

Banner User Group – Finance (BUG-F)
Minutes of Meeting – Wednesday, March 14, 2018

- Call to Order: The meeting was called to order by Mark Robinson at approximately 2:30pm in the DL349.
- In Attendance:

	Name	Area Represented	Voting Member
Present	Mark Robinson	Finance	Yes
Present	Carol Stinson	Accounting	Yes
Present	Katrina Eskins	Budget	Yes
Absent	Juanita Parsons	Accounts Payable and Payroll	Yes
Absent	Stephanie Smith	Purchasing	Yes
Absent	Carol Hurula	Academic Affairs	Yes
Present	Jennifer Wood	MURC	Yes
Absent	Matt Straub	School of Medicine	Yes
Present	Barry Beckett	Student Financial Systems	
Present	Bob Walker	Finance IT	
Present	Perry Chaffin	Internal Audit	
Absent	Brent Maynard	Information Technology	
Absent	David Steele	Athletics	
Present	Miriah Young	Shared Services	
Absent	Lee Graham	MU Foundation	
Present	Cathy Lawson	Finance	
Present	Rebekah Duke	Payroll	
Present	Melody Freeman	Accounts Payable	

- **Budget** – Katrina was asked by Academic Affairs if FLAC could be used for summer instead of PARs. She had said no and the system would need to be tested prior that change.
- **Shared Services** – Miriah advised the group that RMS (the Housing management software that does integrate with Banner) has been updated and is currently feeding and getting updates from Banner.
- **Internal Audit** – Perry has nothing new at this time.
- **IT**- Bob had discussed the use of Ellucian Workflow replacing PARs with Tim. In their conversation, Tim reported that this product appears to be mainly checklists and not much more. Banner 9 Upgrades are being reviewed but doesn't seem to do anything in this regard. There is a Banner 9 discussion tomorrow.
- **Payables** – Melody has nothing new at this time.
- **Bursar** – Barry had discussed the A133 Single Audit forms with Nadine, who stated they were ok.
- **Accounting** – Carol Stinson reported that Accounting is having some issues with uploaded documents printing. Bob Walker is working this.
- **MURC** – Jennifer had nothing new at this time except to request Katrina provide info for any pay changes/increases to her in the future so she can determine how MURC grants will be affected.
- **Payroll** – Rebekah had nothing new at this time.
- **Finance** – Mark reported that MU has increased tuition and fees for Fall 2018 and the 2% pay increase will be reflected in the 3/30/18 paychecks. He has spent a great deal of time answering questions about the 5% pay increase announced by Governor Justice last week and its effect on MU pay, since some employees think they will receive a 5% state increase in addition to the 2% MU increase. The Governor's calculations in January were based upon a percentage of the average person's wages in WV, but MU's wages are higher. This will be discussed in the June meeting with the Governor. With Mark's rough calculations thus far, the

amount provided to MU by the state is only about 2.37% without any benefits, FICA or Workers Comp. This means we will need to first determine how much we at MU can afford to provide to workers.

- **Athletics** - David Steele was not present to report due to the basketball tournament.
- **Academic Affairs** – Carol was not present to report.
- **Purchasing** – Stephanie had legal documents to process by the end of the day and could not attend.
- **Payroll/Payables** – Nothing at this time, since Juanita had to return to Cleveland Clinic.

The meeting adjourned at 2:50 p.m.