

BANNER Tech Users Group Meeting

MINUTES

06-13-00

- Call to Order
The regular meeting of the BANNER Technical Users Group was called to order at 2:10 p.m. in Drinko Library room 439. The meeting was attended by

Ms. Pat Gebhart, Enrollment Management/Computing Services
Ms. Cheri Musgrave, Financial Aid
Ms. Deb Elliotte, Alumni
Mr. Myke Watts, Computing Services
Mr. Mike McGuffey, Institutional Research
Mr. Bob Walker, Finance
Mr. David Parry, Foundation
Ms. K.C. Watson, Foundation
Ms. Kim Skeens, Research Corp
- Minutes
The minutes from the previous meeting were distributed electronically. Hearing no objections, minutes were approved.
- Correspondence – No Correspondence
- Committee reports – No Subcommittee Reports
- SCT Summit – SCT Summit 2001 will be in Toronto, Canada, April 8th – 11th, 2001.
- Old Business –
 1. Policies and Procedures – Bob Walker stated that the BANNER Oversight Committee (BOC) was reviewing the Policies and Procedures of the BANNER Users Groups (BUGs) to try to make them applicable to all BUGs.
Pat Gebhart stated that the BOC had requested that the BUGs determine who the alternate voting member(s) of the BOC would be from each BUG. Pat explained that the alternate voting member would take the place of the voting member if the voting member could not attend. The group decided that Myke Watts, the non-voting member from this BUG, should be the alternate voting member.
 2. BANNER Website – No Report
 3. Reporting Tools / Data Marting –Bob Walker stated that there was still a need for Reporting Tools and the group should discuss the products that exist for reporting and how they should be evaluated. The group discussed the different reporting tools that they were currently using – Msoffice (via ODBC), SQL*Plus, SAS, Pro*C, Visual Basic, and PL/SQL. Many members of the group expressed their concern about the ability of end users to create meaningful reports using a GUI Reporting Tool without extensive training on the tool, relational databases, and the structure of the BANNER database. These members stated that they felt that it would be best to provide the end user with the ability to run/access the reports when they need them and be able to electronically distribute these reports to the end user.
Bob Walker stated that two products had been mentioned in the discussions of Reporting Tools –Crystal Reports and Oracle Reports. The group felt that Crystal Reports (and Crystal Info) would probably serve the needs described above -- ability for end users to run the report

and distribute the reports electronically. Bob Walker stated that he would look into the specifics of using Oracle Reports, Crystal Reports and Crystal Info.

4. Online Technical Resources – No Report
 5. BANNER 4.x Upgrade – Bob Walker stated that the BANNER 4.X upgrade was completed on schedule. Bob stated that any BANNER problems were to be reported via the BANNER Problem Report Form which is located on the MU BANNER website. The URL is <http://www.marshall.edu/banner/ProblemReportForm.htm>
- New Business –
 1. New Database for MURC – Kim Skeens announced that the MURC BANNER Finance software would be loaded on a separate instance of the database. Kim stated that the timeline for implementation would be discussed during the week of 6/12.
 - Announcements
 - Next Users Group Meeting: July 11th, 2000 – Drinko Library 439
 - BANNER Training: See <http://www.marshall.edu/banner/bannertraining.htm>
 - SCT Users Group Meeting: April 8-11, 2001, Toronto, Canada
 - Adjournment – The meeting was adjourned at 3:15 p.m.