

Banner User Group – Finance (BUG-F)
Minutes of Meeting – Wednesday, January 11, 2017

- Call to Order: The meeting was called to order at approximately 2:00pm in the DL439.
- In Attendance:

	Name	Area Represented	Voting Member
	Mark Robinson	Finance	Yes
Present	Carol Stinson	Accounting	Yes
Present	Katrina Eskins	Budget	Yes
Present	Juanita Parsons	Accounts Payable and Payroll	Yes
	Stephanie Smith	Purchasing	Yes
Present	Carol Hurula	Academic Affairs	Yes
	Jennifer Wood	MURC	Yes
	Matt Straub	School of Medicine	Yes
	Barry Beckett	Student Financial Systems	
Present	Bob Walker	Finance IT	
Present	Perry Chaffin	Internal Audit	
	Brent Maynard	Information Technology	
Present	David Steele	Athletics	
	Miriah Young	Administration	
	Lee Graham	MU Foundation	

- **Benefits and Deductions** – Benefits and deductions are now turned on for W-2 purposes in Banner Production. There are new rule classes beginning with “K” to reverse the entries because they are currently not needed. Carol S. will update them on NTRFINI before we post the Jan. 13th payroll. There is still one two-line entry that has to be entered manually. When we are out of Epics, she will change them back to the rule classes that begin with “U”.
- **Quarterly Financials** – Accounting is working on the second quarter financials. The entries for October, November, and December should be done by the end of January/first week of February. Carol will then close these months.
- **Athletics** – David set that they tried to get an exception to use compliance software for camps to no avail. Bob and Butch set up the ability to accept payments for the camps through proper channels and appropriate timing through portal. This was an audit issue and is now a big improvement.
- **FLAC** – Carol H. said that she is collecting the highest degree from the colleges for Jon Briggs’ visit at the end of the month as we begin FLAC implementation. Our go-live target is Fall 2017.
- **Finance IT** – While Bob is out, we can contact Brent if we have any issues. For issues related to Argos, contact Bindu.
- **Budget** – Katrina said that budget software is working fairly well. It appears that there may not be room to add Program Code.
- **Finance Training** – Juanita has scheduled the spring trainings, except for Budget. She will work on those soon.
- **Purchasing** - myBUY training is no longer offered since we did not renew our contract with them last month. Purchasing is working on ways for departments to access those vendors and will let the campus know.
- The meeting adjourned at 2:26pm.