNOUNCEMENTS

- The next BUG-S meeting will be November 2, 2000.
- SCT Summit April 7-11, 2001 in Toronto.